



श्रम एवं रोजगार मंत्रालय  
Ministry of Labour & Employment  
भारत सरकार (Government of India)



## National Institute for Career Service

नेशनल करियर सेवा संस्थान  
A-49, Sector-62, Noida

## Monthly e - newsletter August 2019

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### IN THIS ISSUE

- ➔ Training Programmes
- ➔ Orientation/ Workshop
- ➔ Placement Drive
- ➔ Success Stories
- ➔ Upcoming Programs
- ➔ YP/MCC Details

### INTRODUCTION

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October, 1964 under Directorate General of Employment (DGE), M/o Labour & Employment for imparting Research & Training in Employment Services. The Institute was later expanded in 1970 with additional function of publishing career literature and again in 1987 with added responsibility of occupational research & promotion of self-employment. Now, the Ministry is implementing the Employment Exchange Mission Mode Project under National e-Government plan (Ne-GP). Under this Project, NICS-NOIDA (erstwhile CIRTES), has been designated as nodal institute for capacity building under NCS project. In addition, monitoring progress of Model Career Centres and implementation of Young Professional scheme are being dealt by NICS.

### VISION

To be a National Centre of Excellence to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

### MISSION

- Enhancing human & organisational excellence in Employment/ Career Service by organizing various capacity building programmes.
- Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stake holders.
- Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.
- Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.
- Enhanced employability through capacity building of employment/ career service personnel and developing innovative strategies for career counselling, job –matching and placement.

### MANDATE

- **Implementation of NCS Project and YP Scheme:** NICS is also playing major role in implementing the Young Professional Scheme of M/o Labour and Employment and coordinating the activities of Model Career Centers established at various parts of country under NCS project.
- Organizing **Training Programmes for Employment Officers** working in various States/UTs.
- **Capacity Building:** As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc.
- Functioning of Model Career Centre established at NICS



### **Training Programme on NCSP**

This two days Training Programme on National Career Service Project for Employment officers from 5<sup>th</sup>-6<sup>th</sup> August. The 2 days training programme was organized to strengthen the Employment officers' capacity with all features of NCS portal and to highlight the importance & utility of this portal in the NCS project, along with an objective to update about the latest functionalities of the portal and to resolve any technical issues being faced by Employment officers. 18 Employment officers from 3 different states namely Jammu & Kashmir, Haryana & Gujarat participated in this training programme.



### **Refresher Training Programme**

This two days Refresher Training Programme for the Young Professionals of Batch I & IV during 8<sup>th</sup> - 9<sup>th</sup> August 2019. To update the knowledge of Young Professionals working with Model Career Centres under NCS Project and to provide a platform for them to share their feedback and ideas to improvise. To discuss problems and bottlenecks in effective implementation of NCS project at state level through MCCs and to identify best practices to overcome such bottlenecks. In total 29 YPs had participated in this training programme



### **Training Programme**

This two days Programme on NCS Portal for nodal officers and mcc centre managers 19th-20th August 2019. This training programme covered National Career Service Portal Management, New Feature of NCSP, Psychometric test, Overview of NCSP and Job Skill Mapping. In total 5 officers had participated in this training programme from Chhattisgarh State.



### **Refresher Training Programme**

This five days Refresher Training Programme on Vocational Guidance Service and NCS Portal for officers of CGC/NCSC for SC/STs and Employment Officers during 19th-23rd August 2019. To update the knowledge of Officers with the working of NCS Portal and Vocational Guidance Services. The Event covered Overview of NCSP and Job Skill Mapping, Vocational Guidance Services, Career Counselling and Psychometric test, Administrative Matters, GeM Training and Entrepreneurship etc. In total 21 officers from Arunachal Pradesh, Haryana, Gujarat, West Bengal, Mizoram, Kerala, Andhra Pradesh, Telangana, Kohima and Chhattisgarh participated in this programme.



### **Free Skill Gap Training Program**

This 20 Days skill gap training program in association with TATA Consultancy Service under Affirmative Action started from 19<sup>th</sup> August 2019. The training focuses on enhancing and improving the confidence level of the participants and hones their communication skills in English and analytical reasoning. In total 37 Students participated in this ongoing training programme. Eligibility Criteria for this Training programme is Non-Technical Graduates Students (2016 to 2019 pass out) and not above 28 years of age, On successful completion of the 100-120 hours training, certificates of completion & appreciation will be provided and based on an interview at NICS Noida/ at a designated TCS office the candidates who have successfully completed the training will be forwarded for placement with TCS.

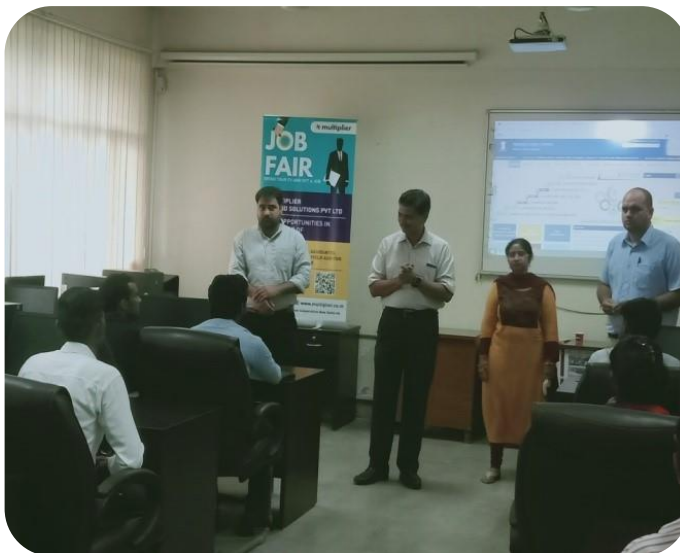


### **Orientation Program**

NICS (MCC) organized a one day orientation program on National Career Service Portal for jobseekers came to attend the placement drive on 02.08.2019 at NICS Noida. The event aimed to disseminate relevant information and create awareness about National Career Service Portal. The event covered Overview of National Career Service Portal, Registration of all participated Jobseekers on NCS Portal as jobseekers, Features and Advantage of using NCS Portal, Discussions on effective use of NCS portal for finding a job. Total of 44 Jobseekers participated in the event.

### **Orientation Program**

NICS/MCC, Noida organized a one day orientation program on National Career Service Portal for jobseekers came to attend the placement drive on 23.08.2019 at NICS Noida. The event aimed to disseminate relevant information and create awareness about National Career Service Portal. The event covered Overview of National Career Service Portal, Registration of all participated Jobseekers on NCS Portal as jobseekers, Features and Advantage of using NCS Portal, Discussions on effective use of NCS portal for finding a job, Total of 53 Jobseekers participated in the event.



### **Orientation Program**

NICS/MCC organized a one day orientation program on National Career Service Portal for jobseekers came to attend the placement drive on 27.08.2019 at NICS Noida. The event aimed to disseminate relevant information and create awareness about National Career Service Portal. The event covered Overview of National Career Service Portal, Registration of all participated Jobseekers on NCS Portal as jobseekers, Features and Advantage of using NCS Portal, Discussions on effective use of NCS portal for finding a job, Total of 26 Jobseekers participated in the event.



**Orientation on NCS Portal**

NICS (MCC) organized a one day orientation program on National Career Service Portal for Defence Ex-servicemen registered with Directorate General of Resettlement on 20<sup>th</sup> August 2019 at MSME Technology Development Centre, The event aimed to disseminate relevant information and create awareness about National Career Service Portal. The event covered Overview of National Career Service Portal, Registration of all participated Ex-servicemen on NCS Portal as a jobseekers, Features and Advantage of using NCS Portal, Discussions on effective use of NCS portal for different stakeholders. Total of 31 Ex-Servicemen from different Indian armed forces participated in the event.



**Orientation on NCS Portal**

NICS/MCC, organized a one day orientation program on National Career Service Portal for MSME-TDC trainee students doing various Skill development and Entrepreneurship development course on 20<sup>th</sup> August 2019 at MSME Technology Development Centre, The event aimed to disseminate relevant information and create awareness about National Career Service Portal. The event covered Overview of National Career Service Portal, Registration of all participated Trainee students on NCS Portal as a jobseekers, Features and Advantage of using NCS Portal, Discussions on effective use of NCS portal for finding a job. Total of 75 trainee students participated in the event.



### **Orientation on NCS Portal**

NICS (MCC) organized a one day orientation program on National Career Service Portal for DDU-GKY trainee students doing various skill development courses under Ministry of Rural Development (MoRD) on 21<sup>st</sup> August 2019 at Safeducate Learning Pvt.Ltd. The event aimed to disseminate relevant information and create awareness about National Career Service Portal. The event covered Overview of National Career Service Portal, Registration of all participated trainee students on NCS Portal as jobseekers, Features and Advantage of using NCS Portal, Discussions on effective use of NCS portal for finding a job. Total of 38 trainee students participated in the event.



### **Orientation on NCS Portal**

This one day orientation program on National Career Service Portal for DDU-GKY trainee students doing various skill development courses under Ministry of Rural Development (MoRD) on 22<sup>nd</sup> August 2019 at Safeducate Learning Pvt. Ltd. The event aimed to disseminate relevant information and create awareness about National Career Service Portal. The event covered, Overview of National Career Service Portal, Registration of all participated trainee students on NCSP as a jobseeker, Features and Advantage of using NCS Portal, Discussions on effective use of NCS portal for finding a job. Total of 26 trainee students participated in the event.



### **Orientation on NCS Portal**

NICS/MCC organized a one day orientation program on National Career Service Portal for DDU-GKY trainee students doing various skill development courses under Ministry of Rural Development (MoRD) on 23<sup>rd</sup> August 2019 at Safeducate Learning Pvt. Ltd. The event aimed to disseminate relevant information and create awareness about National Career Service Portal. The event covered Overview of National Career Service Portal, Registration of all participated trainee students on NCSP as a jobseeker, Features and Advantage of using NCS Portal, Discussions on effective use of NCS portal for finding a job. Total of 47 trainee students participated in the event.



### **Counsellors Cognizance Conclave on NCS portal**

This one day “Counsellors Cognizance Conclave” on National Career Service Portal for aspiring counsellors on 29<sup>th</sup> August 2019 at NICS NOIDA. The event aimed to disseminate relevant information and create awareness about National Career Service Portal. The event covered Overview of National Career Service Portal, Registration Process of counsellors on NCS Portal, Psychometric tools for Counsellors, Counsellors and Vocational Expert guidelines in NCS portal. Total of 34 aspiring counsellors participated in the event.

### **Workshop on NCS Portal**

This one day workshop on National Career Service Portal for MSME (Micro, Small and Medium Enterprises) Employers on 13<sup>th</sup> August 2019 at its Noida campus. The event aimed to disseminate relevant information and create awareness among MSME Employers about National Career Service Portal. The event covered Overview of National Career Service Portal, Registration of all the Employers on NCS Portal, Features and Advantage of using NCS Portal, Discussions on effective use of NCS portal for different stakeholders. Total of 18 Employers of MSME Association, Noida were participated in this Workshop.



### **Workshop on API Integration**

NICS conducted a 1-Day Workshop on API Integration of State Employment Exchange Portals with NCS Portal on 28<sup>th</sup> August 2019. In total 26 Officers had participated in this training programme. Main Component of the Workshop Programme was API Integration of State Employment Exchange Portals with National Career Service Portal.



### **Placement Drive**

MCC, NICS, NOIDA organized a third placement drive in association with Maruti Suzuki India Limited, for the Job Position “Dealer Sales Consultant (DSC)” on 2<sup>nd</sup> August 2019 (Friday) at its Noida Campus. Maruti Suzuki India Ltd. (MSIL), the leading automobile company in India, purpose of the DSC program is to create a talent pool of skilled & professional Automotive Dealer Sales Executives and help them pursue career in this field. The students will be trained on Automobile Sales Process and will be given exposure to Maruti Suzuki culture & values, which will help them develop their skill sets. Key benefits of the program are Placement at Maruti Suzuki Authorized Dealers near to candidate’s home location, Accidental & Medical Insurance, Free of cost training required for job at dealership, Education Qualification for the placement drive was Diploma or Graduate, (BA/B.Com/B.Sc/BBA/ B.Voc/B.Ed), Minimum Percentage: 50% (no active backlogs), Currently staying in Delhi/Noida/Ghaziabad/Meerut/Greater Noida/Faridabad. Total of 44 Jobseekers have been participated in the drive, all had gone through initial round of interview with the company’s HR representatives, and after Interview company had shared a list of 23 shortlisted candidates.



### **Placement Drive**

This placement drive for Multiplier Brand Solutions Pvt. Ltd., for the Job Position “Counter Sales Specialist” on 23rd August 2019 (Friday) at NICS Noida Campus, Education Qualification Graduates/12th Pass Fresher Candidate, Currently staying in Delhi/Noida/Ghaziabad/Meerut/Greater Noida. Total of 53 NCS Registered Jobseekers participated in the event, all had gone through initial round of interview with the company’s HR representative. After an interview HR Shortlisted 14 candidate for further round of interview at company office address.



### **Placement Drive**

This placement drive for Multiplier Brand Solutions Pvt. Ltd., for the Job Position: - “Sales Specialist for Paytm” on 27th August 2019 (Tuesday) at NICS Noida Campus. Education Qualification Graduates/12th Pass Fresher Candidate, Currently staying in Delhi/Noida/Ghaziabad/Meerut/Greater Noida. Total of 26 NCS Registered Jobseekers participated in the event, all had gone through initial round of interview with the company’s HR representative. After an interview HR Shortlisted 06 candidate for further round of interview at company office address and they had been informed.



**Some of the Success Stories from NICS Noida For the month of August 2019**

**Name: Mr. Amit Pal**

Gender: Male

Education: Graduate

NCS ID: J13G86-0938150713452

Employer Name: Maruti Suzuki Pvt. Ltd.

Designation: Dealer Sales Consultant



Thanks to the placement drive organised by MCC NICS NOIDA for providing me this opportunity to work with leading automobile company's dealers. Also wants to thanks to my government and NCS Project

**Name: Ms. Rakhi**

Gender: Female

Education: Graduate

NCS ID: J14C60-1326132632328

Employer Name: Cortex Capital BPO

Designation: Tele Sales Executive



I have successfully completed the training with TCS AA programme organised at NICS Noida. MCC-NICS Noida forwarded my job application to Cortex Capital BPO where I was selected as a Tele Sales Executive. Thanks to MCC NICS NOIDA for providing me the opportunity.

**Name: Ms. Mansi Bajaj**

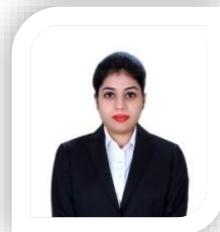
Gender: Female

Education: Graduate

NCS ID: J13I77-1137293680747

Employer Name: TCS

Designation: Backend Process Executive



The support extended during the TCS AAP training at MCC NICS Noida has been excellent. The training has helped me to learn many skills and helped me to get this opportunity with TCS. Thanks to MCC NICS NOIDA





**Upcoming Events in September 2019**

Sr. No.	Programme Name	Date
1	Refresher training programme on Employment Market Information Service for Employment Service Officers	2 to 6 Sept 19
2	Workshop on NCSP for MSME	6 Sept 19
3	2 weeks training programme in the relevant field of duties and responsibilities of the promotional post to Assistant Director of Employment.	9 to 20 Sept 19
4	Orientation Programme on NCSP for College Students	13th-Sep-19
5	Workshop on NCSP for Employers, Placement Organization & Skill Providers	17-Sep-19
6	Workshop for Counsellor at NICS	18 –Sep-19
7	Orientation Programme on NCSP for College Students	19 Sept 19
8	Orientation Programme on NCSP for College Students	20 Sept 19
9	Refresher training programme on Vocational Guidance Services for Employment Officers, VRC and CGC officers	23 - 27 Sept 19
10	Orientation Programme on NCSP for DDU GKY Students	27 Sept 19
11	Orientation Programme on NCSP for College Students	30-Sep-19

**JOB FAIR DETAILS**

Job Fairs conducted by MCCs across India in 2016-17	<b>395</b>
No. of candidates placed through these job fairs in 2016-17	<b>59484</b>
Job Fairs conducted by MCCs across India in 2017-18	<b>1101</b>
No. of candidates placed through these job fairs in 2017-18	<b>137377</b>
Job Fairs conducted by MCCs across India in 2018-19	<b>1323</b>
No. of candidates placed through these job fairs in 2018-19	<b>119146</b>
Job Fairs conducted by MCCs across India in July 2019	<b>134</b>
No. of candidates placed through these job fairs in July 2019	<b>4752</b>
Job Fairs conducted by MCCs across India so far in 2019-20 till August 2019	<b>543</b>
No. of candidates placed through these job fairs so far in 2019-20 till August 2019	<b>25458</b>

**MCC DETAILS**

Total Number of Phase I MCCs	<b>99</b>
Total Number of Phase II MCCs	<b>64</b>
Total MCCs	<b>163</b>

**YP DETAILS**

Total No. of Young Professionals recruited so far	<b>129</b>
Total No. of Young Professionals currently in position (Including YPs posted at NICS/DGE)	<b>73</b>



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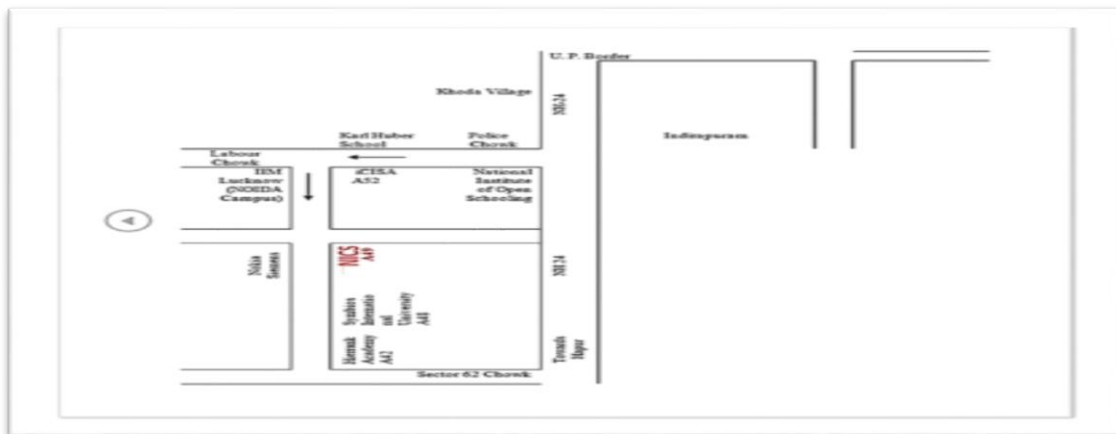
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ADMINISTRATION BLOCK NICS



Road MAP NICS



**National Career Service**

सही अवसर, सही समय  
Right Opportunities, Right Time