



Monthly e-Newsletter

January, 2023





नेशनल करियर सर्विस संस्थान

NATIONAL INSTITUTE FOR CAREER SERVICE

INTRODUCTION

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October, 1964 under Directorate General of Employment (DGE), M/o Labour & Employment for imparting Research & Training in Employment Services. Now, the Ministry is implementing the Employment Exchange Mission Mode Project under National e-Government plan (Ne-GP). Under this Project, NICS-NOIDA (erstwhile CIRTES), has been designated as nodal institute for capacity building under NCS project. In addition, monitoring progress of 377 Model Career Centres across India and implementation of Young Professional scheme are being dealt by NICS.

VISION

To be a National Centre of Excellence to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

MISSION

Enhancing human & organisational excellence in Employment/ Career Service by organizing various Capacity building programmes.

Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stake holders.

Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.

Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.

Enhanced employability through capacity building of employment/ career service personnel and developing innovative strategies for career counselling, job –matching and placement.

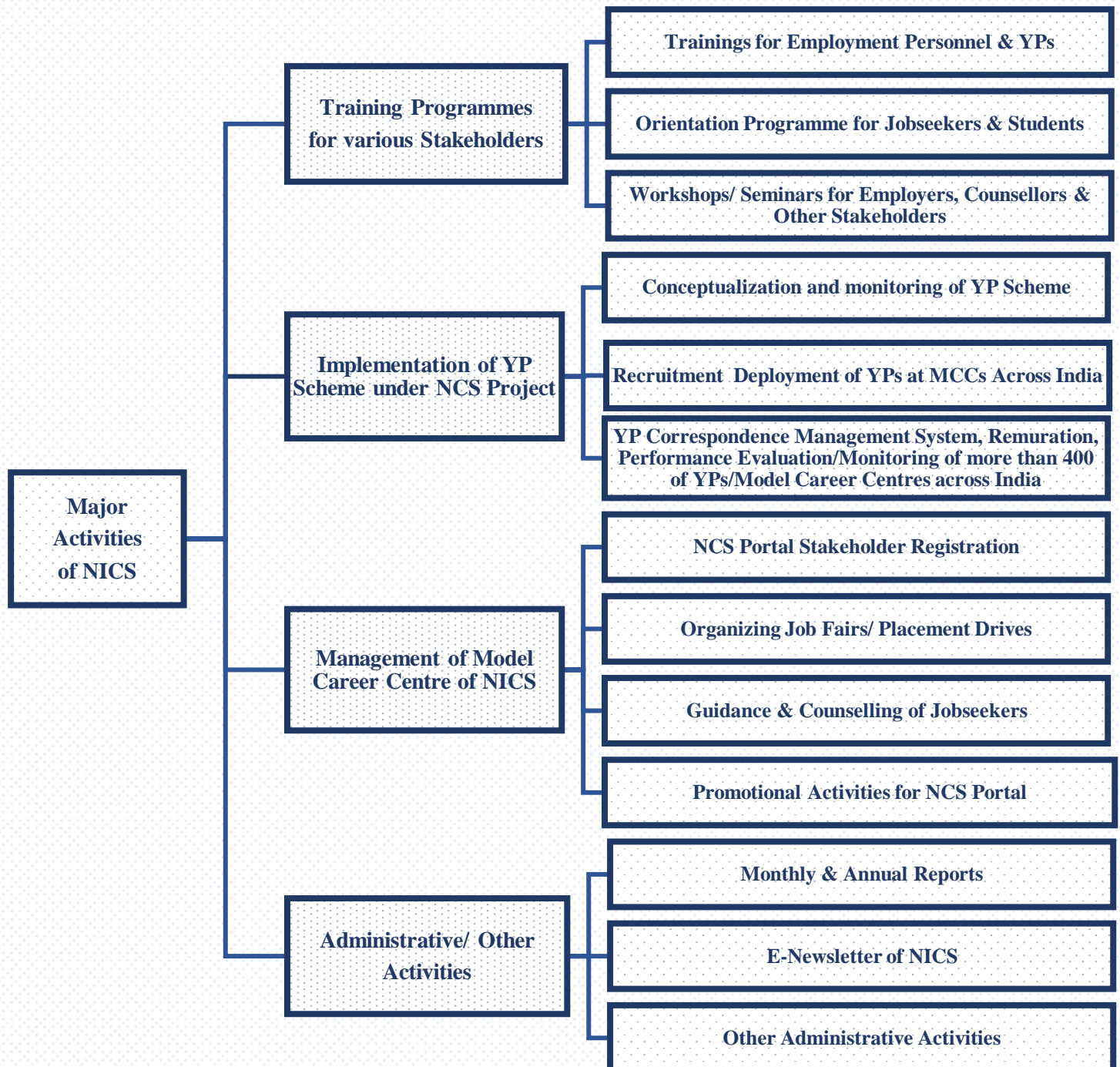
MANDATE

Implementation of NCS Project and YP Scheme: NICS is also playing major role in implementing the Young Professional Scheme of M/o Labour and Employment and coordinating the activities of Model Career Centre's established at various parts of country under NCS project.

Organizing **Training Programmes for Employment Officers** working in various States/UTs.

Capacity Building: As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc. Functioning of Model Career Centre established at NICS.

Major Activities of National Institute for Career Service



Training programmes for various stakeholders

Training Programmes for Employment Personnel & Young Professionals

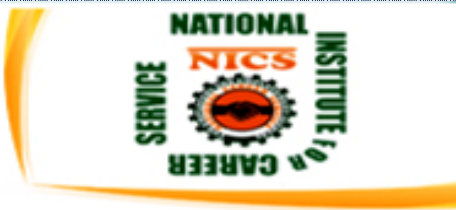
National Institute for Career Service organises various Training Programmes for Employment Service Personnel and Young Professionals working in the various States of India. The training methods incorporate practical examples, presentations, group sessions, audio-visual slideshows, and modern management in an efficient manner. To enrich the efficiency of training programmes, external lecturers apart from the in-house Officers are also invited from the prestigious organizations of India.

These training programmes comprises a wide array of subjects that range from Employment Market Information Service under NES & NCS, Labour Market Analysis, Career Counselling, etc. in collaboration with premier institutes like Indian Institute of Foreign Trade (Ministry of Commerce & Industry, Govt. of India), V.V. Giri National Labour Institute (Ministry of Labour & Employment, Govt. of India) etc.

The aim of these training programmes is to update the knowledge and skills of Employment Personnel/Young Professionals. The training programmes helps them to understand the nature of employment market at various levels and the role of NCS in Employment Market/Labour Market related areas.

In the month of January, 2023, NICS organised three (3) training programmes. The details of the same are below:

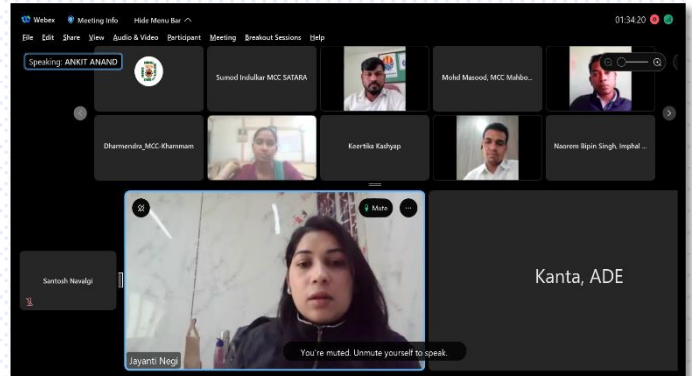
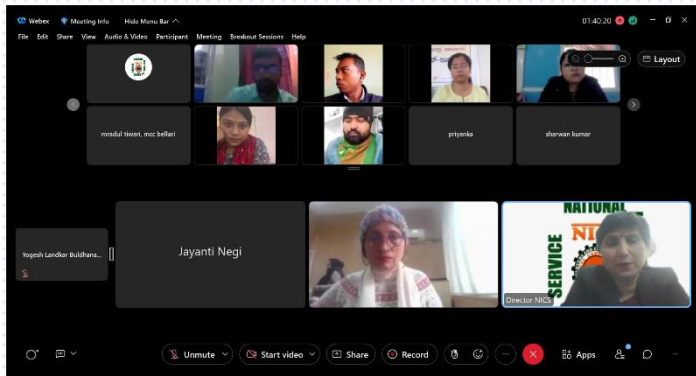
S. No.	Date	Name of the Programme	Venue	No. of Participants
1.	11 January, 2023	Job Fair Management + Skill Gap Training-Slot-1 (Online)	NICS, Noida	60
2	11 January, 2023	Job Fair Management + Skill Gap Training-Slot-1 (Online)	NICS, Noida	55
3	23 January,2023- 25 January, 2023	Online Training Programme for Employment Service Personnel on LMA in collaboration with VVGNI	NICS, Noida	27



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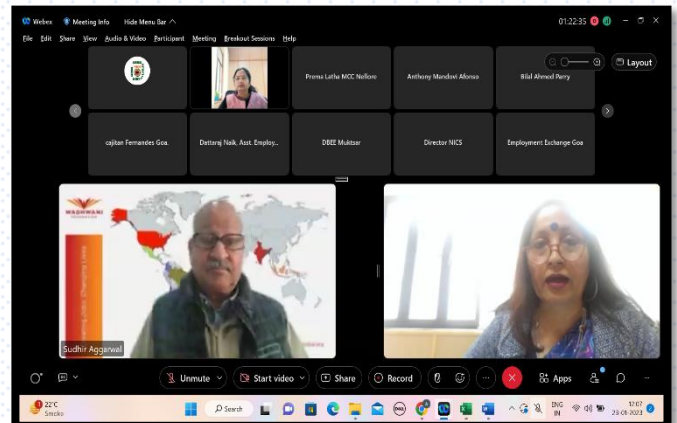
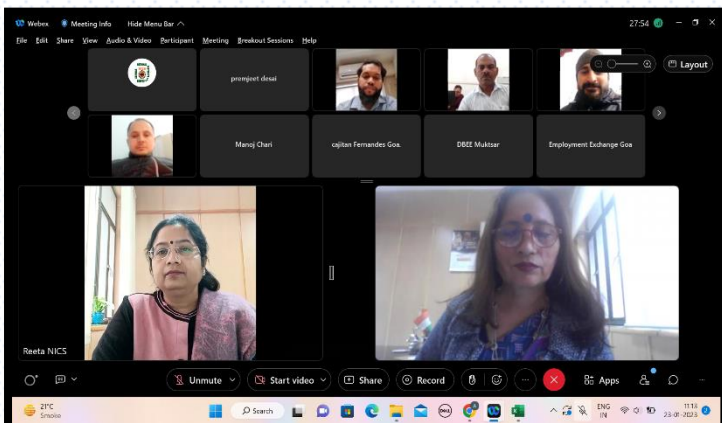
Job Fair Management + Skill Gap Training-Slot-1 (Online) (11 January, 2023)



Job Fair Management + Skill Gap Training-Slot-2 (Online) (11 January, 2023)



Online Training Programme for Employment Service Personnel on LMA in collaboration with VVGNLI (23-25 January, 2023)



Orientation Programme for Jobseekers & Students

National Institute for Career Services organises Orientation Programmes every month for Jobseekers and Students. The programme emphasises on familiarizing the participants from different educational and social backgrounds to the NCS Portal and its importance in the current labour market. Moreover, the orientation enables them to incorporate the usage of NCS Portal in an efficient manner and encourages them to register themselves, so that they can enhance their professional versatility by participating in various skills development trainings like Digisaksham by Microsoft and Career Skills Training by TCS iON that are available on the NCSP free of cost.

In the month of January, 2023, four (4) Orientation Programmes were organized by NICS, where participants were given the orientation regarding the NCS Portal and one (1) Digisaksham employability training for Jobseekers by Microsoft.

S. No.	Date	Name of the Programme	Venue	No. of Participants
1.	6 January, 2023	Career Advisory Session on NCS Portal for Jobseekers	NICS, Noida	119
2	9 January, 2023- 17 January, 2023	Digisaksham Programme (Phase-2) for Job Seekers	NICS, Noida	17
3.	18 January, 2023	Orientation program on "Step Up Bano-Job Ready Programme" by UNICEF-YuWaah	NICS, Noida	30
4.	20 January, 2023	Professional Consulting Session on NCS Portal for Jobseekers	NICS, Noida	197
5.	24 January, 2023	One day Study Visit organised in collaboration with VVGNI under "International Labour Standards and Promotion of National Career Service Policy of the government of India".	NICS, Noida	26



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**Career Advisory Session on NCS Portal for Job Seekers at NICS, Noida
(6 January, 2023)**

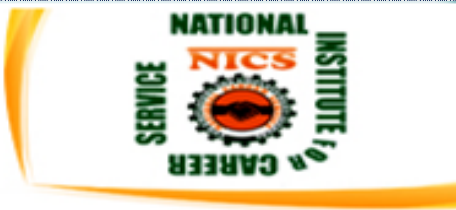


**Digisaksham Orientation Programme for Job Seekers
(9 January, 2023)**



**Orientation program on "Step Up Bano-Job Ready Programme" by UNICEF-
YuWaah (18 January, 2023)**





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**Professional Consulting Session on NCS Portal for Jobseekers at NICS
(20 January, 2023)**



**One day Study Visit organised in collaboration with VVGNI under
“International Labour Standards and Promotion of National Career Service
Policy of the Government of India” among 26 country’s representatives
(24 January, 2023)**





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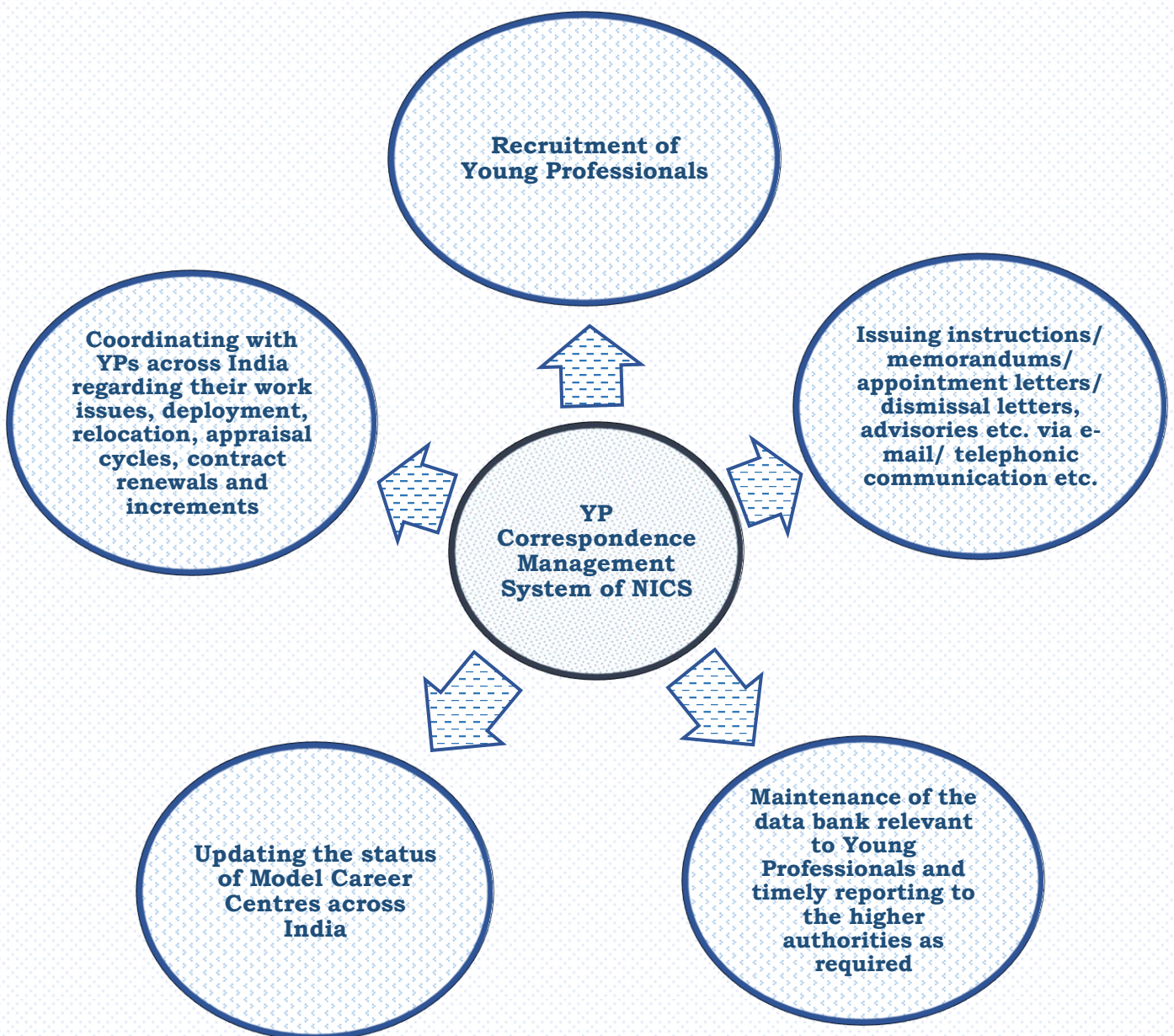
Implementation of YP Scheme under NCS Project

YP Correspondence Management System

National Institute for Career Service makes communication with the Young Professionals in the form of emails, telephonic exchange, WhatsApp Groups and through letters. Internal correspondence takes place between the NICS and the Nodal Officers of Young Professionals and sometimes directly to the Young Professionals, which includes issuing some instructions about the allotted tasks, instructions about protocols, memorandum, appointment letter, and letter of dismissal, letter of approval, written reprimand, formal requests, and notice to provide explanations.

The process of recruiting Young Professionals across India too comes under the management of NICS. A professional workforce has been considered essential for the efficient operationalization of the Model Career Centres that are located across India. Considering the current staffing patterns of the Labour Market Scenario in India and in order to assist in carrying out NCS-related activities and to infuse new perspectives and professionalism into the working environment, the recruitment of Young Professionals takes place from the headquarters of NICS. The Directorate General for Employment (DGE) established the 'Young Professional Scheme' in the format of the erstwhile Planning Commission with an objective of implementing the skill sets, enthusiasm, and entrepreneurial spirit of promising young talents to improve the dynamic environment of India's workforce and career counselling aspects. In accordance with the program, one YP must be stationed at each MCC.

This YP Correspondence Management system of NICS also keeps a track record of all the activities performed by the Young Professionals across the country by receiving, recording, logging, suitably processing and responding to their queries and creating an assessment trajectory of the received correspondence. This system provides digital communication for data preservation, storage, and forwarding for evaluation and authorization.



YP Remuneration

YP Remuneration and its planning have always occupied a considerable part of the major activities of NICS. It is a strategic matrix that directly influences the working environment, productivity and performance results of the Young Professionals across India. At the National Institute for Career Service, a dedicated team has been set up to monitor the remuneration framework of the Young Professionals on a monthly basis. In the month of January, 2023 the remuneration for 225 Young Professionals across India was disbursed from NICS.

Performance Evaluation of YPs/ Model Career Centres Across India

National Institute for Career Service is dedicated in the performance evaluation of Young Professionals and the established Model Career Centres across the country on a daily and monthly basis. These reports are regularly maintained, evaluated and submitted to the higher authorities. Along with that timely advisories are sent to the Young Professionals which are based on their performances.

Month	No. of Jobseeker Registration Done	No. of Employer Registration Done	No. of Individual Guidance Session	Group Guidance Session at MCC	Outreach Activities	No. of Video Success Stories	No. of Documented Success Stories	e-shram Registration	Job Fair	Vacancy posting
June, 2022	3521	77	789	70	63	0	0	0	26	4619
July, 2022	9355	180	4435	439	299	12	49	2506	95	26993
August, 2022	17342	292	10307	918	461	19	81	3046	116	24707
September, 2022	41444	436	23848	2271	1042	72	154	5268	256	47965
October, 2022	46668	492	25656	2210	952	65	130	5251	232	62410
November, 2022	57671	495	31715	2264	1050	70	179	5145	267	111894
December, 2022	46798	452	28248	2172	979	73	185	4286	263	86268
January, 2023	84511	769	47861	3562	1657	63	186	0	437	124349
Total	309841	3210	173655	14015	6597	384	964	25870	1700	489512

Please Note: From Jauary'2023 onwards E-shram is not a part of KPI.

MANAGEMENT OF MODEL CAREER CENTRE OF NICS

One Model Career Centre is also established & functioning under NICS, Noida since the year 2017. An MCC helps job-searchers make the best career decisions by providing them with all employment-related information, including career counselling, apprenticeships, and job prospects.

It serves as a channel for all stakeholders i.e. Employers, Jobseekers, Counsellors, Local Service Providers, Skill Providers and Government Agencies to come together and interact with each other to coordinate their efforts. Being a principal source of competent skilled workforce, a Model Career Centre is a route for the Marketplace to swipe in within and form a fully integrated employer-employee association.

Activities with respect to MCC NICS from April, 2022 to January, 2023

Month	Jobseeker Registration Done	Employer Registration Done	Individual Guidance Session	Group Guidance Session	Outreach Activities	Video Success Stories	Documented Success Stories	e-shram Registration	Job Fair	Vacancy posting
April, 2022*								0	2	586
May, 2022*								0	2	540
June, 2022	92	5	16	2	1	0	0	0	2	628
July, 2022	117	1	28	2	2	7	4	1	2	372
August, 2022	62	36	25	2	2	0	4	15	2	160
September, 2022	209	24	336	9	3	7	0	0	3	540
October, 2022	330	5	550	8	3	2	5	4	3	750
November, 2022	381	2	356	9	1	2	2	10	3	900
December, 2022	382	3	315	5	2	1	2	0	3	600
January, 2022	558	6	325	15	5	2	3	0	4	1000
Total	2131	83	1951	52	19	21	24	40	26	6076

***Please Note:** In the month of April, 2022 to May, 2022, No YP was deployed in MCC NICS.

Promotional Activities for NCS

The Model Career Centre at National Institute for Career Service is responsible for conducting Outreach Activities at various institutions for the wider awareness of NCS Portal. This Outreach Activity Programme is a combination of activities that encompass interactions with all employees and specific groups of an organization to engage every individual participating in the event by generating the knowledge about the NCS Portal. It is an attempt to reach out to the audience at mass level by establishing communications that are based on organization's support, motivation and Guidance. **In the month of January, 2023, three (3) promotional activities conducted by MCC, NICS. Noida.**

S. No.	Date	Name of the Programme	Venue	No. of Participants
1.	16 January, 2023	Career Guidance Session & NCS Portal Promotion Program at Tata Strive, Delhi	Tata Strive, Delhi	70
2.	19 January, 2023	Career Guidance Session & NCS Portal Promotion Program at IMS Noida	IMS, Noida	66
3.	31 January, 2023	Orientation Program on Career Counselling in School-Core Values & Skills at Amity University	Amity University	141

Career Guidance Session & NCS Portal Promotion Program at Tata Strive, Delhi (16 January, 2023)



**Career Guidance Session & NCS Portal Promotion Program at IMS Noida
(19 January, 2023)**



**Career Counselling in School-Core Values & Skills at Amity University
(31 January, 2023)**



Organizing Job Fairs/Placement Drives

The Model Career Centre at National Institute for Career Service is dedicated in organizing Job Fair/Placement Drives every month so that employers and recruiters meet with potential employees and where job seekers find more about job openings at potential employers. At a Job Fair/Placement Drive, each registered employer gets to interact with interested jobseekers who wish to learn more about the company, or are interested in submitting an application for a specific job profile.

In the month of January, 2023, MCC NICS organised 4 Job Fairs, where 287 Jobseekers participated over 600 vacancies. 80 candidates were shortlisted in the Job Fair and 20 candidates finally received the job opportunity.

Highlights from the Job Fairs organised in the month of January, 2023

S. No.	Date	Venue	Names of Employers participated in the Job Fair	No. of participants	No. of selected participants
1.	6 January, 2023	NICS, Noida	<ol style="list-style-type: none"> 1. Quesscorp Limited 2. VSS Technologies 3. Datasoft Computer Service Pvt. Ltd 4. Parmar Consultancy 5. Vserve Infosystem Pvt. Ltd 6. Euler Motors 7. Thermodyne Engueering Pvt. Ltd 	189	75
2.	13 January,2023 - 15 January, 2023	Online	<ol style="list-style-type: none"> 1. VSS Technologies 	36	06
3.	20 January, 2023	NICS, Noida	<ol style="list-style-type: none"> 2. Quesscorp Limited 3. VSS Technologies 4. Alpha Recruiters 5. Probo Media technologies Pvt. Ltd 6. Cosmos Media Pvt. Ltd 7. Card Expertise Pvt. Ltd 8. YG States Facilities Management Pvt. Ltd 9. Sodexo India Pvt. Ltd 10. Rancom Technologies 11. Pukhraj Healthcare Pvt. Ltd 12. Window Plast PVC Ltd 13. Siddhi Infonet Pvt. Ltd 	197	90
4.	28 January, 2023- 31 January, 2023	Online	<ol style="list-style-type: none"> 1. VSS Technologies 	1567	155

Job Fair 6th January, 2023 & 20th January, 2023



Job Fair 20th January, 2023



Administrative/Other Activities

The administrative activities of the NICS consists of preparation of monthly/annual reports and monthly e-newsletters, filling up administrative positions as required, Digitalization of available old career literatures of CIRTES, initiating joining process of the recruited administrative staff, celebration of Government programmes, Repairing work of Computers & other IT Products, upgrading of Infrastructure of NICS through CPWD (Renovation of Corridors & Stairs) etc.

Administrative Activities held during the month of January, 2023

S. No.	Name of the Activity	Status
1.	Renovation of NICS by CPWD	Under Progress
2.	Monthly e-Samiksha Report	Submitted
3.	Monthly sanctioned strength report	Submitted
4.	Monthly report on Court Cases	Submitted
5.	Management of Social Media from August'2022 onwards	Instagram: A total of 375 followers were recorded on the Instagram Handle of NICS Facebook: 33 Likes on the FB Page and 48 Followers were recorded in the month of November, 2022.

Upcoming Events in February, 2023

S. No.	Programme Name	Dates	Duration	Venue
1.	Shram Saptha Poshan Panchayats Awareness Programme on Different Schemes of MOL&E, GOI	1 February, 2023	1 Day	VVGNLI, Noida
2.	Career Advisory Session on NCS Portal for Jobseekers	3 February, 2023	1 Day	College in, Noida
3.	Professional Consulting Session on NCS Portal for Jobseekers	6 February, 2023	1 Day	NICS, Noida
4.	Career Guidance Session Jobseekers	10 February, 2023	1 Day	NICS, Noida
5.	YP Recruitment at NICS	13 to 15 February, 2023	3 Day	NICS, Noida
6.	Career Advisory Session on NCS Portal for Jobseekers	17 February, 2023	1 Day	NICS, Noida
7.	Career Guidance Session Jobseekers	20 February, 2023	1 Day	NICS, Noida
8.	Induction Training of Newly Recruited 9th Batch YP's	21 st to 24 th February, 2023	4 Days	NICS, Noida

STATISTICS OF MCC - JOB FAIR

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22 (Till March)
Job Fairs conducted by MCCs across India	395	1101	79	1162	668	1700
No. of candidates placed through these Job Fairs	59484	137377	6831	69427	14477	71997

Job Fairs conducted by MCCs across India so far in January, 2023	437
No. of candidates placed through these job fairs so far in January, 2023	12321

APPROVED MCC DETAILS TILL DATE

No. of MCCs	407
Non-Funded MCCs	7

YP DETAILS

Total No. of Young Professionals recruited since 2015 till date	387
Total No. of Young Professionals currently in position (Including YPs posted at NICS/DGE)	228

TEAM NICS



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SOCIAL MEDIA HANDLES OF NICS



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National Institute for Career Service Noida



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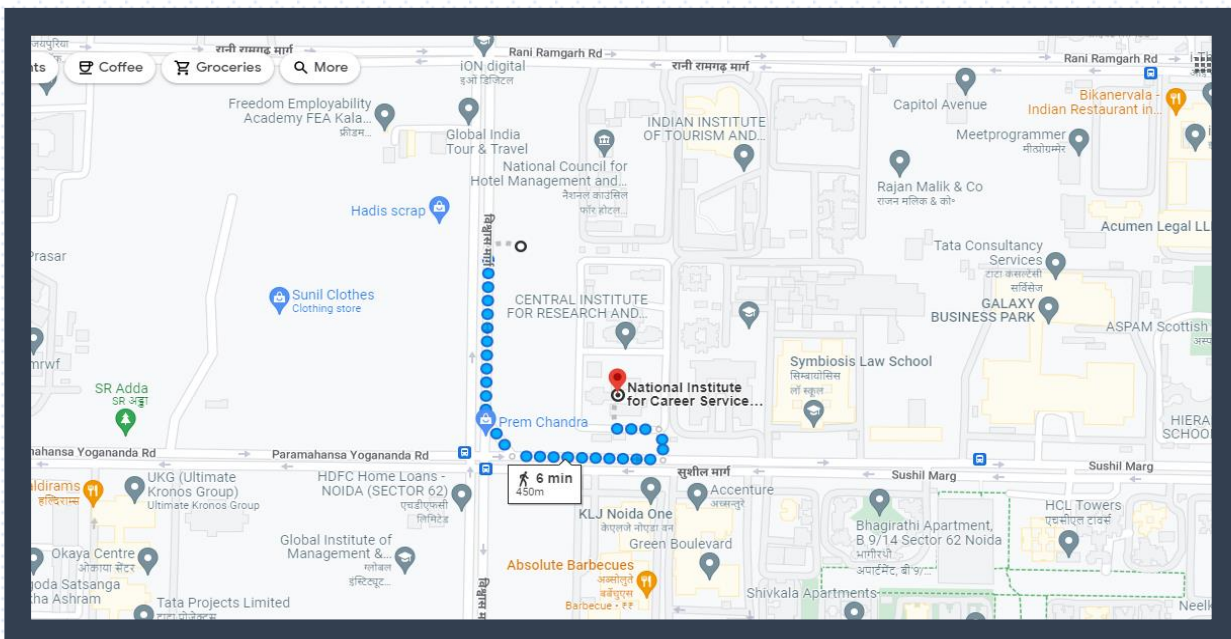
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NATIONAL INSTITUTE FOR CAREER SERVICE

ADMINISTRATION BLOCK NICS



ROAD MAP NICS



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