

No. DGE-A-32022/01/2018-Admn.II  
Government of India  
Ministry of Labour & Employment  
Directorate General of Employment

Shram Shakti Bhawan, Rafi Marg,  
New Delhi-110001.  
Dated: 19<sup>th</sup> June, 2024

**OFFICE ORDER NO. 31 of 2024**

In exercise of the powers conferred by Rule 12(3) of the Delegation of Financial powers Rules, 2024 (Erstwhile Rule 13(3) of DFPR, 1978), the Deputy Director General (Employment) further delegates the Financial powers of Head of Department (HOD) to Sh. Bimal K. Biswas, Deputy Secretary in respect of the following items in Directorate General of Employment (DGE), (Hqrs.) and all the Centres under the administrative control of DGE with immediate effect and until further orders:-

- i. Grant of withdrawal from GPF.
  - ii. Grant of Advance from GPF exceeding 50% of amount at the credit of subscriber.
  - iii. Payment of Telephone Bills.
  - iv. Payment of Electricity Bills.
  - v. Payment of Freight charges.
  - vi. Payment of Legal charges.
  - vii. Grant of all advances.
  - viii. Award of contracts in respect of General Administration.
  - ix. Reimbursement of Medical Claim cases upto the limit of Rs.2, 00,000/- in each case.
  - x. Incurring contingent expenditure of recurring/non-recurring nature which is within the powers of HOD as per schedule V & VI of DFP Rules, 1978 r/w M/o Labour & Employment's O.M.No.G-17011/01/2020-Fin.II dated 17.03.2021.
2. This issues with the approval of the Competent Authority.



(Manish Kumar Diwaker)  
Under Secretary to the Govt. of India  
Tel : 23473351

**Copy to :**

1. Sh. Bimal K. Biswas, DS, DGE, Ministry of Labour & Employment, New Delhi.
2. Cash Section, DGE, Ministry of Labour & Employment, New Delhi.
3. The PAO, DGE, Ministry of Labour & Employment, New Delhi.
4. Dy. Controller of Accounts, Internal Audit, DGE, New Delhi.
5. Finance II Branch, M/o Labour & Employment
6. PS to Hon'ble LEM/PS to Minister of State (L&E)/PPS to Secretary (L&E).
7. PPS to AS/DG(E), PPS to DDG(E), PS to Director (E).
8. JDE(SS) for uploading the same on DGE website.
9. All Sections of DGE.
10. Personal file of the Officer concerned.