

F.No. DGE-A-12018/1/2020-EE-II-Part(3)
Government of India
Ministry of Labour & Employment
Directorate General of Employment

S.S. Bhawan, New Delhi,
Dated: - 1st May, 2024.

CIRCULAR

Subject: Revision of Recruitment Rules for the post of Vocational Instructor of NCSCs for DA.-reg

The undersigned is directed to say that as per DOPT's Office Memorandum No.AB-14017/61/2008-Estt.(RR) dated 13.10.2015 the proposal for framing/amendment of Recruitment Rules (RRs) are to be uploaded on the website of respective Ministries/Departments for 30 days for inviting comments from the stake holders.

2. Therefore, the Draft Recruitment Rules for the post of Vocational Instructors (trade-wise) have been prepared and annexed. All the stakeholders are requested to go through the Draft Recruitment Rules and furnish their comments, if any, to the undersigned within a period of one month i.e. from the date of its uploading in the website. In case, no comments received till the last date, the Department will proceed further for taking necessary action for amendment of aforementioned Draft Recruitment Rules.

Encl:-above.



(Barajesh Kumar)
Under Secretary to Govt. of India

To

1. All Concerned Stakeholders- Through NCSC for DA .
2. Dr. Shailja Singh, JD(E), DGE for uploading the same in DGE's Website

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Vocational Instructor	130* (2024) * Subject to variation dependent on work load. Vocational Instructor (Trade-wise Break-up): 1. Automotive Repair-8 2. Multimedia & Animation-2 3. Carpentry-11 4. Commercial/ Secretarial Practice & Office Management-12 5. Computer Application-16 6. Electricals and Electronics Technician-22 7. Computer Hardware-5 8. Fashion Designing-22 9. General Mechanic-18 10. Printing Technology-7 11. Refrigeration and AC Technician-2	General Central Service Group 'B' Non-Gazetted, Non-Ministerial	Level-6 (Rs.35,400-1,12,400)	Not applicable	Not exceeding 30 years Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and	1. Automotive Repair (i) Bachelor's Degree in Engineering or Technology in Automobile or Automobile Engineering or Mechanical Engineering with Automobile/Automotive as one of the subjects, from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year post qualification regular experience in the relevant field of teaching or industry; or (ii) B.Voc or 3 years' Diploma in Automobile or Automobile Engineering or Mechanical Engineering with Automobile/Automotive as one of the subjects, from any recognised University or Institute approved by the University Grants Commission or the All India Council of Technical Education and two years post qualification regular experience in the relevant field of teaching or industry; or (iii) (a) 12 th Pass from a recognised Board; and (b) National Craft Instructor Certificate awarded by the National Council for Vocational Training under Craft Instructor Training Scheme in relevant trade; and (c) National Trade Certificate or National Apprenticeship Certificate awarded by the National Council for Vocational Training in the relevant trade; and (d) Three years post qualification regular experience in the relevant field of teaching or industry. 2. Multimedia & Animation (i) Bachelor's Degree in Computer Science Engineering or Electronics & Communication or Information Technology or Artificial Intelligence Engineering or Post Graduation in Animation or Multimedia or Computer Science or Computer Applications or Information Technology from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year	Not applicable

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	<p>12. Mobile Mechanic-2</p> <p>13. Plumber-2</p> <p>14. Cosmetology-2</p>				<p>Nicobar Islands and Lakshadweep).</p>	<p>post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) B.Voc or 3 years' Diploma in relevant subject from any recognised University or Institute approved by the University Grants Commission or the All India Council of Technical Education and two years post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(iii) (a) 12th Pass from a recognised Board; and</p> <p>(b) National Craft Instructor Certificate awarded by the National Council for Vocational Training under Craft Instructor Training Scheme in relevant trade; and</p> <p>(c) National Trade Certificate or National Apprenticeship Certificate awarded by the National Council for Vocational Training in the relevant trade; and</p> <p>(d) three years post qualification regular experience in the relevant field of teaching or industry.</p> <p>3. Carpentry</p> <p>(i) Bachelor's Degree in Civil or Mechanical Engineering with Wood Works or Carpentry as one of the subjects, from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) B.Voc or 3 years' Diploma in relevant subject from any recognised University or Institute approved by the University Grants Commission or the All India Council of Technical Education and two years post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(iii) (a) 12th Pass from a recognised Board; and</p> <p>(b) National Craft Instructor Certificate awarded by the National Council for Vocational Training under Craft Instructor Training Scheme in relevant trade; and</p> <p>(c) National Trade Certificate or National Apprenticeship Certificate awarded by the National Council for Vocational Training in the relevant</p>
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					<p>trade; and</p> <p>(d) three years post qualification regular experience in the relevant field of teaching or industry.</p> <p>4. Commercial/Secretarial Practice & Office Management</p> <p>(i) Diploma in Stenography and secretariat practice or office management or modern office management from any recognised University or Institute approved by the University Grants Commission or the All India Council of Technical Education and two years post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) (a) 12th Pass from a recognised Board; and</p> <p>(b) National Craft Instructor Certificate awarded by the National Council for Vocational Training under Craft Instructor Training Scheme in relevant trade; and</p> <p>(c) National Trade Certificate or National Apprenticeship Certificate awarded by the National Council for Vocational Training in the relevant trade; and</p> <p>(d) three years post qualification regular experience in the relevant field of teaching or industry.</p> <p>Skill Test Norms:</p> <p>Dictation: 10 minutes @ 80 words per minute in English.</p> <p>Transcription: 50 minutes on computer</p> <p>5. Computer Application</p> <p>MCA or Bachelor's Degree in Computer Science Engineering or Electronics & Communication or Information Technology or Artificial Intelligence Engineering or Computer Applications from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) B.Voc or 3 years' Diploma in relevant subject from any recognised</p>
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					<p>of teaching or industry.</p> <p>7. Computer Hardware</p> <p>(i) B. Tech or B.E in Computer Sciences or Information Technology or Electronics & Communication, from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) B.Voc or 3 years' Diploma in Computer Sciences or Information Technology or Electronics & Communication from any recognised University or Institute approved by the University Grants Commission or the All India Council of Technical Education and two years post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(iii) (a) 12th Pass from a recognised Board; and</p> <p>(b) National Craft Instructor Certificate awarded by the National Council for Vocational Training under Craft Instructor Training Scheme in relevant trade; and</p> <p>(c) National Trade Certificate or National Apprenticeship Certificate awarded by the National Council for Vocational Training in the relevant trade; and</p> <p>(d) Three years post qualification regular experience in the relevant field of teaching or industry.</p> <p>8. Fashion Designing</p> <p>(i) Bachelor's Degree in Dress Making or Fashion Design Technology or Textile Designing or Fashion Technology or Costume Design or Fashion & Apparel Technology or Garment fabrication Technology or Textile Technology or Sewing Technology, from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) B.Voc or 3 years' Diploma in Dress Making or Fashion Design Technology or Textile Designing or Fashion Technology or Costume Design or Fashion & Apparel Technology or Garment fabrication Technology or Textile Technology or Sewing Technology, from any recognised University</p>
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					<p>or Institute approved by the University Grants Commission or the All India Council of Technical Education and two years post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(iii) (a) 12th Pass from a recognised Board; and</p> <p>(b) National Craft Instructor Certificate awarded by the National Council for Vocational Training under Craft Instructor Training Scheme in relevant trade; and</p> <p>(c) National Trade Certificate or National Apprenticeship Certificate awarded by the National Council for Vocational Training in the relevant trade; and</p> <p>(d) Three years post qualification regular experience in the relevant field of teaching or industry.</p> <p>9. General Mechanic</p> <p>(i) Bachelor's Degree in Mechanical or Metallurgy or Production Engineering or Mechatronics, from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) B.Voc or 3 years' Diploma in Mechanical or Metallurgy or Production Engineering or Mechatronics, from any recognised University or Institute approved by the University Grants Commission or the All India Council of Technical Education and two years post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(iii) (a) 12th Pass from a recognised Board; and</p> <p>(b) National Craft Instructor Certificate awarded by the National Council for Vocational Training under Craft Instructor Training Scheme in the relevant trade; and</p> <p>(c) National Trade Certificate or National Apprenticeship Certificate awarded by the National Council for Vocational Training in the Trade of "Fitter or Tool & Die-maker or Machinist or Turner or Welder or</p>
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					<p>sheet metal; and</p> <p>(d) Three years post qualification regular experience in the relevant field of teaching or industry.</p> <p>10. Printing Technology</p> <p>(i) PGDCA or Bachelor's Degree in Printing Technology or Computer Science or Computer Application or Information Technology from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) B.Voc or 3 years' Diploma in Printing Technology or Computer Science or Computer Application or Information Technology from any recognised University or Institute approved by the University Grants Commission or the All India Council of Technical Education and two years post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(iii) (a) 12th Pass from a recognised Board; and</p> <p>(b) National Craft Instructor Certificate awarded by the National Council for Vocational Training under Craft Instructor Training Scheme in relevant trade; and</p> <p>(c) National Trade Certificate or National Apprenticeship Certificate awarded by the National Council for Vocational Training in the relevant trade; and</p> <p>(d) Three years post qualification regular experience in the relevant field of teaching or industry.</p> <p>11. Refrigeration and AC Technician</p> <p>(i) Bachelor's Degree in Mechanical or Electricals or Electrical & Electronics from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) B.Voc or 3 years' Diploma in Mechanical or Electricals or Electrical & Electronics from any recognised University or Institute approved by the</p>
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					<p>trade; and</p> <p>(d) Three years post qualification regular experience in the relevant field of teaching or industry.</p> <p>13. Plumber</p> <p>(i) Bachelor's Degree in Civil Engineering from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) B.Voc or 3 years' Diploma in Civil Engineering from any recognised University or Institute approved by the University Grants Commission or the All India Council of Technical Education and two years post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(iii) (a) 12th Pass from a recognised Board; and</p> <p>(b) National Craft Instructor Certificate awarded by the National Council for Vocational Training under Craft Instructor Training Scheme in relevant trade; and</p> <p>(c) National Trade Certificate or National Apprenticeship Certificate awarded by the National Council for Vocational Training in the relevant trade; and</p> <p>(d) Three years post qualification regular experience in the relevant field of teaching or industry.</p> <p>14. Cosmetology</p> <p>(i) Bachelor's Degree in Cosmetology or Beauty Culture from any recognised University or Institute approved by the University Grants Commission or the All India Council for Technical Education and one-year post qualification regular experience in the relevant field of teaching or industry; or</p> <p>(ii) B.Voc or 3 years' Diploma in Cosmetology or Beauty Culture from any recognised University or Institute approved by the University Grants Commission or the All India Council of Technical Education and two years post qualification regular experience in the relevant field of teaching or</p>
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					<p>industry; or</p> <p>(iii) (a) 12th Pass from a recognised Board; and</p> <p>(b) National Craft Instructor Certificate awarded by the National Council for Vocational Training under Craft Instructor Training Scheme in relevant trade; and</p> <p>(c) National Trade Certificate or National Apprenticeship Certificate awarded by the National Council for Vocational Training in the relevant trade; and</p> <p>(d) Three years post qualification regular experience in the relevant field of teaching or industry.</p> <p>Note-1: Qualification(s) are relaxable at the discretion of the Staff Selection Commission / Competent Authority in case of candidates otherwise well qualified.</p> <p>Note-2: Qualification(s) regarding experience is/are relaxable at the discretion of the Staff Selection Commission / Competent Authority in case of candidates belonging to SC/ST, if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates belonging to those communities possessing the requisite experience is not available to fill up the vacancies reserved for them.</p>
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(9)	(10)	(11)	(12)	(13)
2 Years.	100% by Direct Recruitment.	Not applicable	Group 'B' Departmental Confirmation Committee (for considering confirmation) consisting of:- 1. Director (Employment) or Joint Director (Employment) - Chairman 2. Deputy or Assistant Director (Employment), National Career Service Centre for Differently Abled under DGE - Member 3. Rehabilitation Officer or Psychologist, National Career Service Centre for Differently Abled under DGE - Member	Not applicable

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