

No. DGE-6/02/2022-CEE
Government of India
Ministry of Labour & Employment
Directorate General of Employment
Central Employment Exchange

2nd Floor, 'C' wing
Shram Shakti Bhawan,
Rafi Marg,
New Delhi-110001,
Dated 16th Sep-22

To,

Director,
Bureau of Outreach and Communication
Room No. 264, 2nd Floor,
Building No. 6, Sookna Bhawan, CGO Complex,
New Delhi-110003

Subject: - Central Employment Exchange (CEE) 05/2022 Advertisement.

Sir,

I am directed to enclose herewith a copy of Advertisement No. 05/2022 for the post of Vocational Instructor(CA & OM), National Career Service Centre for Differently Abled, Mumbai **under Account No. 23105** along with the instruction in English with the request to kindly release the said advertisement in the Employment News and Rozgar Samachar at the earliest.

2. This issues with the approval of competent authority.

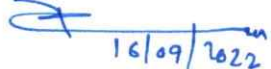
Encl: as above

Yours faithfully,


16/09/2022
(Parveen Thakran)

Senior Statistical Officer

1. Sr. Editor (Advt. And Editorial), Employment News, East Block IV, 6-7, R.K. Puram, New Delhi for information & action after clearance of DAVP.
2. JDE (NCS), DGE with the request to place the above advertisement at NCS Portal.
3. JDE (SS), DGE with the request to place the above advertisement at DGE Portal.


16/09/2022
(Parveen Thakran)
Senior Statistical Officer

CENTRAL EMPLOYMENT EXCHANGE

Advertisement No. 05/2022

Applications are invited for the following post(s) by various employers indicated in the advertisement within 30 days of date of advertisement in the prescribed format (Annexure-II) given at the end of the advertisement. Applications received after due date will not be considered.

Candidates are required to send their application directly to the respective employers.

Application for the post of Vocational Instructor (CA & OM) is to be sent to Dr S. K. Kushwaha, Head of Office, National Career Service Centre for Differently Abled, N.S.T.I. Campus, V.N. Purav Marg, Chunabhatti, Mumbai-400022 Tel. No. 022-24052707

Designation of the Post: Vocational Instructor (CA & OM) - 01 OBC

Categories: No. of vacancies to be filled up (by priority Candidates (Applicable for Central Govt. Posts only)

Pay Band:- Revised Pay Matrix at Level-6 (35400-142400) Total emoluments Rs. 61818/- p.m.

Age limit: 30 Years or below with age relaxable as per the Central Govt. Rules.

Qualification Essential:

1. Graduate of a recognized university
2. Diploma or certificate in Commercial or Secretariat Practice from a recognized institute.

Desirable:

Speed of 40 words per minute in typing and 80 words per minute in Shorthand in Hindi & English & Knowledge of Computer.

Duties:

Evaluation and training of PWD and maintain record of machinery, tool, equipment's and raw materials etc, Developing adequate evaluation models and assessing the functional suitability of the clients on the basis of simulated work condition. Evaluation of the clients as per the requirement of the various jobs in the employment market. Take adequate steps for placing the trainees in wage-paid employment or self employment Develop low cost modules of training in new avenues related to his area of skills.

Interview/Test of applicants

To be decided after receipt of application

Place of work:

Mumbai with all India Transfer.

Any other relevant information:

The Applicant working under Central/ State Govt. / Public Sector undertaking or any other organization are directed to submit their application through proper channel.

INSTRUCTION AND ADDITIONAL INFORMATION FOR CANDIDATES

1. Separate applications are required for each post quoting advertisement no. and sl. no. of the post.
2. Self-attested photocopies of educational/reservation categories/experience certificates etc., if any, should be enclosed with the application.
3. Upper age limit relaxable for SC/ST/OBC, EX-SERVICEMEN, Physically Handicapped, Widow, Divorce Women and Women judicially separated from their husband and Govt. servants etc. as per rules.
4. Only those SC/ST candidates who are not employed anywhere will be paid TA for attending interview, if admissible under rules.
5. Application in any case should not be sent to Central Employment Exchange/Local Exchange.

ABBREVIATIONS USED

OBC – OTHER BACKWARD CLASS
UR - UN RESERVED
SC - SCHEDULE CASTE
AISL: ALL INDIA SERVICE LIABILITY

FORMAT OF APPLICATION FORM

1. Advertisement No.
2. Serial number of the post :
3. Post applied for :
4. Name of Employment Exchange where registered, if any
5. Employment Exchange Registration No, if any
6. Name of the applicant (Mr./Miss/Mrs.):
In block letters
7. Date of Birth :

Date	Month	Year

8. Father's Name :
9. Address (in full): _____

10. Nationality:
11. Category to which belong (SC/ST/OBC)
(ATTCH PHOTOCOPY OF CERTIFICATE)
12. Whether Ex-Serviceman (Yes/No):
13. Whether Physically Handicapped (Yes/No):
14. Academic/technical/professional qualifications
(Beginning with matriculation level) attach photocopies of certificates

Sl. No.	Name of Exam.	Year of passing	Univ./Boa rd	Div./Class /Grade	Subjects	% of marks

15. Experience (attach photocopies of certificates in support of experience):

Sl. No.	Name of employer/ Org.	Period From - To	Designation	Pay Scale/Pay	Nature of duties	Reasons for leaving

I solemnly declare that the statement made by me in this form are correct to the best of my knowledge and belief.

Dated: _____

(Signature of the candidate)

Place: _____

- List of enclosures: 1.
2.
3.