

No. DGE-A-12011/01/2024-ADMN-I

Government of India

Ministry of Labour & Employment

Directorate General of Employment

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Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated the 30 Jan, 2024

**CIRCULAR**

**Sub: Amendment of Recruitment Rules - Directorate General of Employment and Training (Group 'C' Posts) Recruitment Rules (Amendment), 1983 for the post of Staff Car Driver DGE(Hqrs.), M/o Labour & Employment – reg.**

It is proposed to amend the existing Recruitment Rules titled as Directorate General of Employment and Training (Group-'C' Posts) Recruitment Rules (Amendment), 1983 notified vide G.S.R. No.654 dated 20.08.1983 for the post of Staff Car Driver in the DGE(Hqrs.), Ministry of Labour & Employment.

2. The draft Recruitment Rules titled as Directorate General of Employment, Ministry of Labour & Employment, Staff Car Driver(Ordinary Grade) Recruitment Rules, 2024 in DGE(Hqrs.), Ministry of Labour & Employment is enclosed for information of all stakeholders. Any suggestion/comments on the proposed amendment to the Recruitment Rules may be submitted to the undersigned within 30 days from the date of issue of this Circular.



(Vijayalakshmi Mahadevan)

Under Secretary to the Govt. of India

Tel. No.23473360

To,

1. All the Staff Car Drivers in DGE(Hqrs.), New Delhi.
2. PPS to DDG(E) / Director of Employment, DGE(HQ).
3. Notice Board at DGE, Shram Shakti Bhawan.
4. Dr. Shailja Singh, JD(E) for uploading the circular at DGE's website.

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II, SECTION 3 SUB-SECTION (i)]

Ministry of Labour and Employment  
Directorate General of Employment  
**Notification**

New Delhi, dated the Jan, 2024

**G.S.R. No. ....** - In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Directorate General of Employment and Training (Group 'C' Posts) Recruitment Rules (Amendment), 1983 in so far as they relate to the post of Staff Car Driver, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the Staff Car Driver post in the Directorate General of Employment, Ministry of Labour and Employment, namely:-

1. **Short title and commencement.** –

- (1) These rules may be called the Directorate General of Employment, Ministry of Labour and Employment, Staff Car Driver (Ordinary Grade) Recruitment Rules, 2024.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification, level in pay matrix.** - The number of said posts, their classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the said Schedule.

3. **Method of recruitment, age-limit, qualifications etc.** – The method of recruitment, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

Provided that the upper age limit specified in Column 6 of the Schedule may be relaxed in the case of Scheduled Castes, Scheduled Tribes and other special categories in accordance with the orders of the Government of India issued from time to time.

4. **Disqualifications.** – No person, -

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.** – Where the Central Government is of the opinion that it is necessary or expedient to do so, it may by order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving clause.** - Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Serviceman and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

**SCHEDULE**

Name of Post	Number of Post.	Classification	Pay Level in the pay matrix	Whether Selection-cum-seniority or Selection by merit Non-selection	Age limit for Direct Recruits	Educational and other Qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Staff Car Driver (Ordinary Grade)	02* (2024)  *Subject to variation depending on work load.	General Central Service – Group 'C' Non-Gazetted, Non-Ministerial	Level 2 (Rs.19,900-63,200)	Not Applicable	18-25 years *(Relaxable for Government servants upto 40 years in accordance with the instructions or orders issued by the Central Government.)  Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands of Lakshadweep).	<b>Essential:</b> (i). Pass in 10 <sup>th</sup> Standard. (ii). Possession of a valid driving license for motor cars; (iii). Knowledge of motor mechanism; (The candidate should be able to remove minor defects in vehicle); (iv). Experience of driving a motor car for at least 3 years; and (v). Ability to read English and Hindi/Regional Languages of the area in which the concerned organisation is situated.  <b>Desirable:</b> 3 Years' service as Home Guard/Civil Volunteers.  Note 1: The qualification regarding experience is relaxable at the discretion of the competent authority.  Note 2: In the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Period of probation, if any.	Method of recruitment Whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various method	In case of recruitment/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made:	If Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(8)	(9)	(10)	(11)	(12)	(13)
Not Applicable	Two years for direct recruits or re-employed	Deputation/absorption failing which by direct recruitment.	<p>Deputation/ absorption:</p> <p>From amongst the regular Dispatch Rider (Group-C) and Group-C employees in Pay Band I Rs.5200-20200 Grade Pay Rs.1800 in the Ministry of Labour &amp; Employment who possess valid Driving license for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Pay Band I Rs.5200-20200 Grade Pay Rs.1800 in other Ministries of the Central Government who fulfill the necessary qualifications as mentioned in Column 7.</p> <p>Deputation/Re-employment for Armed Forces Personnel:</p> <p>The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.</p> <p><b>Note:</b> The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation/absorption shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	<p>Group 'C' Departmental Confirmation Committee (for considering confirmation cases) consist of: -</p> <ol style="list-style-type: none"> <li>1. Deputy Secretary(Administration)/ Director of Employment, DGE - Chairman</li> <li>2. Deputy Director of Employment, DGE - Member</li> <li>3. Under Secretary (Administration), DGE - Member</li> </ol>	Not applicable

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(Satpal Sharma)  
Deputy Secretary to the Government of India