



Monthly e-Newsletter

September, 2022



INTRODUCTION

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October, 1964 under Directorate General of Employment (DGE), M/o Labour & Employment for imparting Research & Training in Employment Services. The Institute was later expanded in 1970 with additional function of publishing career literature and again in 1987 with added responsibility of occupational research & promotion of self-employment. Now, the Ministry is implementing the Employment Exchange Mission Mode Project under National e-Government plan (Ne-GP). Under this Project, NICS-NOIDA (erstwhile CIRTES), has been designated as nodal institute for capacity building under NCS project. In addition, monitoring progress of Model Career Centres and implementation of Young Professional scheme are being dealt by NICS.

VISION

To be a National Centre of Excellence to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

MISSION

Enhancing human & organisational excellence in Employment/ Career Service by organizing various Capacity building programmes.

Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stake holders.

Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.

Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.

Enhanced employability through capacity building of employment/ career service personnel and developing innovative strategies for career counselling, job –matching and placement.

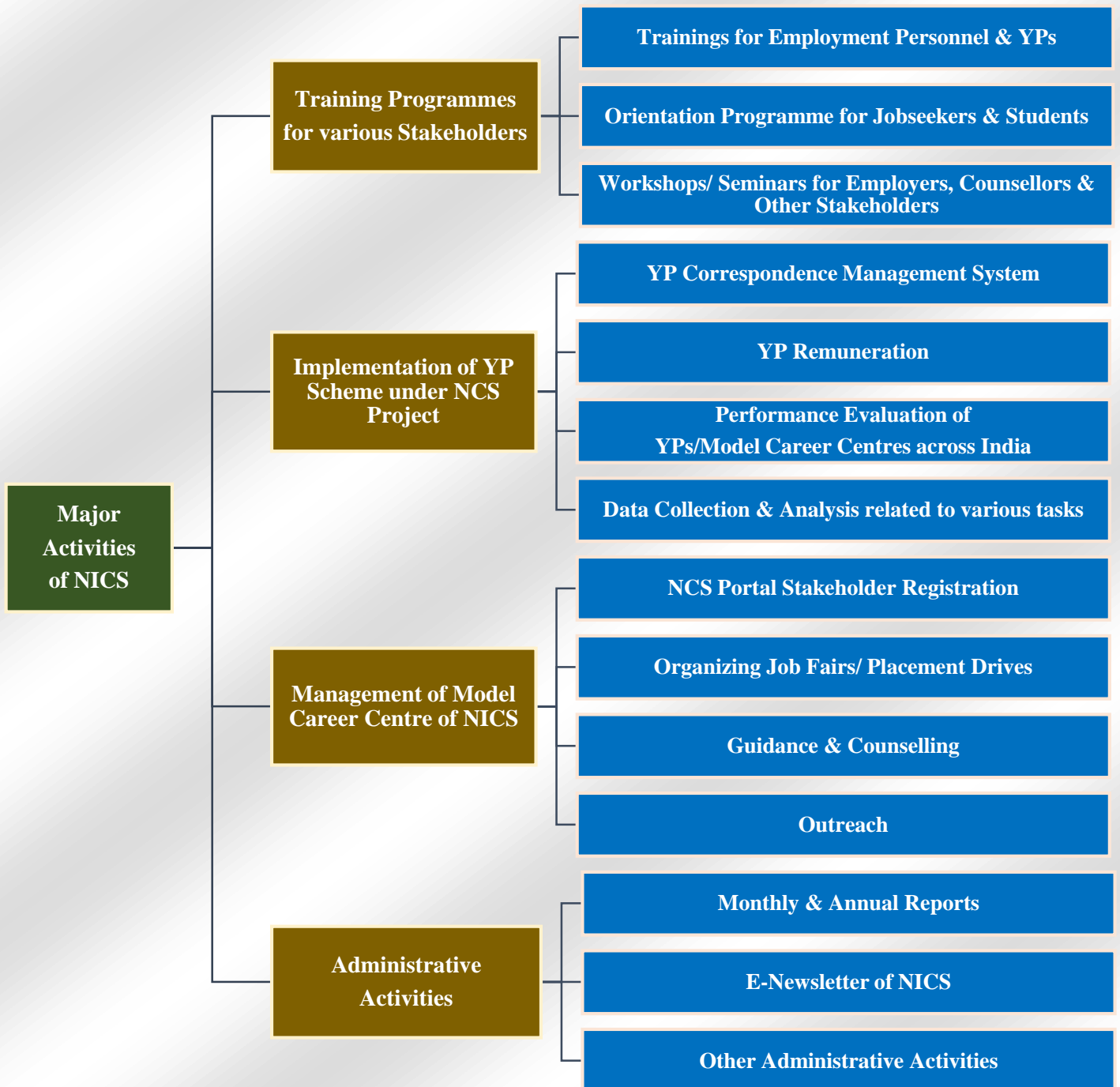
MANDATE

Implementation of NCS Project and YP Scheme: NICS is also playing major role in implementing the Young Professional Scheme of M/o Labour and Employment and coordinating the activities of Model Career Centre's established at various parts of country under NCS project.

Organizing **Training Programmes for Employment Officers** working in various States/UTs.

Capacity Building: As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc. Functioning of Model Career Centre established at NICS.

Major Activities of National Institute for Career Service





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TRAINING PROGRAMMES FOR VARIOUS STAKEHOLDERS

Training Programmes for Employment Personnel & Young Professionals

National Institute for Career Service organises various Training Programmes for Employment Service Personnel and Young Professionals working in the various States of India. The training methods incorporate practical examples, presentations, group sessions, audio-visual slideshows, and modern management in an efficient manner. To enrich the efficiency of training programmes, external lecturers apart from the in-house Officers are also invited from the prestigious organizations of India to the Institute.

These training programmes comprises a wide array of subjects that range from Employment Market Information Service under NES & NCS, Labour Market Analysis, Career Counselling, etc. in collaboration with premier institutes like Indian Institute of Foreign Trade (Ministry of Commerce & Industry, Govt. of India), V.V. Giri National Labour Institute (Ministry of Labour & Employment, Govt. of India) etc.

The aim of these training programmes is to update the knowledge and skills of Employment Personnel/Young Professionals. The training programmes helps them to understand the nature of employment market at various levels and the role of NCS in Employment Market/Labour Market related areas.

I. Integrated/Induction Training programme for the newly recruited/promoted Employment Personnel – 19th September, 2022 – 30th September, 2022

National Institute for Career Service organised an Integrated/Induction Training Programme for the newly recruited/promoted Employment Officers from 19th September, 2022 – 30th September, 2022. The training programme covered various topics like: Career Centre Management-Administration & Operation of MCC, Introduction to Psychometric Test, Recruitment Practices in Private Organization, Collection, Scrutiny, Analysis and user of EMI data at different level. Strategies for bringing improvement in EMI programme in states/UT's, Entrepreneurship in India-Significance, Trends & challenges, Role of EMI in NES in the changed scenario of the services particularly in the context of provisions of EE (CNV) Act 1959 and Rules 1960 subsumed in Social Security Code, 2020, Labour Market Analysis – Research Methodologies etc. Around 20 Employment Personnels from the states of Karnataka & Jharkhand participated in the training programme including Joint Director Employment, Deputy Director Employment and Assistant Director Employment.





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Orientation Programme for Jobseekers & Students

National Institute for Career Services organises Orientation Programmes every month for Jobseekers and Students. The programme emphasises on familiarizing the participants from different educational and social backgrounds to the NCS Portal and its importance in the current labour market. Moreover, the orientation enables them to incorporate the usage of NCS Portal in an efficient manner and encourages them to register themselves, so that they can enhance their professional versatility by participating in various skills development trainings like Digisaksham by Microsoft and Career Skills Training by TCS iON that are available on the NCSP free of cost.

In the month of September, 2022, six Orientation Programmes were organized by NICS, where 268 participants were given the orientation regarding the NCS Portal.

S. No.	Date	Name of the Programme	Venue	No. of Participants
1.	15 September, 2022	Orientation Programme on NCS Portal for Jobseekers	NICS, Noida	25
2.	16 September, 2022	Career Guidance Session for Students	NICS, Noida	65
3.	19 September, 2022	Seminar on NCS Portal & career information for Jobseekers	NICS, Noida	20
4.	20 September, 2022	Training Programme on Gender, Decent Work and Social Protection (in collaboration with VVG NLI)	VVG NLI	30
5.	27 September, 2022	Career Advisory Session on NCS Portal for Jobseekers	NICS, Noida	66
6.	30 September, 2022	Professional Consulting Session on NCS Portal for Students	NICS, Noida	62



Orientation Programme on NCS Portal for Jobseekers - 15th September, 2022



Career Guidance Session for Students- 16th September, 2022



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Seminar on NCS Portal & Career Information for Jobseekers- 19th September, 2022

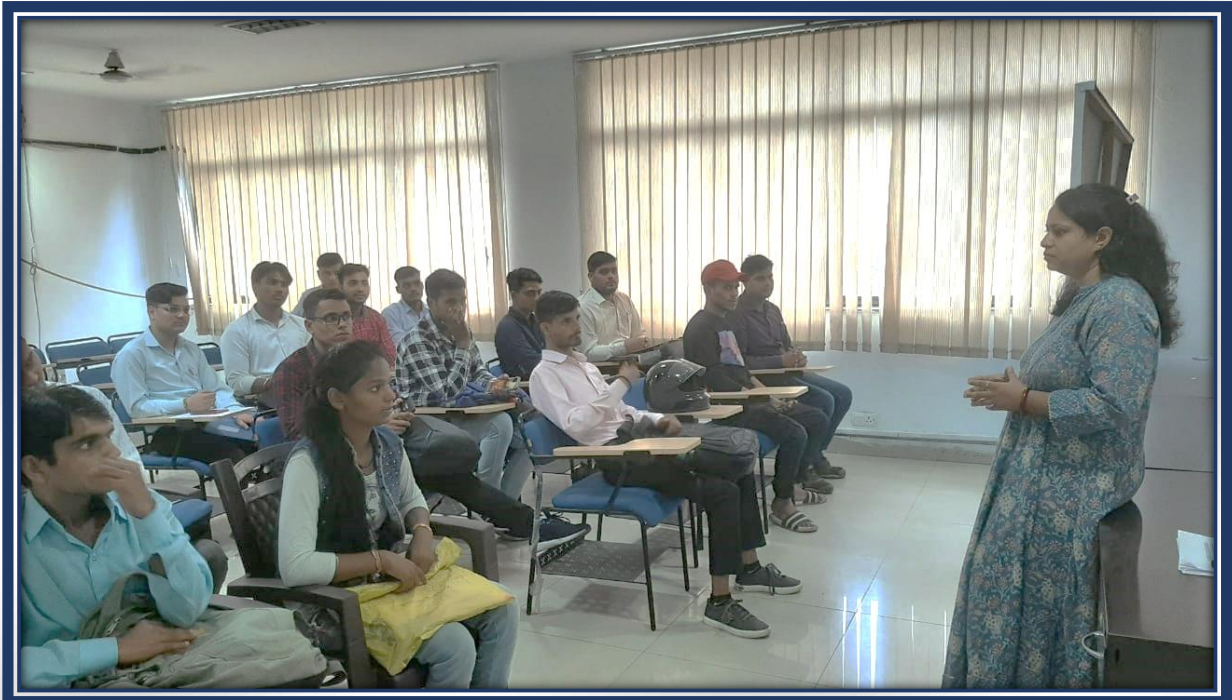


Training Programme on Gender, Decent Work and Social Protection (in collaboration with VVGNLI) - 20th September, 2022



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Career Advisory Session on NCS Portal for Jobseekers - 27th September, 2022



Professional Consulting Session on NCS Portal for Students - 30th September, 2022

Workshops/ Seminars for Employers, Counsellors & Other Stakeholders



Workshops/Seminars for Employers: In the Labour Market where there is a severe scarcity of skilled professionals, employers face an increasing need for competent individuals. Considering these factors, there is a desire for knowledge about employment trends that establish the context and information about the present predicament that influences organizational policies, plans, and initiatives. National Institute for Career Service organizes such workshops where the employers are encouraged to register their respective organizations on the NCS Portal and the vital information like its benefits, instructions regarding its usage, techniques, and best practices are shared with them.

Workshop/Seminars for Counsellors: National Institute for Career Service organises Workshops for Counsellors every month to provide the participants with advanced exploration and analysis of the Counsellor section available on the NCS Portal. The participants through this workshop are encouraged to empanel themselves as per their qualifications on the Portal, so that they can provide their career counselling services to the Jobseekers.

Workshops/Seminars for other Stakeholders: National Institute for Career Service also provides Workshops/Seminars for the other Stakeholders that includes Students from Colleges and Schools, Unemployed pool etc.

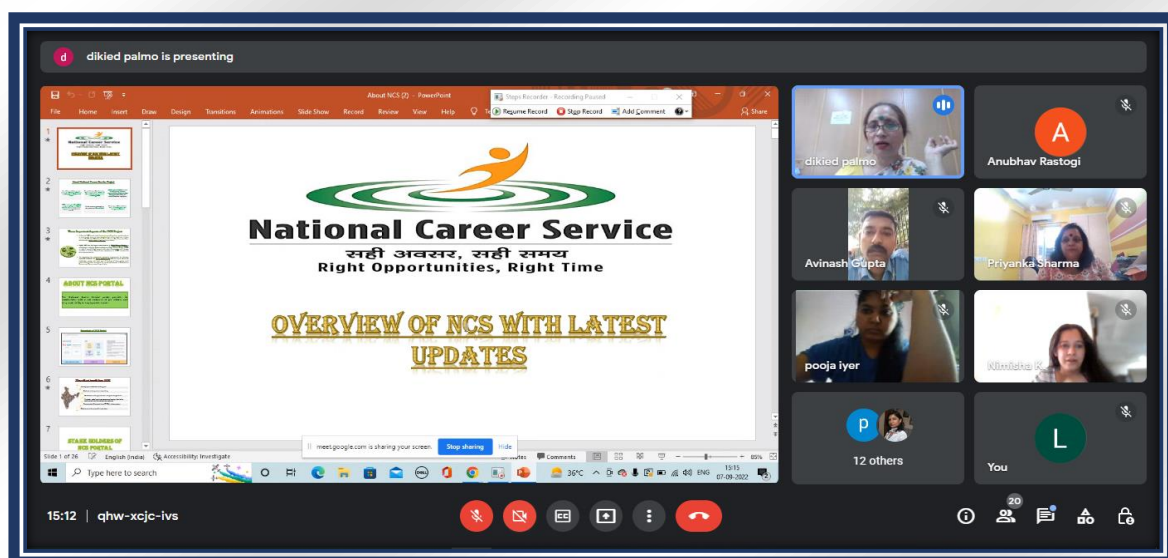
In the month of September, 2022, NICS organised two such workshops on 7th September, 2022 and 21st September, 2022, where 28 participants were facilitated with these services.



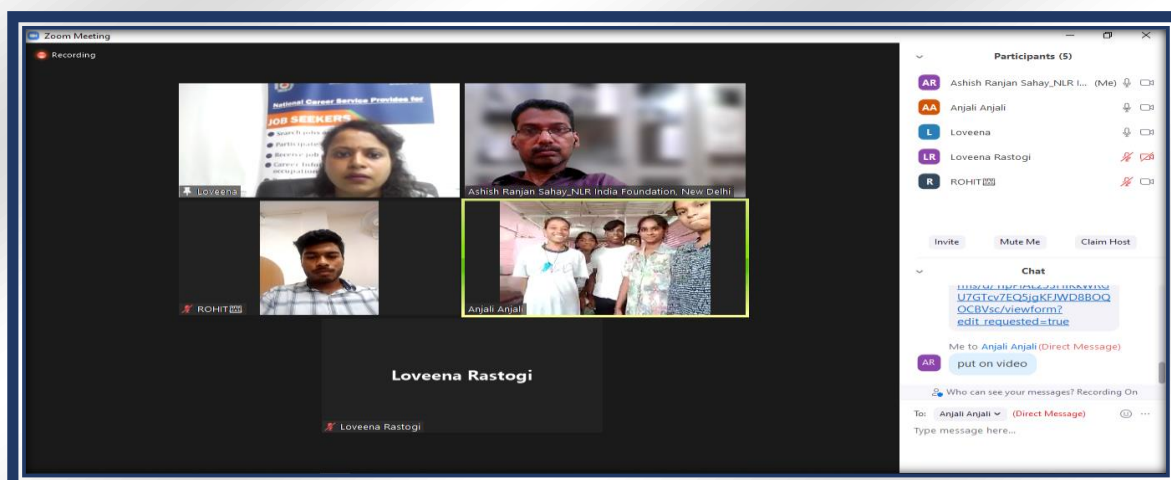
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S. No.	Date	Name of the Programme	Venue	No. of Participants
1.	7 September, 2022	Workshop on NCS Portal for Counsellors	NICS, Noida	19
2.	21 September, 2022	Career Guidance Workshop for students of NLR Foundation	NICS, Noida	9



Workshop on NCS Portal for Counsellors – 7th September, 2022



Career Guidance Workshop at NLR Foundation for School Students – 21st September, 2022



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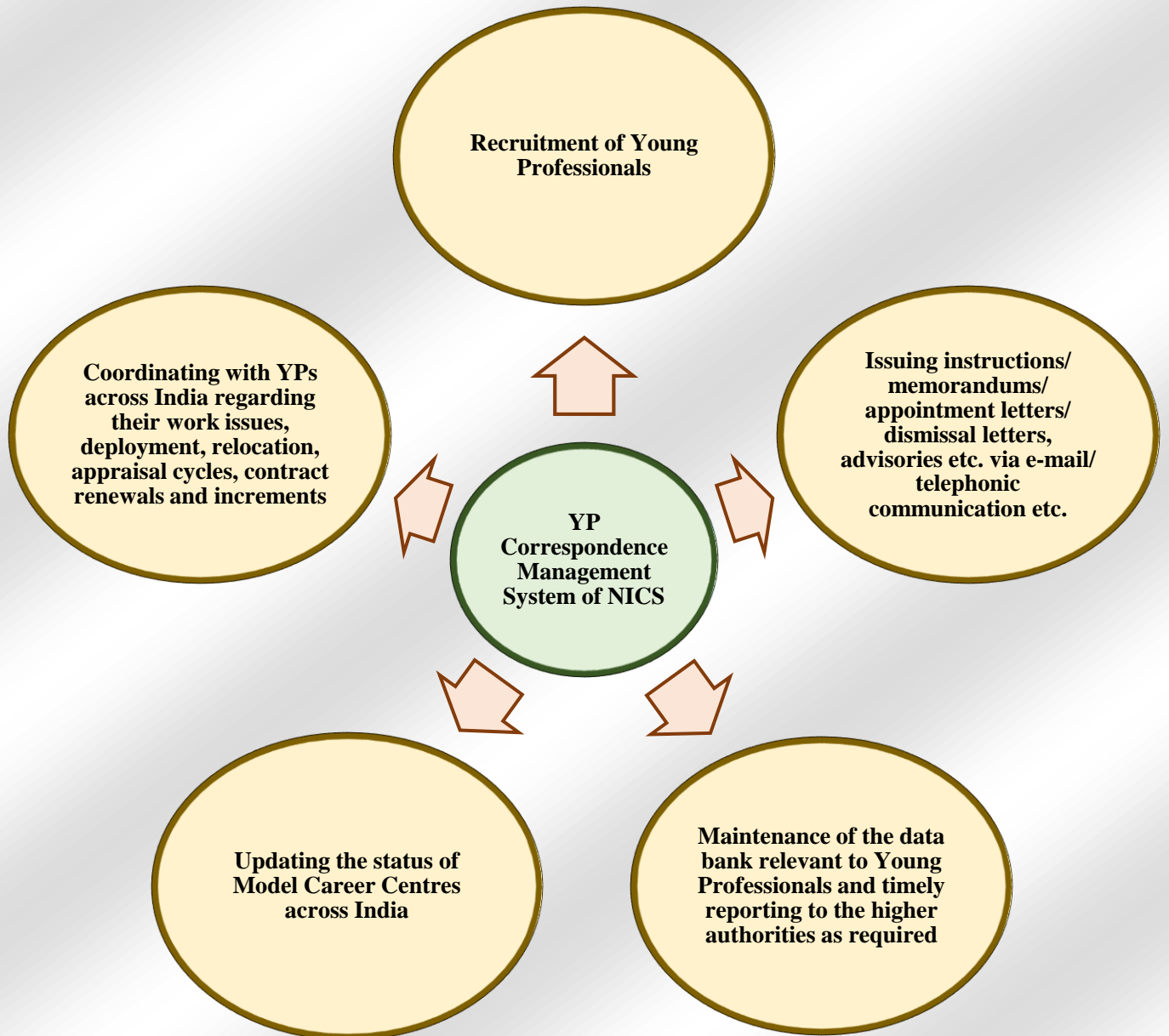
IMPLEMENTATION OF YP SCHEME UNDER NCS PROJECT

YP Correspondence Management System

National Institute for Career Service makes communication with the Young Professionals in the form of emails, telephonic exchange, WhatsApp Groups and through letters. Internal correspondence takes place between the NICS and the Nodal Officers of Young Professionals and sometimes directly to the Young Professionals, which includes issuing some instructions about the allotted tasks, instructions about protocols, memorandum, appointment letter, and letter of dismissal, letter of approval, written reprimand, formal requests, and notice to provide explanations.

The process of recruiting Young Professionals across India too comes under the management of NICS. A professional workforce has been considered essential for the efficient operationalization of the Model Career Centres that are located across India. Considering the current staffing patterns of the Labour Market Scenario in India and in order to assist in carrying out NCS-related activities and to infuse new perspectives and professionalism into the working environment, the recruitment of Young Professionals takes place from the headquarters of NICS. The Directorate General for Employment (DGE) established the 'Young Professional Scheme' in the format of the erstwhile Planning Commission with an objective of implementing the skill sets, enthusiasm, and entrepreneurial spirit of promising young talents to improve the dynamic environment of India's workforce and career counselling aspects. In accordance with the program, one YP must be stationed at each MCC.

This YP Correspondence Management system of NICS also keeps a track record of all the activities performed by the Young Professionals across the country by receiving, recording, logging, suitably processing and responding to their queries and creating an assessment trajectory of the received correspondence. This system provides digital communication for data preservation, storage, and forwarding for evaluation and authorization.





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YP Remuneration

YP Remuneration and its planning have always occupied a considerable part of the major activities of NICS. It is a strategic matrix that directly influences the working environment, productivity and performance results of the Young Professionals across India. At the National Institute for Career Service, a dedicated team has been set up to monitor the remuneration framework of the Young Professionals on a monthly basis. In the month of September, 2022 the remuneration for 133 Young Professionals across India was disbursed from NICS.

Performance Evaluation of YPs/ Model Career Centres across India

National Institute for Career Service is dedicated in the performance evaluation of Young Professionals and the established Model Career Centres across the country on a daily and monthly basis. These reports are regularly maintained, evaluated and submitted to the higher authorities. Along with that timely advisories are sent to the Young Professionals which are based on their performances.

Month	No. of Jobseeker Registration Done	No. of Employer Registration Done	No. of Individual Guidance Session	Group Guidance Session at MCC	Outreach Activities	No. of Video Success Stories	No. of Documented Success Stories	e-shram Registration	Job Fair	Vacancy posting
June, 2022	3521	77	789	70	63	0	0	0	26	4619
July, 2022	9355	180	4435	439	299	12	49	2506	95	26993
August, 2022	17342	292	10307	918	461	19	81	3046	116	24707
September, 2022	41444	436	23848	2271	1042	72	154	5268	256	47965
Total	71662	985	39379	3698	1865	103	284	10820	493	104284

Data Collection & Analysis related to various tasks

National Institute for Career Service has an able set-up of gathering and measuring information from the Young Professional across India in an established system. The collected data is gathered, filtered, analysed and finally compiled in the form of report, which can be submitted on a routine basis to the higher authorities as per the requirement.

S. No.	Name of the allotted task for Data Collection & Analysis	Current Status of the task	Brief Report
1.	Survey on the Job Market	In Progress	The activity consists of the collection of information from the industries of the regions where the Young Professionals are posted across India. The survey commenced in the month of September and till date, the Young Professionals have reported the information from more than 300 Industries. The report of this activity is prepared by the NICS bi-monthly and submitted to the higher authorities routinely.
2.	Registration of Ministry of External Affairs' approved Recruiting Agents on the NCS Portal	In Progress	The activity commenced in the month of August, 2022 and till date more than 300 MEA RAs have been registered by the Young Professionals across India. The maintenance of the data regarding this activity is under the jurisdiction of NICS, which is reported every week to the higher authorities.
3.	NCO Keyword Mapping	Completed	72000 keywords are mapped by NICS in the month of September, 2022.

MANAGEMENT OF MODEL CAREER CENTRE OF NICS

One Model Career Centre is also established & functioning under NICS, Noida since the year 2017. An MCC helps job-searchers make the best career decisions by providing them with all employment-related information, including career counselling, apprenticeships, and job prospects.

It serves as a channel for all stakeholders i.e. Employers, Jobseekers, Counsellors, Local Service Providers, Skill Providers and Government Agencies to come together and interact with each other to coordinate their efforts. Being a principal source of competent skilled workforce, a Model Career Centre is a route for the Marketplace to swipe in within and form a fully integrated employer-employee association.

Activities with respected to MCC NICS from April, 2022 to September, 2022

Month	Jobseeker Registration Done	Employer Registration Done	Individual Guidance Session	Group Guidance Session	Outreach Activities	Video Success Stories	Documented Success Stories	e-shram Registration	Job Fair	Vacancy posting
April, 2022*								0	2	586
May, 2022*								0	2	540
June, 2022	92	5	16	2	1	0	0	0	2	628
July, 2022	117	1	28	2	2	7	4	1	2	372
August, 2022	62	36	25	2	2	0	4	15	2	160
September, 2022	209	24	336	9	3	7	0	0	3	540
Total	480	66	405	15	8	14	8	16	13	2826

***Please Note:** In the month of April 2022 to May 2022, No YP was deployed in MCC NICS.

Organizing Job Fairs/Placement Drives

The Model Career Centre at National Institute for Career Service is dedicated in organizing Job Fair/Placement Drives every month so that employers and recruiters meet with potential employees and where job seekers find more about job openings at potential employers. At a Job Fair/Placement Drive, each registered employer gets to interact with interested jobseekers who wish to learn more about the company, or are interested in submitting an application for a specific job profile.

In the month of September, 2022, MCC NICS organised 3 Job Fairs, where 347 Jobseekers participated over 540 vacancies. 114 candidates were shortlisted in the Job Fair and 30 candidates finally received the job opportunity.

Highlights from the Job Fairs organised in the month of September, 2022

S. No.	Date	Venue	Names of Employers participated in the Job Fair	No. of participants	No. of shortlisted participants
1.	16 th September, 2022	NICS, Noida	<ol style="list-style-type: none"> 1. Parmar Consultancy Services 2. National Stock Exchange Academy 3. Pukhraj Healthcare Services 4. VSS Technologies 	163	55
2.	27 th September, 2022	NICS, Noida	<ol style="list-style-type: none"> 1. Arun Enterprises 2. Rancom Technologies 	66	24
3.	30 th September, 2022	NICS, Noida	<ol style="list-style-type: none"> 1. Digitech 2. Shri Balaji Solutions Pvt. Ltd 3. Mymoney Mantra, Goyo Solutions 4. VSS Technologies 	118	35



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Job Fair – 16th September, 2022



Job Fair – 27th September, 2022



Job Fair – 30th September, 2022

Outreach Activities

The Model Career Centre at National Institute for Career Service is responsible for conducting Outreach Activities at various institutions for the wider awareness of NCS Portal. This Outreach Activity Programme is a combination of activities that encompass interactions with all employees and specific groups of an organization to engage every individual participating in the event by generating the knowledge about the NCS Portal. It is an attempt to reach out to the audience at mass level by establishing communications that are based on organization's support, motivation and guidance.

In the month of September, 2022, MCC NICS attended the FICCI Global Skills Summit 2022 - Partnership & Speakership opportunities from 27th September, 2022 – 28th September, 2022, where 100 participants were engaged in the programme.



ADMINISTRATIVE/OTHER ACTIVITIES

The administrative activities of the NICS consists of preparation of monthly/annual reports and monthly e-newsletters, filling up administrative positions as required, Digitalization of available old career literatures of CIRTES, initiating joining process of the recruited administrative staff, celebration of Government programmes (e.g.: Hindi Pakhwada), Repairing work of Computers & other IT Products, upgrading of Infrastructure of NICS through CPWD (Renovation of Corridors & Stairs) etc.

Administrative Activities held during the month of September, 2022

S. No.	Name of the Activity	Status
1.	Digitalization of available old career literature of CIRTES	24 career literature are digitalized & mailed to upload on DGE Website
2.	Celebration of Hindi Pakhwada (14th September, 2022 to 28th September, 2022)	Successfully completed
3.	Two (2) posts of Lower Division Clerk	Successfully recruited
4.	Management of Social Media	<p>Instagram: A total of 212 new followers were registered on the IG Handle of NICS</p> <p>Facebook: A new FB Account of NICS was launched.</p> <p>Twitter: A total of 50 new followers were registered on the Twitter Handle of NICS</p>

हिन्दी पखवाड़ा -14 सितंबर, 2022 – 28 सितंबर, 2022

भारत सरकार की राजभाषा नीति/नियमों के अनुसरण में राजभाषा हिन्दी के प्रचार-प्रसार के लिए नेशनल करियर सर्विस संस्थान ने 14 सितंबर, 2022 – 28 सितंबर, 2022 तक हिन्दी पखवाड़ा का आयोजन किया | पखवाड़े के दौरान संस्थान में विभिन्न प्रतियोगिताएं अयोजित की गईं जिसमें कार्यालय के कर्मचारियों ने भाग लिया |





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Upcoming Events in October, 2022

S. No.	Programme Name	Dates	Duration	Venue
1.	Online Training Programme for Employment officers on Self Employment & Career Counselling	11-12 October, 2022	2 Days	NICS, Noida
2.	Career Guidance Session on NCS Portal for Jobseekers/Digisaksham	11 October, 2022	1 Day	NICS, Noida
3.	Online Training Programme for Employment officers on EMI & LMA	12-13 October, 2022	2 Days	NICS, Noida
4.	Career Advisory Session on NCS Portal for Jobseekers	14 October, 2022	1 Day	NICS, Noida
5.	Brainstorming Workshop with Employers for NCS version 2.0	14 October, 2022	1 Day	NICS, Noida
6.	Job Fair	14 October, 2022	1 Day	NICS, Noida
7.	Online Training Programme for Employment officers on Self Employment & Career Counselling	17-18 October, 2022	2 Days	NICS, Noida
8.	TCS YEP Orientation for Jobseekers	19 October, 2022	1 Day	NICS, Noida
9.	Online Training Programme for Employment officers on EMI & LMA	19-20 October, 2022	2 Days	NICS, Noida
10.	Conference on NCS Portal for Counsellors	28 October, 2022	1 Day	NICS, Noida
12.	Professional Consulting Session on NCS Portal for Students	31 October, 2022	1 Day	NICS, Noida
13.	Job Fair	31 October, 2022	1 Day	NICS, Noida



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JOB FAIR DETAILS

Job Fairs conducted by MCCs across India in 2016-17	395
No. of candidates placed through these job fairs in 2016-17	59484
Job Fairs conducted by MCCs across India in 2017-18	1101
No. of candidates placed through these job fairs in 2017-18	137377
Job Fairs conducted by MCCs across India in 2018-19	79
No. of candidates placed through these job fairs in 2018-19	6831
Job Fairs conducted by MCCs across India so far in 2019-20	1162
No. of candidates placed through these job fairs so far in 2019-20	69427
Job Fairs conducted by MCCs across India so far in 2020-21	668
No. of candidates placed through these job fairs so far in 2020-21	14477
Job Fairs conducted by MCCs across India so far in 2021-22 till March 2022	890
No. of candidates placed through these job fairs so far in 2021-22 till March 2022	3739
Job Fairs conducted by MCCs across India so far in September 2022	256
No. of candidates placed through these job fairs so far in September 2022	9689

MCC DETAILS

No. of MCCs	337
Non-Funded MCCs	7

YP DETAILS

Total No. of Young Professionals recruited so far	276
Total No. of Young Professionals currently in position (Including YPs posted at NICCS/DGE)	135

TEAM NICS



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SOCIAL MEDIA HANDLES OF NICS



National Institute for Career Service - NICS, Noida



@nicsgov



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National Institute for Career Service Noida



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<https://dge.gov.in/dge/nics/introduction>



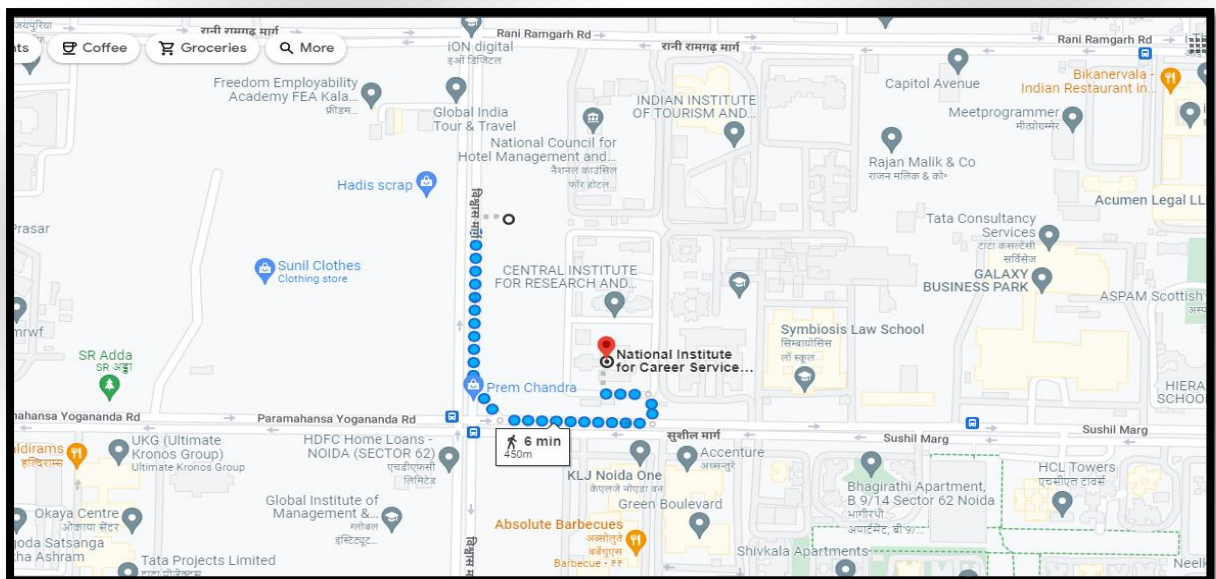
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ADMINISTRATION BLOCK NICS



ROAD MAP NICS



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