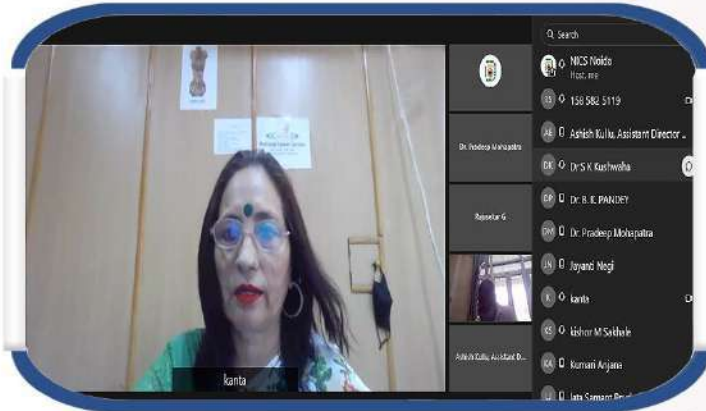
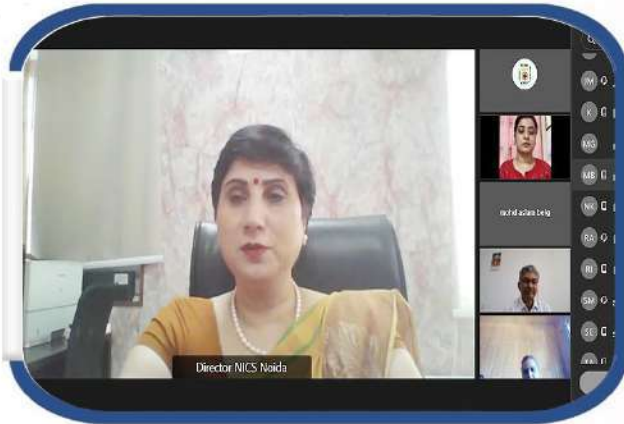


# Monthly e-newsletter

## August, 2021



## **INTRODUCTION**

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October, 1964 under Directorate General of Employment (DGE), M/o Labour & Employment for imparting Research & Training in Employment Services. The Institute was later expanded in 1970 with additional function of publishing career literature and again in 1987 with added responsibility of occupational research & promotion of self-employment. Now, the Ministry is implementing the Employment Exchange Mission Mode Project under National e-Government plan (Ne-GP). Under this Project, NICS-NOIDA (erstwhile CIRTES), has been designated as nodal institute for capacity building under NCS project. In addition, monitoring progress of Model Career Centres and implementation of Young Professional scheme are being dealt by NICS.

## **Vision**

To be a National Centre of Excellence to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

## **Mission**

- Enhancing human & organisational excellence in Employment/ Career Service by organizing various capacity building programmes.
- Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stake holders.
- Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.
- Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.
- Enhanced employability through capacity building of employment/ career service personnel and developing innovative strategies for career counselling, job –matching and placement.

## **Mandate**

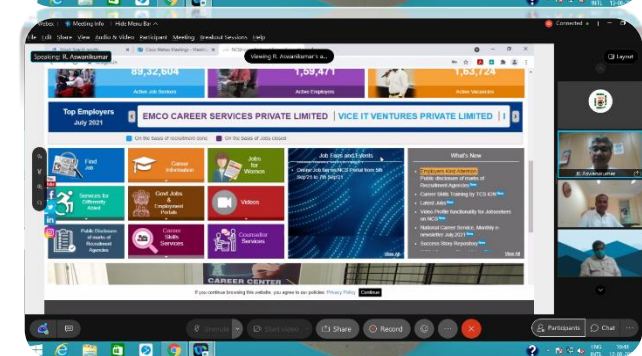
- **Implementation of NCS Project and YP Scheme:** NICS is also playing major role in implementing the Young Professional Scheme of M/o Labour and Employment and coordinating the activities of Model Career Center's established at various parts of country under NCS project.
- **Organizing Training Programmes for Employment Officers** working in various States/UTs.
- **Capacity Building:** As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc.
- Functioning of Model Career Centre established at NICS

## Online Capacity Building /Refresher Training Programme for Employment officers

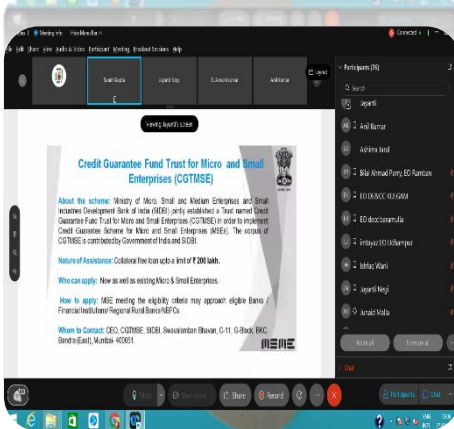
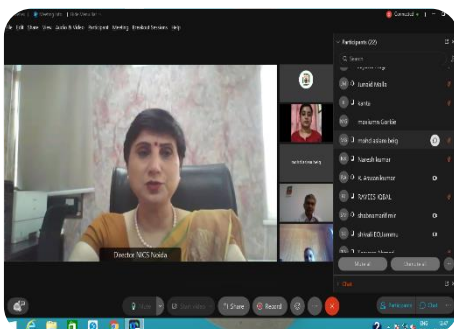
Capacity Building is the process through which individuals, organisations obtain, strengthen and maintain the capabilities to set and achieve their own development objectives over time. Capacity Building fosters a sense of ownership and empowerment. Also it strengthen the confidence, skills and knowledge of participants of the CBP programmes. NICS, NOIDA being nodal institute for capacity building has been continuously organising Capacity Building Training programmes for Employment Personal working with Employment Exchanges of various states.

During August, 2021 NICS had conducted three CBP/ Online Refresher Training Programmes of two day's duration for officers. Working with Employment Exchanges of different states.

NICS, Noida has organized short duration Online Refresher Training Program for officers of NCSC for DA during 12-13 Aug 2021 on “National Career Service Project”. In total, 20 officers from various NCSC DA centers have participated in the training programme. The Training programme was conducted on Webex App and the programme duration was 3 hours i.e 10:30 AM to 1:30 PM. The topics covered in the above mentioned Training Program are “Latest Updates on NCS Portal”-handled by Mr. R. Aswani Kumar (JDE, NICS), “How to conduct Online Job Fair” handled by Ms. Jayanti Negi (YP, NICS), “Career Counselling services in NCS Portal” handled by Mr. Sanjeev Talwar, YP, NICS “Recruitment Practices in Private Organization” handled by Mr. R. Aswanikumar (JDE, NICS), “Career Counselling & Psychological Aid” handled by Mrs. Kanta, ADE, NICS. Smt. M. L. Gautam, Director I/C, NICS & Sh. R. Aswanikumar, JDE, NICS has concluded the training programme with their valuable suggestion & addressed all the queries and doubts of the participants.



NICS, Noida has organized short duration Online Refresher Training Program for Staff Members of NCSC for DA during 17-18 Aug 2021 on “National Career Service Project”. In total, 30 staff members participated in the training programme. The Training programme was conducted on Webex App and the programme duration was 3 hours i.e 10:30 AM to 1:30 PM. The topics covered in the above mentioned Training Program are “Latest Updates on NCS Portal”-handled by Mr. R. Aswanikumar (JDE, NICS), “How to conduct Online Job Fair” handled by Ms. Jayanti Negi (YP, NICS), “Career Counselling services in NCS Portal” handled by Mr. Sanjeev Talwar, YP, NICS “Recruitment Practices in Private Organization” handled by Mr. R. Aswani Kumar (JDE, NICS), “Career Counselling & Psychological Aid” handled by Mrs. Kanta, ADE, NICS. All the queries and doubts of the participants were addressed by Smt. M. L. Gautam, Director I/C, NICS & Sh. R. Aswanikumar. As per the feedback received from participants, they found the training programme very informative.



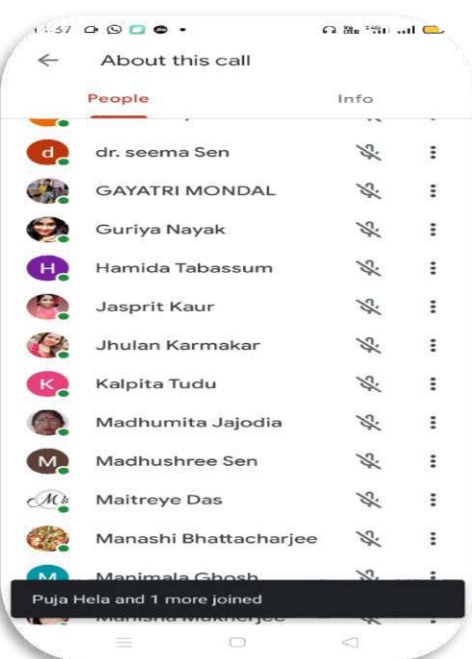
NICS, Noida has organized short duration Online Refresher Training Program for Employment Personnel during 26-27 Aug 2021 on “Self Employment & Entrepreneurship Development”. In total, 25 officers from Jammu & Kashmir have participated in the training programme. The Training programme was conducted on Webex App and the programme duration was 3 hours i.e 10:30 AM to 1:30 PM. The topics covered in the above mentioned Training Program are “Latest Updates on NCS Portal”-handled by Mr. R. Aswanikumar (JDE, NICS), “Self-Employment & Entrepreneurship” handled by Mr. V.K.S. Rathore, Former OSD (IPR & Clusters), NIESBUD, “Soft Skills leads to Wisdom” handled by Mr. Sudhir Aggarwal, Director – Microsoft, “Recruitment Practices in Private Organization” handled by Mr. R. Aswani Kumar (JDE, NICS), “MSME & Employment Generation” handled by Mr. Sumit Gupta, Academic Mentor, MSME- TDC-PPDC. There was active participation of all the attendees in the training programme and all the queries and doubts of the participants were addressed by Smt. M. L. Gautam, Director I/C, NICS & Sh. R. Aswani Kumar.

**Career Guidance/ Counselling for Jobseekers**

One of the important activities of Model Career Centres (MCCs) which are established under NCS project is to provide Career Guidance / Counselling Services to the Job Seekers unemployed youth and Students. The importance of career Counselling /guidance is to provide the right information to job-seekers at right time to enable them to properly use their time for preparing for taking up a vocation as per their skills and qualification. Also these guidance and counselling services are very much useful for identifying the skills which are in demand in the market and to upgrade their skills accordingly by attending skill gap training programmes. MCC located at NICS has been organising various Career Guidance / Counselling programmes for the benefit of job seekers registered with NCS portal.

**Group Counselling 1**

National Institute for Career Service (NICS), has organised Online Group counselling for Jobseekers who registered for Online NICS Job Fair starting from 5<sup>th</sup> August 2021 for multiple positions for different qualified jobseekers in and around Delhi NCR for two employers who have registered on NICS Online Job drive on NCS portal. The Group Counselling was done for registered jobseekers on NCS portal for various career related information as well as regarding how to use NCS Online Job Fair module via telephonic and WhatsApp call/Chat (through Digital/ Online Mode) from 6<sup>th</sup> Aug to 8<sup>th</sup> Aug 2021. Around 20 Candidates participated in different mode of counselling such as telecom, video conference, and WhatsApp email. Etc.

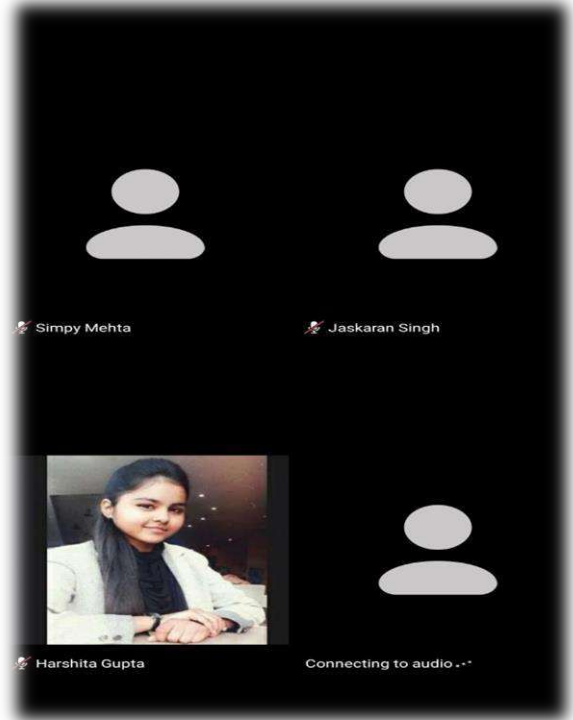


**Group Counselling 2**

Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, has organised Online Group counselling for Jobseekers who registered for Online NICS Job Fair starting from 14<sup>th</sup> August 2021 for multiple positions for different qualified jobseekers in and around Delhi NCR for two employers who have registered on NICS Online Job drive on NCS portal. The Group Counselling was done for registered jobseekers on NCS portal for various career related information as well as regarding how to use NCS Online Job Fair module via telephonic and WhatsApp call/Chat (through Digital/ Online Mode) from 14<sup>th</sup> Aug to 15<sup>th</sup> Aug 2021. Around 17 Candidates participated in different mode of counselling such as telecom, video conference, and WhatsApp email. Etc.

**Group Counselling 3**

Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, has organised Online Group counselling for Jobseekers who registered for Online NICS Job Fair starting from 24th August 2021 for multiple positions for different qualified jobseekers in and around Delhi NCR for two employers who have registered on NICS Online Job drive on NCS portal. The Group Counselling was done for registered jobseekers on NCS portal for various career related information as well as regarding how to use NCS Online Job Fair module via telephonic and WhatsApp call/Chat (through Digital/ Online Mode) from 24th Aug to 26th Aug 2021. Around 22 Candidates participated in different mode of counselling such as telecom, video conference, and WhatsApp email. Etc.



**Online psychometric testing and counselling Workshop for Jobseekers**



Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, has organised Online psychometric testing and counselling for Students/Jobseekers who are registered on NCS portal for various career related information via telephonic and WhatsApp call/Chat (through Digital/ Online Mode) from 2nd to 13th August 2021. Around 22 Candidates participated in different mode of counselling and many of them undergone psychometric testing (Interest profiler and 16-personalities) and shared their Score, on the basis of test scores, hour long discussion and counselling, Interpretation of test score was done and participants were able to identify their probable career prospect according to their personality type, interest and job zones. We are also registered as Active Career Counsellor and Vocational Counsellor Expert on NCS portal and get regular counselling request every day for which there is no charges. Also, MCC NICS reach out to Jobseekers for online career counselling and NCS orientation via WhatsApp/ telecom/ video call method to all who registered for Online Job Fair.

### Online Employability Training for Jobseekers in association with Microsoft

Consequent upon signing of the MoU between Ministry of Labour and Employment and Microsoft India, for organising DigiSaksham programme on NCS portal for the benefit of the NCS portal registered jobseekers, Model Career Centre, NICS Noida has taken initiative to conduct test programmes before its launch. DigiSaksham emphasis on enhancing the digital employability skills, as per the demand of the industry, of the jobseekers for helping them for an early placement. The programme focus on rural and socially disadvantaged youth particularly the candidates from the socially and economically backward communities, marginalized communities, people who have been displaced or lost jobs due to Covid-19 by providing them different employability skills enhancement training. NICS Noida started mobilisation for 2nd batch for MoLE Microsoft DigiSaksham training started on 11th Aug 2021 to 19 Aug 2021. The emphasis was to cater more jobseekers from Uttar Pradesh, NCR region, Assam etc.

As part of the initiative, the employability training started with two programmes for enhancing the following digital skills of the Jobseekers registered on NCS portal.

1. Microsoft Office specialist – Excel
2. Microsoft Technology Associate - Security Fundamentals

### [Highlights of the program]

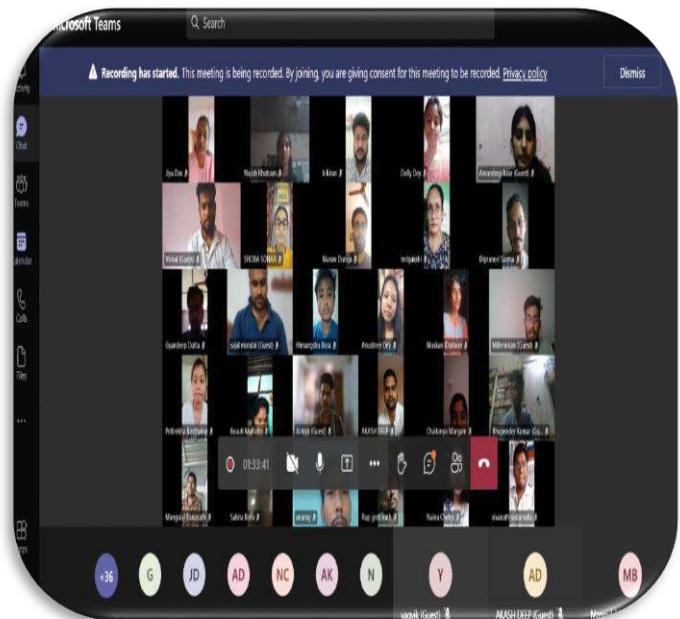
Microsoft Certification aligned course content

- Short term course
- Certified Faculty from Industry
- Mentors for doubts clarification
- Microsoft Teams Platform for

Online sessions

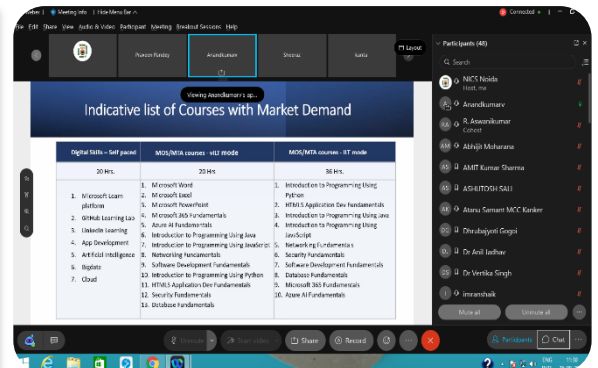
- User friendly Microsoft community Training Platform (LMS)
- Certificate of participation from

Microsoft & MoLE, post completion of Training



### “Orientation program for young professionals on introduction of Digisaksham project in collaboration with Microsoft”

NICS, Noida has organized an online meeting with YPs and Microsoft Team On 16<sup>th</sup> August 2021. This meeting was organized for better understanding of MCC's/YP's work and requirement with respect to Digisaksham Project. In all, 48 participants has attended the above mentioned meeting. Various points discussed in the meeting like how YPs/MCCs are mobilizing jobseekers for organizing orientation & workshops, what are the challenges & best practices of different states to organize activities for the benefit of jobseeker etc.



### Online Job Fairs

The Initiative for organising online Job Fairs was taken during the National lock-down period due to Covid19 pandemic. As per the guidelines of COVID-19, social distancing and human gathering was not allowed. Therefore, it was not possible to organise physical job fairs/events in the campus of MCCs/ Employment Exchanges. Hence it was decided to organise online job fairs by providing online job fair functionality in NCS portal. Accordingly for the benefit of job seekers and employers online job fairs have been conducting by various MCCs / employment exchanges regularly w.e.f April,2020.

### ➤ Online Job Fair 6<sup>th</sup> to 8<sup>th</sup> August 2021

Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, Noida in collaboration with VSS Tech Solutions Pvt Ltd and Tejasv Management Services (NCS registered Employer) have conducted Online Job fair for jobseekers on NCS portal. As social distancing was required and no human gathering was allowed at MCCs due to the said lockdown, hence it was considered to provide a platform to the Jobseekers and employers to engage with the help of Technology platform. MCC, Noida conducted 3 days Online Job Fair for Jobseekers those who are registered on NCS portal during 6th Aug to 8thAug 2021 for multiple vacancies pan India.

### KEY HIGHLIGHTS:

Date of Event: 6th to 8th August 2021

Event id: CMP-08544-V5C1C3

Type of Event: Online Job Fair

Location Covered: Delhi NCR

Company(s) and Job Posting

Process: Relationship Manager, Customer Relationship, Sales Associate

Name of company Participated: VSS Tech Solutions Pvt Ltd & Tejasv Management Services

No of Openings: 100+

No. of participated in Job Fair: 138

No of Candidate Shortlisted: 18



➤ **Online Job Fair 14<sup>th</sup> to 15<sup>th</sup> August, 2021**

Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, Noida in collaboration with Bajaj Capital Ltd (NCS registered Employer) have conducted Online Job fair for jobseekers on NCS portal. This Initiative was taken during the National lock-down period due to Covid19 pandemic. It was the necessity of the hour, as social distancing was required and no human gathering was allowed at MCCs due to the said lockdown, hence it was considered to provide a platform to the Jobseekers and employers to engage with the help of Technology platform. MCC, NICS Noida conducted 2 days Online Job Fair for Jobseekers those who are registered on NCS portal during 14th Aug to 15th Aug 2021 for multiple vacancies pan India

**KEY HIGHLIGHTS:**

Date of Event: 14<sup>th</sup> to 15<sup>th</sup> August 2021

Event id: **CMP-08595-X4H1Z0**

Type of Event: **Online Job Fair**

Location Covered: **Delhi**

Company(s) and Job Posting Process: **Sales associate**

Name of company Participated: **Bajaj Capital**

No of Openings: **40+**

No. of participated in Job Fair: **61**

No of Candidate Shortlisted: **2**

**KEY HIGHLIGHTS:**

Date of Event: 24<sup>th</sup> to 26<sup>th</sup> August 2021

Event id: **CMP-08646-M2F2Z9**

Type of Event: **Online Job Fair,**  
Location Covered: **Delhi NCR, Noida**

Company(s) and Job Posting Process: **Software Developer, Telecaller, Client Relationship**

Name of company Participated: **Bajaj Capital Financial, Datasoft Computer Solution, Yashaswi Academy**

No of Openings: **50+**

No. of participated in Job Fair: **97**

➤ **Online Job Fair 24<sup>th</sup> to 26<sup>th</sup> August, 2021**

Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, Noida in collaboration with Bajaj Capital, DataSoft Computers, Yashaswi Academy (NCS registered Employer) have conducted Online Job fair for jobseekers on NCS portal. This Initiative was taken during the National lock-down period due to Covid19 pandemic. It was the necessity of the hour, as social distancing was required and no human gathering was allowed at MCCs due to the said lockdown, hence it was considered to provide a platform to the Jobseekers and employers to engage with the help of Technology platform. MCC, NICS Noida conducted 3 days Online Job Fair for Jobseekers those who are registered on NCS portal during 24th Aug to 26th Aug 2021 for multiple vacancies pan India

## Upcoming Events in September, 2021

Sr. No.	Programme Name	Dates	Duration (In Days)	Venue
1	Orientation programme on NCSP for Jobseeker	03 Sep 21	1	Online / through various medium
2	Group Counselling Workshop for Jobseekers & students	10 Sep 21	1	Online / through various medium
3	Online psychometric testing Workshop for Jobseekers	13 Sep 21	1	Online / through various medium
4	Online Refresher Training Programme for Employment Personnel on "Self Employment & Entrepreneurship Development"	16-17 Sep 21	2	NICS Noida - on Cisco Webex App
5	Online Refresher Training Programme for Employment Personnel on "Self Employment & Entrepreneurship Development"	23-24 Sep 21	2	NICS Noida - on Cisco Webex App
6	Orientation programme on NCSP for students	27 Sep 21	1	Online / through various medium
7	Online Refresher Training Programme for Employment Personnel on "NCSP"	29-30 Sep 21	2	NICS Noida - on Cisco Webex App

## JOB FAIR DETAILS

Job Fairs conducted by MCCs across India in 2016-17	395
No. of candidates placed through these job fairs in 2016-17	59484
Job Fairs conducted by MCCs across India in 2017-18	1101
No. of candidates placed through these job fairs in 2017-18	137377
Job Fairs conducted by MCCs across India in 2018-19	79
No. of candidates placed through these job fairs in 2018-19	6831
Job Fairs conducted by MCCs across India so far in 2019-20	1162
No. of candidates placed through these job fairs so far in 2019-20	69427
Job Fairs conducted by MCCs across India so far in 2020-21	668
No. of candidates placed through these job fairs so far in 2020-21	14477
Job Fairs conducted by MCCs across India so far in 2021-22 till June 2021	203
No. of candidates placed through these job fairs so far in 2021-22 till June 2021	1410
Job Fairs conducted by MCCs across India in June 2021	75
No. of candidates placed through these job fairs in June 2021	503

## MCC DETAILS

Total Number of Phase I MCCs	99
Total Number of Phase II MCCs	64
Total MCCs	163

## YP DETAILS

Total No. of Young Professionals recruited so far	129
Total No. of Young Professionals currently in position (Including YPs posted at NICS/DGE)	43

## **TEAM NICS**

**Name: M. Lata Gautam**

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**Name: R. Aswanikumar**

Designation: Joint Director Employment

Email Address: [aswani-cirtes@gov.in](mailto:aswani-cirtes@gov.in)



**Name: Kanta Devi**

Designation: Asst. Director Employment

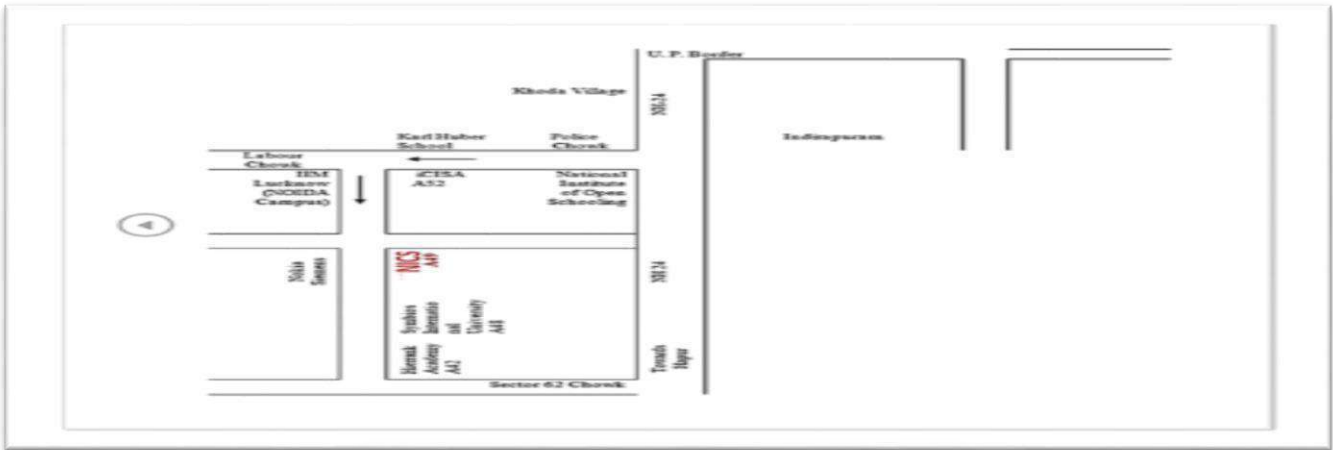
Email Address: [devi.kanta@gov.in](mailto:devi.kanta@gov.in)



**ADMINISTRATION BLOCK NICS**



**Road MAP NICS**



**National Career Service**

सही अवसर, सही समय  
Right Opportunities, Right Time