



Monthly e-Newsletter

Aug, 2022

श्रम एवं रोजगार मंत्रालय
Ministry of Labour & Employment
श्रम एवं रोजगार (Government of India)

National Career Service
www.ncs.gov.in

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Fraud Alert!

NCS does not charge any fees for registration on the Portal

Always check:
Identity of the caller/email that asks you to pay under the name of NCS

Toll Free Number : 1800-425-1514

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Success depends on your career choices!

NCS helps you in making right career choices

Avail career counseling and guidance services on NCS Platform

Login to NCS Portal (www.ncs.gov.in) and book your appointment with Counsellor

Toll Free Number : 1800-425-1514

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Jobseekers!

Add credibility to your NCS Profile!

DigiLocker facility available on NCS

Upload your documents (CV, Marksheets, ID Proof, Caste Certificate, Differently Abled Certificate) anytime, anywhere

Enhance your Employability

Toll Free Number : 1800-425-1514

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✦ **Role of Key Skills** section highlights the importance of correct key skills in Job mapping

✦ **Glimpses of Job Fairs and Events** section covers brief of major career events that happened in August, 2022 under NCS Scheme by Model Career Centers of states across India

✦ Section on **Success Stories** of Jobseekers from Kerala, Jharkhand and Uttar Pradesh who got benefitted through Career and Employment services of NCS

✦ **News** section covers Press coverage of NCS released under some of the leading publications in the states of Uttar Pradesh and Kerala

National Career Service is a Mission Mode Project launched by the Hon'ble Prime Minister, Shri Narendra Modi on 20th July, 2015. It is a one-stop solution that provides a wide array of employment and career related services to the citizens of India. National Career Service is a vibrant platform which aims to transform and strengthen the public employment services in the country. It brings together Job Seekers, Employers, Skill Providers, Career Counsellors, Local Service Providers (LSP's), Career Centers, Placement Organizations, Households and Government Departments on a common platform through the efficient use of information technology.

- Easy accessibility of employment services like staffing, placement and recruitment to all the stakeholders
- Enhancing employability of the workforce by providing them information on training & skilling
- Provisioning of career counselling services
- NCS Portal provides links to Public Disclosure of scores and ranking of candidates in Government recruitment examinations
- Providing information related to job profiles, career paths & employers
- PAN verified institutions and rich database of job seekers
- Career planning and rich career content on over 3500 occupations across 52 sectors
- NCS has partnerships with various private organizations like TCS iON, Qness Corp, HireMee, CSCs, Microsoft etc.
- More than 300 Model Career Centers (MCCs) have been set up across the country till now
- National Career Service Centers for Differently Abled (NCSCs-DA) are being run by DGE across the country
- National Career Service Centers for SCs and STs (NCSC – SCs/STs) for providing employment related training and guidance are also being run by DGE

As on 31st August, 2022, around 1,98,890 employers are registered on the Portal and the active vacancies count as of the mentioned date is around 2,43,613.

***Please be aware that NCS does not charge any fees for Registration on the Portal and its services.**

Key Skills, an important criterion for Job matching

Right Key Skills Right Job

“Key Skills” is a mandatory field to be filled in Jobseeker’s Registration Form on NCS Portal. While filling the Jobseeker Registration Form, user is suggested to fill minimum 5 of his key skills from his Education, Work experience and competencies. Due to its significance in job matching, Key Skills is given weightage of 20% in overall Profile Completeness score of Jobseeker on NCS Portal.

Screenshot of Key Skills field in NCS Jobseeker’s Registration Form

Key Skills*

Please enter minimum 5 key skills. ex:
Nursing; Pharmacy; Laboratory Technician;
Support Staff; Driving; Cooking; Plumbing;
Java; Data Entry; Accounts; Sales etc

- Add Key Skills from your Education and Work Experience.
- Key Skills to be single word.
- Use semi colon as separator.
- Key Skills can not start with number.
- ex: Nursing; Pharmacy; Laboratory Technician; Support Staff; Driving; Cooking; Plumbing; Java; Data Entry; Accounts; Sales etc.

Common mistakes made by jobseekers while filling key skills are:

- Education (like Graduates, Post Graduates etc.), Specialization (like B.A, B.Sc, Diploma etc.)
- Name of the Person, Place
- Sentences
- Company Name
- Incomplete words or 2 or more key skills separated by and/or etc.
- Incorrect spellings

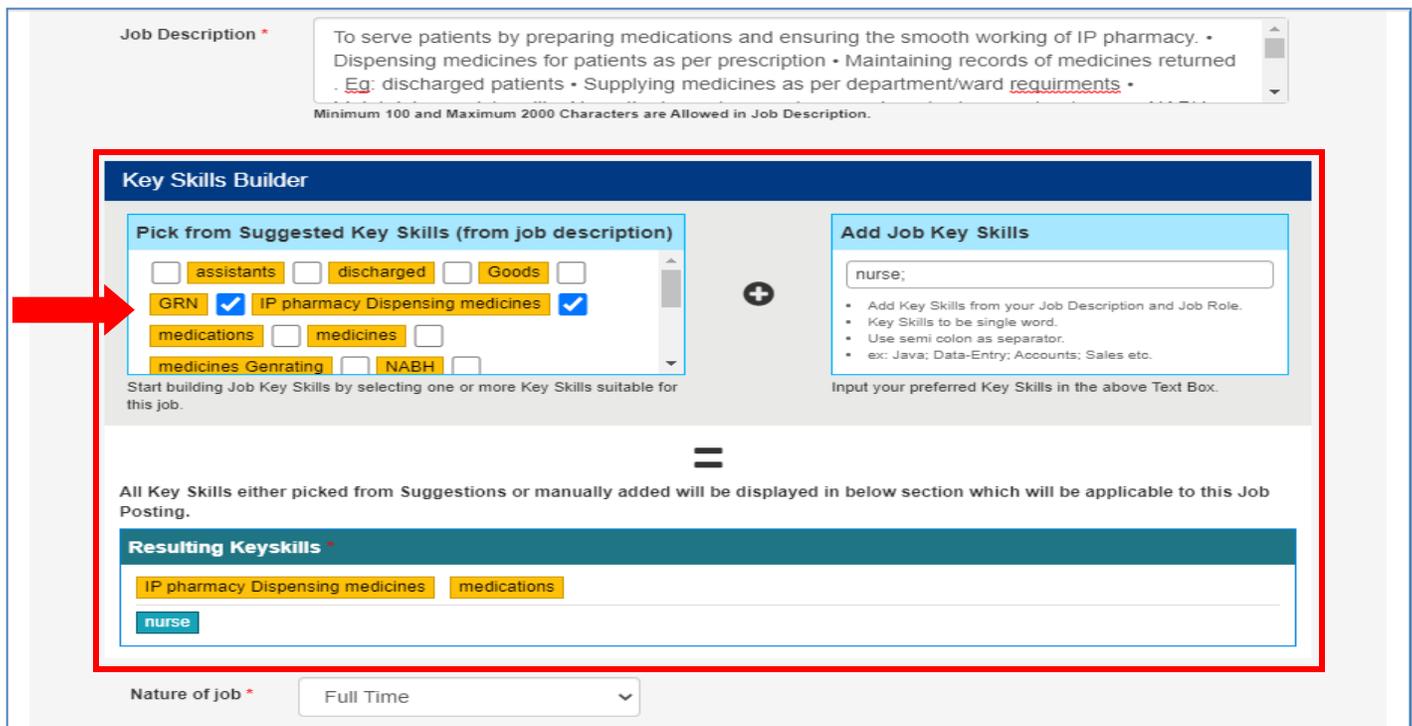
How incorrect Key Skills hampers the Job Search process:

Incorrect Key skills impacts the job matching and overall profile visibility of the candidate on NCS Portal

- Jobseeker receives irrelevant job recommendations
- Jobseekers do not appear in search results of Employers with desired job openings

Right Key Skills Right Candidate

Like Jobseeker, an Employer also needs to take due care while filling required Key Skills in his Job Posting on NCS Portal. NCS assists its registered Employers in adding key skills with its “Key Skills Builder” functionality that auto pick the key words from the entered “Job Description”. An Employer can choose to pick the key skills from the auto suggested key skills or can even manually add the Key Skills as per his requirement.



Job Description * To serve patients by preparing medications and ensuring the smooth working of IP pharmacy. • Dispensing medicines for patients as per prescription • Maintaining records of medicines returned . Eg: discharged patients • Supplying medicines as per department/ward requirements •
Minimum 100 and Maximum 2000 Characters are Allowed in Job Description.

Key Skills Builder

Pick from Suggested Key Skills (from job description)

assistants discharged Goods GRN IP pharmacy Dispensing medicines medications medicines medicines Genrating NABH

Start building Job Key Skills by selecting one or more Key Skills suitable for this job.

Add Job Key Skills

nurse;

- Add Key Skills from your Job Description and Job Role.
- Key Skills to be single word.
- Use semi colon as separator.
- ex: Java; Data-Entry; Accounts; Sales etc.

Input your preferred Key Skills in the above Text Box.

Resulting Keyskills *

IP pharmacy Dispensing medicines medications nurse

Nature of job * Full Time

How incorrect Key skills hampers the Candidate Search process:

Incorrect Key Skills impacts the job matching and the overall job visibility on NCS Portal

- There are higher chances of getting irrelevant job applications due to misleading key skills in the job posting
- Candidate search results will also not show the list of eligible candidates
- There are lesser chances of the job posting getting featured in job search results of candidates

Career Guidance Programs by National Career Service Center for Differently Abled (NCSC-DA), Kanpur

Key Highlights:

Date of Event: 1st to 2nd Aug, 2022

Details: NCSC for DA, Kanpur, organized two Career guidance programs on 1st August for around 20 students of Electronics Trade and on 2nd August for more than 200 students of multiple trades at National Skill Training Institute, Kanpur, Uttar Pradesh. The participants were guided regarding NCS Portal and its training programs like DigiSaksham and TCS Youth Employability Program.

Career Guidance Program by Model Career Center, University of Allahabad, Prayagraj, Uttar Pradesh

Key Highlights:

Date of Event: 8th Aug. 2022

Details: Model Career Center/UEB Prayagraj (Allahabad) organized a career counseling and NCS awareness session for college students. Around 70 students participated in the session where they were guided regarding NCS Portal and its free career services. Participants were also informed about the various career prospects after 12th class.



Placement Drive by Model Career Center, Banswara, Rajasthan

Key Highlights:

Date of Event: 8th Aug. 2022

Details: Model Career Center, Banswara organized a Placement Drive and a Pre-Placement Drive counseling session for 12th pass and Graduate candidates.



Participation Summary: Around 40 candidates participated in the Placement Drive and 6 candidates got provisionally selected.

Offered Job Roles: Branch Manager and Field Officer

Career Guidance Program by Model Career Center, Villupuram, Tamil Nadu

Key Highlights:

Date of Event: 18th August , 2022

Details: MCC, District Employment and Career Guidance Centre, Villupuram organised a career guidance program at Government Higher Secondary School. The program informed the students about the NCS Portal and other available schemes and services of Central and State Governments for career development. More than 60 students of 12th standard participated.



Career Guidance and Awareness Program by Model Career Center, Gonda, Uttar Pradesh

Date of Event: 11th Aug, 2022

Details: Model Career Center, Gonda organized career guidance program for more than 80 ITI students



Job Fair by National Career Service Center for Differently Abled (NCSC- DA), Mumbai

Key Highlights:

Date of Event: 27th August, 2022

Details: NCSC-DA Mumbai organized a Job fair in collaboration with Samarthanam Trust.

Around 30 Employers participated and 100 participants got shortlisted.



Mega Job Fair by Model Career Center, Kottayam, Kerala



Date of Event: 27th Aug, 2022

Details: Model Career Center, University Employment Information & Guidance Bureau (UEI&GB) organised a Mega Job fair at Mahatma Gandhi University Campus, Kottayam. More than 30 companies and 2000 candidates participated and around 180 candidates got provisionally selected.

Mega Job Fair by Model Career Center, Basti, Uttar Pradesh

Key Highlights:

Date of Event: 29th August, 2022

Details: Model Career Centre, Basti in collaboration with RCC College of Pharmacy organized a Job Fair for 10th/12th/ITI/Diploma/B.Tech/Pharmacy candidates for 4 good companies for job locations Noida/Gurugram/Faridabad/Gorakhpur/Lucknow/Alwar location.

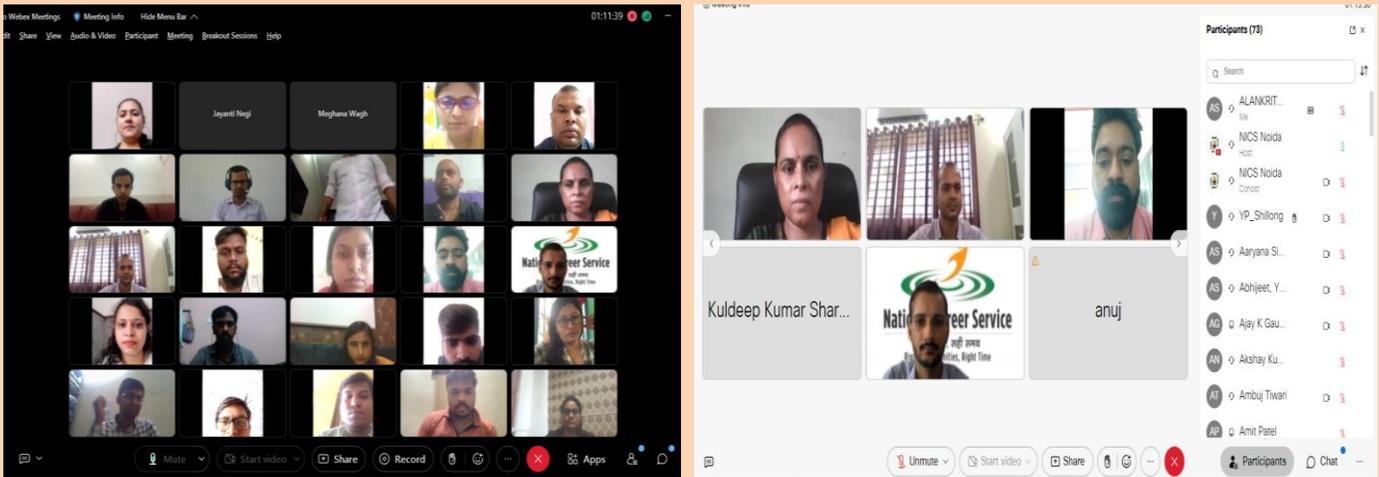
Participants: More than 1600 candidates participated and around 900 candidates got shortlisted.



Onboarding and online Induction Training of Young Professionals under NCS Scheme by NICS, Ministry of Labour & Employment, GOI

7th batch of Young Professionals (YPs), who got selected through an intensive recruitment process that happened in the month of July'22, got on boarded under NCS Project during August'22. Around 70 newly recruited Young Professionals reported at their respective place of postings across India.

NICS, Noida which is a nodal institute for capacity building of Employment service personnel under NCS Project, organized 5 days online Induction Training Program from 29th Aug, 2022 to 2nd Sept., 2022 to orient the new batch of YPs on National Career Service Project.



Job Fair by National Career Service Center for Differently Abled (NCSC-DA), Kolkata

Key Highlights:

Date of Event: 30th Aug, 2022

Details: NCSC-DA in collaboration with NCSC for SC/ST, Kolkata organized a Job-Fair that was attended by around 180 job aspirants and 7 Employers. More than 90 job aspirants got shortlisted by the end of the job fair.



JOBSEEKERS

We are happy to share few success stories of the job aspirants, who have been empowered through employment and other career related services of NCS Project.



Pratik Kumar Singh
Aligarh, Uttar Pradesh

“I am Pratik hailing from Aligarh, Uttar Pradesh. After completing my MBA and Ph.D I was searching for a job that offers me a good professional experience. I luckily came across an employment announcement for the role of Young Professional for National Career Service Project with Ministry of Labour and Employment. I found the profile very interesting and satisfying, hence I applied for it immediately. I appeared for their recruitment process and I am delighted to share that I cleared all rounds and got selected as a Young Professional for handling NCS activities for Model Career Center, Muzaffarnagar, Uttar Pradesh.”

“I hail from Kasaragod town of Kerela. I am delighted that I am not a job seeker anymore! I can proudly say that I am an employee of a US-based company handling a good job profile. Thanks to National Career Service for connecting me with this big opportunity. My utmost gratitude to the staff at Model Career Center, NIELIT Calicut for guiding me around the interview process and making me believe in myself. I am happy with my new job.”



Kanishma K
Kasaragod, Kerala

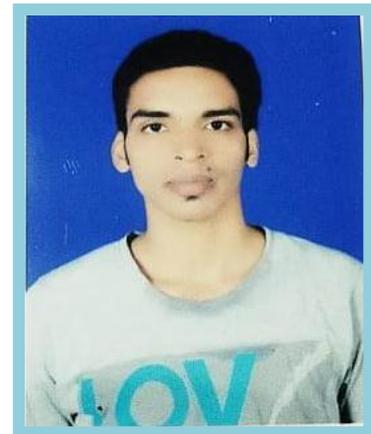


Agnel Elizabeth Joseph
Kozhikode, Kerala

“I am a graduate and until last month I was looking for a suitable job. Then one of my friends asked me to try my luck in a Job Fair that was to be organized by Model Career Center, NIELIT, Calicut. Though I was not very confident if I would be able to crack the interview, but I still thought of giving it a try. Upon my participation in the Job Fair, the experts from this Model Career Center guided me very well about the recruitment process for the job role of Process Associate with a leading company. With their guidance I cleared all rounds of recruitment and got selected. I am so thrilled to get this job.

Thanks to Model Career Centre, NIELIT, Calicut for changing my life!”

“I am an engineer by qualification hence was searching a suitable white collar job. One day I came across a notification regarding a Placement Drive at Model Career Center, Chandil, Jharkhand. I participated in the Placement Drive and applied for the job role of HR Executive in a good IT company. I am happy to share that I got selected for the above mentioned role. My heartfelt thanks to Model Career Center, Chandil for connecting me with the opportunity that I was searching for.”



Bipin Kumar
Chandil, Jharkhand

A snapshot of NCS news coverage in some of the leading publications

मेले में 901 युवाओं को मिला नियुक्ति पत्र आरसीसी स्कूल गनेशपुर में रोजगार मेले का आयोजन, 12 कंपनियां हुई शामिल



आरसीसी पब्लिक स्कूल में रोजगार मेला के उद्घाटन समारोह को संबोधित करते हरैया के विधायक अजय सिंह व उपस्थित सेवायोजन कार्यालय के अधिकारी-कर्मचारी और रोजगार मेला में कंपनी की नियुक्ति पत्र देते सदर विधायक महेन्द्रनाथ यादव • सी. स्वयं

जासं बस्ती : क्षेत्रीय सेवायोजन कार्यालय, माडल करियर सेंटर एवं आरसीसी कालेज आफ फार्मसी गनेशपुर के संयुक्त तत्वावधान सोमवार को आरसीसी पब्लिक स्कूल में रोजगार मेले का आयोजन हुआ। 12 निजी कंपनियों ने प्रतिभाग किया। कंपनी की ओर से शैक्षिक योग्यता के अनुसार विभिन्न पद आमंत्रित किए गए थे। 1638 युवाओं ने प्रतिभाग किया। जिसमें से 901 युवाओं का साक्षात्कार कर उनका चयन किया गया। मुख्य अतिथि हरैया विधायक अजय सिंह ने कंपनी

- नियुक्ति पत्र मिलने पर बेरोजगार युवाओं के चेहरे खिल गए
- रोजगार मेले में प्रतिभाग कर युवा बना सकते हैं बेहतर भविष्य

की ओर से दिए गए नियुक्ति पत्र को चयनित युवाओं को सौंपा। उनके चेहरे खिल उठे।

इसके पूर्व मुख्य अतिथि ने मेले का उद्घाटन फीता काटकर किया। कहा कि रोजगार मेले में प्रतिभाग कर बेरोजगार युवा अपना सुनहरा भविष्य बना सकते हैं। सदर विधायक

महेन्द्र नाथ यादव ने चयनित युवाओं के उज्ज्वल भविष्य की कामना की। सांसद प्रतिनिधि राजेश पाल चौधरी ने भी संबोधित किया। जिला सेवायोजन अधिकारी अवधेन्द्र प्रताप वर्मा ने बताया कि रोजगार मेले का आयोजन कर युवाओं को रोजगार के अवसर दिए जा रहे हैं।

रोजगार मेले में उसकी स्टालिन फरीदाबाद हरियाणा, इंटरनेशनल प्रोटेक्शन बडोदरा गुजरात, प्रेरणा इनोवादिब सल्यूशन नोयवा करियर बिज स्किल सल्यूशन गुजरात, होली इस ब्राइटप्यूचर ओरगेनिक

लखनऊ, किरन सिक्कोरिटी गार्ड वालकरी इंटरनेशनल प्रानि केरला, एसबीआई इन्स्योरेन्वा बस्ती तथा मेगा माइन्ड सल्यूशन कंपनियों ने प्रतिभाग किया।

इं. शैलेश चौधरी चेयरमैन आरसीसी फार्मसी कालेज बस्ती ने सभी का आभार व्यक्त किया। सरोज मिश्रा, पीके श्रीवास्तव, प्रधानाचार्य आईटीआई, अनिरुद्ध कुमार चौधरी, ईशान प्रकाश, पंकज कुमार श्रीवास्तव, प्रमोद कुमार, जय कुमार, विकास, चंद्रवीर सिंह सहित अन्य मौजूद रहे।

Courtesy: Amar Ujala, Basti Edition, Uttar Pradesh

Date: 30th August, 2022

MGU holds job fair

Job Michael, MLA, inaugurated here on Saturday a mega job fair organised by the Employment Information and Guidance Bureau under the Mahatma Gandhi University (MGU) in association with the Model Career and Employability Centres in Kottayam. MGU Vice Chancellor Sabu Thomas presided.

Courtesy: The Hindu, Kochi, Kerala

Date: 28th August, 2022

Upcoming Events/ Job Fairs/Trainings

To view the list of NCS Job Fairs and other career events, check out our calendar on the following page for the month of September, 2022.

For more details, follow this link & register for the event of your choice:
https://www.ncs.gov.in/_layouts/15/ncsp/calendar.aspx



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National Career Service
सही अवसर, सही समय
Right Opportunities, Right Time

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Choose from the bulk of
job opportunities!

Participate in NCS Job fairs

Enrollment is just a click away

Visit NCS Portal (www.ncs.gov.in)
and
Register for Job Fairs from anywhere

Toll Free Number : 1800-425-1514

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S.No	DATE	JOB FAIRS & EVENTS	ORGANIZER
1.	2 nd Sep, 2022	PWD Job Fair	Career Center, PanchMahals, Gujarat
2	2 nd Sep, 2022	Job Drive	Career Center, East Godavari, Andhra Pradesh
3	3 rd Sep, 2022	Mega Job Fair	Career Center, Kozhikode, Kerala
4	4 th Sep, 2022 to 5 th Sep, 2022	Online Placement Drive	Career Center, Imphal West, Manipur
5	5 th Sep, 2022	Placement Drive	Career Center, Almora, Uttarakhand

Upcoming Events/ Job Fairs/Trainings

S.No	DATE	JOB FAIRS & EVENTS	ORGANIZER
6	6 th Sep, 2022	Job Fair	Career Center, Koraput, Odisha
7	9 th Sep, 2022	Job Fair	Career Center, Mahoba, Uttar Pradesh
8	12 th to 20 th Sep, 2022	Online Job Fair	Career Center, Osmanabad, Maharashtra
9	12 th Sep, 2022	Job Fair	Career Center, East District, Sikkim
10	13 th Sep, 2022 to 14 th Sep, 2022	Job Drive	Career Center, Kanpur Nagar, Uttar Pradesh
11	14 th Sep, 2022	Online Job Fair	Career Center, Lalitpur, Uttar Pradesh
12	15 th Sep, 2022	Job Drive	Career center, Thiruvananthapuram, Kerala
13	16 th Sep, 2022	Job Drive	Career Center, Gautam Buddha Nagar, Uttar Pradesh
14	28 th Sep, 2022	Online Job Fair	Career Center, Lalitpur, Uttar Pradesh
15	1 st July, 2022 to 31 st May, 2023	Special Coaching	Career Center, Surat, Gujarat
16	1 st July, 2022 to 30 th June, 2023	O Level Hardware Course (1 year course)	Career Center, Surat, Gujarat

Upcoming Events/ Job Fairs/Trainings

S.No	DATE	JOB FAIRS & EVENTS	ORGANIZER
17	1 st July,2022 to 30 th June,2023	O Level Software Course (1 year course)	Career Center, Surat, Gujarat
18	11 th July, 2022 to 31 st Mar, 2023	Coaching cum Guidance session	Career Center, Sitapur, Uttar Pradesh