

**DGE-A-35021/01/2023-EE-II**  
**Government of India**  
**Ministry of Labour & Employment**  
**Directorate General of Employment**

Shram Shakti Bhawan,  
Rafi Marg, New Delhi-110001  
Dated: 17<sup>th</sup> October, 2023

To

The Joint Director (E), DGE,  
Central Employment Exchange.

**Subject: - Advertisement in the Employment Newspaper for filling up 48 posts under DGE, Ministry of Labour and Employment through Deputation.**

Madam,

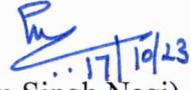
This is in reference to DGE's letter of even No. dated 16<sup>th</sup> October 2023 on the above cited subject wherein it was requested to get the advertisement of the following posts published in the Employment Newspaper for filling up the posts through Deputation:-

S.No	Name of Post	No. of vacancies	Mode of Recruitment as per Recruitment Rules
1.	Psychologist	05	Transfer on deputation including short-term contract.
2.	Office Superintendent	12	Deputation.
3.	Career Assistant	16	Deputation-cum absorption.
4.	Stenographer	08	Deputation-cum absorption.
5.	Upper Division Clerk	07	Deputation-cum absorption.
	<b>Total Vacancies</b>	<b>48</b>	

2. In this regard, it is to inform that the last date of receiving applications for the above said posts will be **60 days** from the date of publication of advertisement.

Yours faithfully

Encl.: as above

  
(Vikram Singh Negi)

Under Secretary to the Govt. of India

Copy to: -

- i. Sh. Aswani Kumar, Joint Director (E), NCS Section, with a request to upload the vacancies on NCS portal.
- ii. Dr. Shailja Singh, Joint Director (E), DGE, with a request to upload the vacancies on DGE website.
- iii. IT Cell, M/o L&E, with a request to upload the vacancies on M/o L&E website.

**DGE-A-35021/01/2023-EE-II**  
**Government of India**  
**Ministry of Labour & Employment**  
**Directorate General of Employment**

Shram Shakti Bhawan,  
Rafi Marg, New Delhi-110001  
Dated: 16<sup>th</sup> October, 2023

To  
The Joint Director (E), DGE,  
Central Employment Exchange.

**Subject: - Advertisement in the Employment Newspaper for filling up 48 posts under DGE, Ministry of Labour and Employment through Deputation.**

Madam,

The following posts under National Career Service Centres for Differently Abled, Directorate General of Employment, M/o L&E, are to be filled up through Deputation:

S.No	Name of Post	No. of vacancies	Mode of Recruitment as per Recruitment Rules
1.	Psychologist	05	Transfer on deputation including short-term contract.
2.	Office Superintendent	12	Deputation.
3.	Career Assistant	16	Deputation-cum absorption.
4.	Stenographer	08	Deputation-cum absorption.
5.	Upper Division Clerk	07	Deputation-cum absorption.
	<b>Total Vacancies</b>	<b>48</b>	

The requisitions for the posts as mentioned above along with the recruitment rules, is herewith enclosed. You are requested to get an advertisement published in the Employment Newspaper for filling up the posts through Deputation.

Yours faithfully



(Vikram Singh Negi)

Under Secretary to the Govt. of India

Encl.: as above

Copy to: -

- i. Sh. Aswani Kumar, Joint Director (E), NCS Section, with a request to upload the vacancies on NCS portal.
- ii. Dr. Shailja Singh, Joint Director (E), DGE, with a request to upload the vacancies on DGE website.
- iii. IT Cell, M/o L&E, with a request to upload the vacancies on M/o L&E website.

**REQUISITION FORM FOR ADVERTISEMENT BY CENTRAL EMPLOYMENT  
EXCHANGE**

1	Name, address and Telephone No. (if any) of the Employer	:	National Career Service Centres for Differently Abled, Directorate General of Employment, Ministry of Labour and Employment
2	Name, designation & telephone No. (if any) of the indenting officers	:	Sh. Vikram Singh Negi Under Secretary to the Govt. of India 011-23473351
3	Nature of vacancy	:	Transfer on Deputation (including short term contract)
	(a) Designation of the post(s) to be filled	:	Psychologist (Group 'B' Gazetted)
	(b) Description of duties	:	<p>Psychologist is the overall in-charge of workshop and responsible for Assessment of residual capabilities of persons with disabilities (PWDs) including the following functions:</p> <ul style="list-style-type: none"> <li>• Coordination with Foreman, Vocational Instructors, administration and Head of Office to deliver the services pertaining to workshops like evaluation and training including psychological evaluation.</li> <li>• Assistance to Head of Office in conducting awareness camps and job fairs in the vicinity of the Centre.</li> <li>• Counselling of PwDs and their parents/guardians.</li> <li>• Responsibility for training under Community Based Vocational Training program and finalization of vocational plan of each and every PwD in case conferences.</li> <li>• Supervision and guidance of technical staff to get better results.</li> </ul>

	(c) Qualification required	:	
	(i) Essential	:	<p><u>Applications invited 'Through Proper Channel' from:</u>  Officers of the Central / State Governments / Union Territories / Autonomous Organizations:</p> <p>a) i. holding analogous posts on regular basis;  OR  ii. with three years regular service in posts in the scale of Rs.1640-2900 or equivalent i.e. Level 6 of Pay Matrix, (Grade Pay Rs.4200/- in Pay Band-2 of Rs.9300 to 34800- VI<sup>th</sup> CPC);  OR  iii. with eight years regular service in posts in the scale of Rs.1400-2300/2600 or equivalent i.e. Level 5 of Pay Matrix, (Grade Pay Rs.2800/- in Pay Band-1 of Rs. 5200 to 20200- VI<sup>th</sup> CPC);</p> <p>AND</p> <p>b) possessing the educational qualifications and experience prescribed as under:  i. Master's Degree in Psychology of a recognized University or equivalent  ii. Three years' experience in the application of a psychological technique or counselling, guidance rehabilitation/ training/teaching of handicapped persons.</p>
	(ii) Desirable	:	Post Graduate Diploma in Guidance Psychology or Diploma in Medical and Social Psychology.
	(d) Age limits, if any	:	Not exceeding fifty-six years as on the closing date of receipt of applications.
	(e) Whether women are eligible	:	Yes

4	Number of posts to be filled duration-wise		
	<b>Duration</b>		<b>Number of Posts</b>
(a)	Permanent	:	-
(b)	Temporary	:	-
(i)	Less than 3 months	:	-
(ii)	Between 3 months & one year	:	-
(iii)	Likely to be continued beyond one year	:	05
5	Whether there is any obligation or arrangement for giving preference to any category of persons such as Schedule caste, Schedule Tribes, Ex-Servicemen, Physically Handicapped & Other Backward Classes persons in filling up of the vacancies and, if so, the number of vacancies to be filled by such categories of persons : <u>N/A</u>		
	<b>CATEGORIES</b>	<b>NON-PRIORITY</b>	<b>PRIORITY</b>
	(a) Schedule Caste	-	-
	(b) Schedule Tribe	-	-
	(c) Ex-Servicemen	-	-
	(d) Physically Handicapped	-	-
	(e) Other Backward Classes	-	-
	(f) Others	-	-
6	Pay and allowances	:	Level 7 of Pay Matrix (Rs.44900-142400)
7	Place of work (Name of the town / village and district in which it is situated)	:	Ahmedabad (Gujarat) Chennai (Tamil Nadu) Jabalpur (Madhya Pradesh) Mumbai (Maharashtra) Una (Himachal Pradesh) [All India Liability]
8	Probable date by which the vacancy will be filled	:	Immediately
9	Particulars regarding interview / test of applicants	:	Will be informed at later stage
(a)	Date of interview / test	:	-
(b)	Time of interview / test	:	-
(c)	Place of interview / test	:	-
(d)	Name, designation, address and Telephone number (if any) of the officer to whom applicants should report	:	Sh. Vikram Singh Negi, Under Secretary to the Govt. of India, EE-II Section, Directorate General of Employment, Ministry of Labour and Employment, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001. Phone: 011-23473351
10	Any other relevant information	:	i. Applications must be submitted <b>“Through Proper Channel”</b> from the employer of the candidates as the post is to be filled through Transfer on deputation (including short term contract).

		<p>ii. Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department.</p> <p>iii. The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection.</p> <p>iv. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.</p>
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Certified that while placing this demand the instruction / connected with the orders on communal representation in the services have been strictly followed with due regard to the roster maintained in accordance with those orders (to be given only by all the Central Govt. Offices/Establishments/ Undertakings etc. on whom reservation orders are applicable).

Dated :



**Signature of the Head of Office**

**REQUISITION FORM FOR ADVERTISEMENT BY CENTRAL EMPLOYMENT EXCHANGE**

1	Name, address and Telephone No. (if any) of the Employer	:	National Career Service Centres for Differently Abled, Directorate General of Employment, Ministry of Labour and Employment
2	Name, designation & telephone No. (if any) of the indenting officers	:	Sh. Vikram Singh Negi Under Secretary to the Govt. of India 011-23473351
3	Nature of vacancy	:	Deputation
(a)	Designation of the post(s) to be filled	:	Office Superintendent (Group 'B' Non Gazetted)
(b)	Description of duties	:	<ul style="list-style-type: none"> <li>• Supervision, distribution of work, planning and day-to-day functioning of establishment section of the Centre.</li> <li>• Monitoring the work assigned to UDC, LDC, LDC-cum-Cashier and other Group 'D' officials like Peon etc.</li> <li>• Preparing material for disciplinary proceedings</li> <li>• Supervision of preparation of various bills such as pay bills, arrears bills of ADA, LTC, medical reimbursement and other personal claims of the officers and staff.</li> <li>• Assisting the Head of the Centre in running the Centre in accordance with the rules &amp; regulations in terms of recruitment of the staff, regularization, promotion, deputation, sanctions of various advances, leave transfers etc.</li> <li>• Keeping a record of all the matter like transactions with the Hqrs. Other field offices such as RRECs, Parliament Questions, Correspondence with various recruitment agencies such as employment exchanges, Central Employment Exchanges, SSC etc.</li> </ul>

	(c)	Qualification required	:	
	(i)	Essential	:	<u>Applications invited 'Through Proper Channel' from:</u> Upper Division Clerk with at least 05 years' service in the grade rendered after appointment thereto on a regular basis in the Ministry of Labour, its attached and subordinate offices, Directorate General of Employment or State Employment Service.
	(ii)	Desirable	:	-
	(d)	Age limits, if any	:	Not exceeding fifty-six years as on the closing date of receipt of applications.
	(e)	Whether women are eligible	:	Yes
4		Number of posts to be filled duration-wise		
		<b>Duration</b>		<b>Number of Posts</b>
	(a)	Permanent	:	-
	(b)	Temporary	:	-
	(i)	Less than 3 months	:	-
	(ii)	Between 3 months & one year	:	-
	(iii)	Likely to be continued beyond one year	:	12
5		Whether there is any obligation or arrangement for giving preference to any category of persons such as Schedule caste, Schedule Tribes, Ex-Servicemen, Physically Handicapped & Other Backward Classes persons in filling up of the vacancies and, if so, the number of vacancies to be filled by such categories of persons : <u>N/A</u>		
		<b>CATEGORIES</b>	<b>NON-PRIORITY</b>	<b>PRIORITY</b>
		(a) Schedule Caste	-	-
		(b) Schedule Tribe	-	-
		(c) Ex-Servicemen	-	-
		(d) Physically Handicapped	-	-
		(e) Other Backward Classes	-	-
		(f) Others	-	-
6		Pay and allowances	:	Level 6 of Pay Matrix (Rs.35400-112400)
7		Place of work (Name of the town / village and district in which it is situated)	:	As per Annexure-I Attached [All India Liability]
8		Probable date by which the vacancy will be filled	:	Immediately

9	Particulars regarding interview / test of applicants	:	Will be informed at later stage
	(a) Date of interview / test	:	-
	(b) Time of interview / test	:	-
	(c) Place of interview / test	:	-
	(d) Name, designation, address and Telephone number (if any) of the officer to whom applicants should report	:	As per Annexure-I Attached
10	Any other relevant information	:	<p>i. Applications must be submitted <b>“Through Proper Channel”</b> from the employer of the candidates as the post is to be filled through deputation.</p> <p>ii. Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department.</p> <p>iii. The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection.</p> <p>iv. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.</p>

Certified that while placing this demand the instruction / connected with the orders on communal representation in the services have been strictly followed with due regard to the roster maintained in accordance with those orders (to be given only by all the Central Govt. Offices/Establishments/ Undertakings etc. on whom reservation orders are applicable).

Dated :



**Signature of the Head of Office**

**REQUISITION FORM FOR ADVERTISEMENT BY CENTRAL EMPLOYMENT  
EXCHANGE**

1	Name, address and Telephone No. (if any) of the Employer	:	National Career Service Centres for Differently Abled, Directorate General of Employment, Ministry of Labour and Employment
2	Name, designation & telephone No. (if any) of the indenting officers	:	Sh. Vikram Singh Negi Under Secretary to the Govt. of India 011-23473351
3	Nature of vacancy	:	Deputation-cum-Absorption
	(a) Designation of the post(s) to be filled	:	Career Assistant (Group 'C', Non-Gazetted)
	(b) Description of duties	:	<ul style="list-style-type: none"> <li>• Receive and establish rapport with the clients approaching the Centre</li> <li>• Register entries, assess eligibility and provide general guidance.</li> <li>• Collect socio-economic information, appraise the disabled and guardians about the facilities available for them.</li> <li>• Visit industries and other organizations to compile information on jobs and opportunities available for the rehabilitation of the disabled.</li> <li>• Maintain correspondence with medical experts, NGOs, social organizations and others for the speedy rehabilitation of the PwDs.</li> <li>• Prepare and send periodical progress reports of registration, evaluation, training and rehabilitation as prescribed.</li> <li>• Take up publicity work, attend camps and prepare publicity material for dissemination of information.</li> <li>• Help in organizing Sports, cultural and other activities to assimilate the disabled in the community.</li> </ul>

	(c)	Qualification required	:	
	(i)	Essential	:	Applications invited 'Through Proper Channel' from: Employees of any other National Career Service Centre for Differently Abled or Central Government or State Government holding analogous post on regular basis AND Possessing the educational qualifications as under: Master's Degree in Social Work, Sociology, Psychology and Disabilities Studies from a recognised University.
	(ii)	Desirable		Three years working experience in social work, vocational guidance, job placement in disability sector.
	(d)	Age limits, if any	:	Not exceeding fifty-six years as on the closing date of receipt of applications.
	(e)	Whether women are eligible	:	Yes
4		Number of posts to be filled duration-wise		
		<b>Duration</b>		<b>Number of Posts</b>
	(a)	Permanent	:	-
	(b)	Temporary	:	-
	(i)	Less than 3 months	:	-
	(ii)	Between 3 months & one year	:	-
	(iii)	Likely to be continued beyond one year	:	16
5		Whether there is any obligation or arrangement for giving preference to any category of persons such as Schedule caste, Schedule Tribes, Ex-Servicemen, Physically Handicapped & Other Backward Classes persons in filling up of the vacancies and, if so, the number of vacancies to be filled by such categories of persons : <u>N/A</u>		
		<b>CATEGORIES</b>	<b>NON-PRIORITY</b>	<b>PRIORITY</b>
		(a) Schedule Caste	-	-
		(b) Schedule Tribe	-	-
		(c) Ex-Servicemen	-	-
		(d) Physically Handicapped	-	-
		(e) Other Backward Classes	-	-
		(f) Others	-	-
6		Pay and allowances	:	Level 5 of Pay Matrix (Rs. 29200-92300)
7		Place of work (Name of the town / village and district in which it is situated)	:	As per Annexure-I Attached [All India Liability]

8		Probable date by which the vacancy will be filled	:	Immediately
9		Particulars regarding interview / test of applicants	:	Will be informed at later stage
	(a)	Date of interview / test	:	-
	(b)	Time of interview / test	:	-
	(c)	Place of interview / test	:	-
	(d)	Name, designation, address and Telephone number (if any) of the officer to whom applicants should report	:	As per Annexure-I Attached
10		Any other relevant information	:	<p>i. Applications must be submitted <b>“Through Proper Channel”</b> from the employer of the candidates as the post is to be filled through Deputation-cum-Absorption.</p> <p>ii. Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department.</p> <p>iii. The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection.</p> <p>iv. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.</p>

Certified that while placing this demand the instruction / connected with the orders on communal representation in the services have been strictly followed with due regard to the roster maintained in accordance with those orders (to be given only by all the Central Govt. Offices/Establishments/ Undertakings etc. on whom reservation orders are applicable).

Dated :



**Signature of the Head of Office**

**REQUISITION FORM FOR ADVERTISEMENT BY CENTRAL EMPLOYMENT  
EXCHANGE**

1		Name, address and Telephone No. (if any) of the Employer	:	National Career Service Centres for Differently Abled, Directorate General of Employment, Ministry of Labour and Employment
2		Name, designation & telephone No. (if any) of the indenting officers	:	Sh. Vikram Singh Negi Under Secretary to the Govt. of India 011-23473351
3		Nature of vacancy	:	Deputation-cum-Absorption
	(a)	Designation of the post(s) to be filled	:	Stenographer (Group 'C', Non-Gazetted)
	(b)	Description of duties	:	<ul style="list-style-type: none"> <li>• Taking dictation from the officers of the center and transcription of dictation.</li> <li>• Function as Personal Assistant to the Head of Office and maintain liaison with other officers and organizations and maintain such records as necessary</li> <li>• Maintain &amp; keeping of confidential records like matters relating to Departmental Promotions Committees/ Selection Committees, Departmental Actions, ACRs, representations, verifications of character and antecedents etc.</li> <li>• Preparing typed copies of various documents, cutting of stencils and other similar work required to run the office and the evaluation/rehabilitation work of the center.</li> <li>• Assist in typing out material for rehabilitation and evaluation work initiated by the Rehabilitation Officer/Psychologist.</li> <li>• Assisting the Head of Office in preparing monthly / quarterly return require by the Headquarters</li> </ul>

	(c)	Qualification required	:	
	(i)	Essential	:	Applications invited 'Through Proper Channel' from: Employees of any other National Career Service Centre for Differently Abled or Central Government or State Government holding analogous post on regular basis AND Possessing the qualifications as under: 12th Pass or its equivalent from recognised Board or University.
	(ii)	Desirable	:	-
	(d)	Age limits, if any	:	Not exceeding fifty-six years as on the closing date of receipt of applications.
	(e)	Whether women are eligible	:	Yes
4		Number of posts to be filled duration-wise		
		<b>Duration</b>		<b>Number of Posts</b>
	(a)	Permanent	:	-
	(b)	Temporary	:	-
	(i)	Less than 3 months	:	-
	(ii)	Between 3 months & one year	:	-
	(iii)	Likely to be continued beyond one year	:	08
5		Whether there is any obligation or arrangement for giving preference to any category of persons such as Schedule caste, Schedule Tribes, Ex-Servicemen, Physically Handicapped & Other Backward Classes persons in filling up of the vacancies and, if so, the number of vacancies to be filled by such categories of persons : <u>N/A</u>		
		<b>CATEGORIES</b>	<b>NON-PRIORITY</b>	<b>PRIORITY</b>
		(a) Schedule Caste	-	-
		(b) Schedule Tribe	-	-
		(c) Ex-Servicemen	-	-
		(d) Physically Handicapped	-	-
		(e) Other Backward Classes	-	-
		(f) Others	-	-
6		Pay and allowances	:	Level 4 of Pay Matrix (Rs.25500-81100)
7		Place of work (Name of the town / village and district in which it is situated)	:	As per Annexure-I Attached [All India Liability]
8		Probable date by which the vacancy will be filled	:	Immediately
9		Particulars regarding interview / test of applicants	:	Will be informed at later stage

	(a)	Date of interview / test	:	-
	(b)	Time of interview / test	:	-
	(c)	Place of interview / test	:	-
	(d)	Name, designation, address and Telephone number (if any) of the officer to whom applicants should report	:	As per Annexure-I Attached
10		Any other relevant information	:	<p>i. Applications must be submitted <b>“Through Proper Channel”</b> from the employer of the candidates as the post is to be filled through Deputation-cum-Absorption.</p> <p>ii. Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department.</p> <p>iii. The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection.</p> <p>iv. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.</p>

Certified that while placing this demand the instruction / connected with the orders on communal representation in the services have been strictly followed with due regard to the roster maintained in accordance with those orders (to be given only by all the Central Govt. Offices/Establishments/ Undertakings etc. on whom reservation orders are applicable).

Dated :



**Signature of the Head of Office**

**REQUISITION FORM FOR ADVERTISEMENT BY CENTRAL EMPLOYMENT EXCHANGE**

1	Name, address and Telephone No. (if any) of the Employer	:	National Career Service Centres for Differently Abled, Directorate General of Employment, Ministry of Labour and Employment
2	Name, designation & telephone No. (if any) of the indenting officers	:	Sh. Vikram Singh Negi Under Secretary to the Govt. of India 011-23473351
3	Nature of vacancy	:	Deputation-cum-Absorption
	(a) Designation of the post(s) to be filled	:	Upper Division Clerk (Group 'C', Non-Gazetted)
	(b) Description of duties	:	<ul style="list-style-type: none"> <li>• Maintenance of service records of all the Group 'B', 'C' and 'D' staff including their leave account etc.</li> <li>• Carrying out day-to-day work of office such as forwarding of leave applications, applications for advance, pay bills and various other claims of the officials.</li> <li>• Maintaining service books, leave account, preparing periodical reports, Opening and maintenance of office files as per norms.</li> <li>• Purchase of office equipment, stationery, liveries and other related material.</li> <li>• Sending out quotations for the tools &amp; equipment and raw material required for the workshop.</li> <li>• Preparation of comparative statements of the quotations received, for material required for the Office and submission to the Purchase Committee.</li> </ul>
	(c) Qualification required	:	

	(i)	Essential	:	<u>Applications invited 'Through Proper Channel' from:</u> Employees of the Central Government or State Government: i. holding analogous post on regular basis OR ii. With eight years regular service in the grade of Lower Division Clerk in Level 2 in the Pay Matrix (Rs.19900-63200) or its equivalent.
	(ii)	Desirable	:	-
	(d)	Age limits, if any	:	Not exceeding fifty-six years as on the closing date of receipt of applications.
	(e)	Whether women are eligible	:	Yes
4		Number of posts to be filled duration-wise		
		<b>Duration</b>		<b>Number of Posts</b>
	(a)	Permanent	:	-
	(b)	Temporary	:	-
	(i)	Less than 3 months	:	-
	(ii)	Between 3 months & one year	:	-
	(iii)	Likely to be continued beyond one year	:	07
5		Whether there is any obligation or arrangement for giving preference to any category of persons such as Schedule caste, Schedule Tribes, Ex-Servicemen, Physically Handicapped & Other Backward Classes persons in filling up of the vacancies and, if so, the number of vacancies to be filled by such categories of persons : <u>N/A</u>		
		<b>CATEGORIES</b>	<b>NON-PRIORITY</b>	<b>PRIORITY</b>
		(a) Schedule Caste	-	-
		(b) Schedule Tribe	-	-
		(c) Ex-Servicemen	-	-
		(d) Physically Handicapped	-	-
		(e) Other Backward Classes	-	-
		(f) Others	-	-
6		Pay and allowances	:	Level 4 of Pay Matrix (Rs.25500-81100)
7		Place of work (Name of the town / village and district in which it is situated)	:	As per Annexure-I Attached [All India Liability]
8		Probable date by which the vacancy will be filled	:	Immediately

9	Particulars regarding interview / test of applicants	:	Will be informed at later stage
	(a) Date of interview / test	:	-
	(b) Time of interview / test	:	-
	(c) Place of interview / test	:	-
	(d) Name, designation, address and Telephone number (if any) of the officer to whom applicants should report	:	As per Annexure-I Attached
10	Any other relevant information	:	<p>i. Applications must be submitted "Through Proper Channel" from the employer of the candidates as the post is to be filled through Deputation-cum-Absorption.</p> <p>ii. Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department.</p> <p>iii. The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection.</p> <p>iv. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.</p>

Certified that while placing this demand the instruction / connected with the orders on communal representation in the services have been strictly followed with due regard to the roster maintained in accordance with those orders (to be given only by all the Central Govt. Offices/Establishments/ Undertakings etc. on whom reservation orders are applicable).

Dated :



**Signature of the Head of Office**

S.No	National Career Service Centre for Differently Abled*	No. of vacancies				Applications to be addressed to
		Office Superintendent	Career Assistant	Stenographer	UDC	
1.	NCSC for DA, Agartala Phone No.- 0381-2325632 Email- vrcagartala@nic.in	1	-	-	-	Head of Office, National Career Service Centre for Differently Abled, Abhoynagar, Agartala, Tripura West-799005
2.	NCSC for DA, Ahmedabad Phone No.-079-22811629 Email- ncscedaahmedabad@gmail.com	1	1	-	-	Head of Office, National Career Service Centre for Differently Abled, I. T. I. Campus, Near Galaxy Cinema Under Bridge, Kubernagar, Ahmedabad-382340
3.	NCSC for DA, Bangalore Phone No.:- 080-28392907 Email- dydirvrch.blr-dget@gov.in	-	1	-	-	Head of Office, National Career Service Centre for Differently Abled, No. A-417, 1st Cross, B Main Road, Behind Peenya Police Station, Peenya 1st Stage, Bengaluru-560058.
4.	NCSC for DA, Bhubaneswar Phone No.:- 0674-2352317 Email- vrchbbsr@gmail.com, vrchbbsr.od@gov.in	-	1	-	1	Head of Office National Career Service Centre for Differently Abled, Plot No. 1, 2, 5 and 6, Gandamunda, P.O Khandagiri, Bhubaneswar, Odisha -751030
5.	NCSC for DA, Chennai Phone No.:- 044-22501534 Email- vrcchennai.tn@nic.in	-	1	1	-	Head of Office, National Career Service Centre for Differently Abled, NSTI Campus, Guindy, Chennai - 600032
6.	NCSC for DA, Delhi Phone No.- 011-22372704 Email- vrcdelhi92@gmail.com	1	1	-	-	Head of Office, National Career Service Centre for Differently Abled, Karkardooma, Delhi: 110092
7.	NCSC for DA, Dimapur Email-ncscda.dimapur@gmail.com	1	-	-	-	Head of Office, National Career Service Centre for Differently Abled, Dimapur, District Employment Office, Assistant Labour Commissioner Building, Purana Bazaar, Jorapukhuri, Dimapur-797115, Nagaland
8.	NCSC for DA, Guwahati Phone No.:- 0361296453 Email- vrcguwahati@gmail.com	1	1	-	-	Head of Office, National Career Service Centre for Differently Abled, Kamrup, Guwahati, Assam- 781016
9.	NCSC for DA, Hyderabad Phone No.:- 040-27427381 Email ID- vrchyd.ap@nic.in, ncscedahyd68@gmail.com	-	1	-	-	Head of Office, National Career Service Centre for Differently Abled, NSTI campus, Vidyanagar, Hyderabad, Telangana - 500007.
10.	NCSC for DA, Jabalpur Phone No.:- 0761-2405581 Email ID- vrcjabalpur@rediffmail.com	1	1	-	1	Head of Office, National Career Service Centre for Differently Abled, Napier Town, Dana Godam, Jabalpur, Madhya Pradesh-482001

11.	NCSC for DA, Jaipur Phone No.:- 0141-2652232 Email ID- vrc-jaip-rj@nic.in	1	1	1	-	Head of Office, National Career Service Centre for Differently Abled, 4-Sector-23, Surya Path, Jawahar Nagar, Jaipur-302004
12.	NCSC for DA, Kanpur Phone No.- 0512-2296005 Email-vrch.kanpur@gmail.com	1	1	1	1	Head of Office, National Career Service Centre for Differently Abled, N.S.T.I Campus, Udyog Nagar,Kanpur. PIN -208022
13.	NCSC for DA, Kolkata Phone No.:- 03323576489 Email- vrchkol.wb@gmail.com	1	1	1	1	Head of Office, National Career Service Centre for Differently Abled, Block - EN/81, Sector - 5, Salt Lake City, Kolkata - 700091
14.	NCSC for DA, Ludhiana Phone No.- 0161-2490883 Email- vrclldh@yahoo.com	-	1	1	-	Head of Office, National Career Service Centre for Differently Abled, NSTI Campus, Gill Road, Ludhiana- 141003
15.	NCSC for DA, Mumbai Phone No.- 022-24052707 Email- vrc.mumbai@yahoo.com	-	-	1	-	National Career Service Centre for Differently Abled, NSTI Campus, V N Purav Marg, Chunabhatti-Sion, Mumbai-400022
16.	NCSC for DA, Patna Phone No.- 0612-2250213 Email--patnavrc@gmail.com	1	1	1	-	Head of Office, National Career Service Centre for Differently Abled, A -84, Gandhi Vihar, Police Colony, Anisabad, Patna-800002
17.	NCSC for DA, Ranchi Phone No.- 0651 - 2952025 Email-- ranchivrc@gmail.com	-	1	-	1	National Career Service Centre for Differently Abled, I.T.I Campus, Hehal, Ranchi, Jharkhand - 834005
18.	NCSC for DA, Srinagar Phone No.- 0194-2952632 Email-vrcsrinagar@gmail.com	1	-	1	-	Head of Office, National Career Service Centre for Differently Abled, Kashmir Government Polytechnic Campus, Gogjibagh, Jawaher Nagar, Srinagar, Jammu & Kashmir (UT) 190008
19.	NCSC for DA, Una Phone No.- 01975-227157 Email- ncsc-una-hp@gov.in	-	1	-	-	Head of Office, National Career Service Centre for Differently Abled, Una, Mohalla Bagh Matajee, Ward No.07, Una (Himachal Pradesh)-174303
20.	NCSC for DA, Thiruvananthapuram Phone No.- 0471-2531175 Email- vrctvm@nic.in	1	-	-	1	Head of Office, National Career Service Centre for Differently Abled, Nalanchira P.O., Thiruvananthapuram-695 015
21.	NCSC for DA, Vadodara Phone No. -0265-2782857 Email-- vrchw@rediffmail.com	-	1	-	1	Head of Office, National Career Service Centre for Differently Abled, Samaj Suraksha Sankul, Nizampura Road, Pensionpura, Vadodara-390002
	<b>Total</b>	<b>12</b>	<b>16</b>	<b>8</b>	<b>7</b>	

\* The post carries All India Liability.