



# Monthly e-Newsletter

## March 2024





# नेशनल करियर सर्विस संस्थान

## NATIONAL INSTITUTE FOR CAREER SERVICE

### INTRODUCTION

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October 1964 under Directorate General of Employment (DGE), Ministry of Labour & Employment for imparting Research & Training in Employment Services. With the implementation of NCS scheme under Employment Exchange Mission Mode Project of National E-Governance plan (Ne-GP), the then Central Institute for Research and Training in Employment Service (CIRTES) was renamed as National Institute for Career Service (NICS) in July 2016. NICS was designated as nodal institute for capacity building of all stakeholders of NCS project and for professional in-service training of Officers of National Employment Services working with the Central & State Government. Under NCS project, NICS also implements Young Professional Scheme of M/o Labour and Employment and provides Employment related Services to the jobseekers and job providers through its Model Career Centre (MCC).

### Vision

To be a National Centre of Excellence and to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

### Mission

- Enhancing human and organizational excellence in Employment/ Career Services by organizing various capacity-building programmes.
- Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stakeholders.
- Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.
- Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.
- Enhanced efficiency and productivity of employment/ career service personnel by developing innovative strategies for career counselling, job mapping and placement.

### Mandate

Implementation of NCS Project and YP Scheme: NICS is also playing a major role in implementing the Young Professional Scheme of M/o Labour and Employment and is also coordinating the activities of Model Career Centres established in various parts of the country under NCS project. Organizing Training Programmes for Employment Officers working in various States/UTs. Capacity Building: As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc. Functioning of Model Career Centre established at NICS, Noida.



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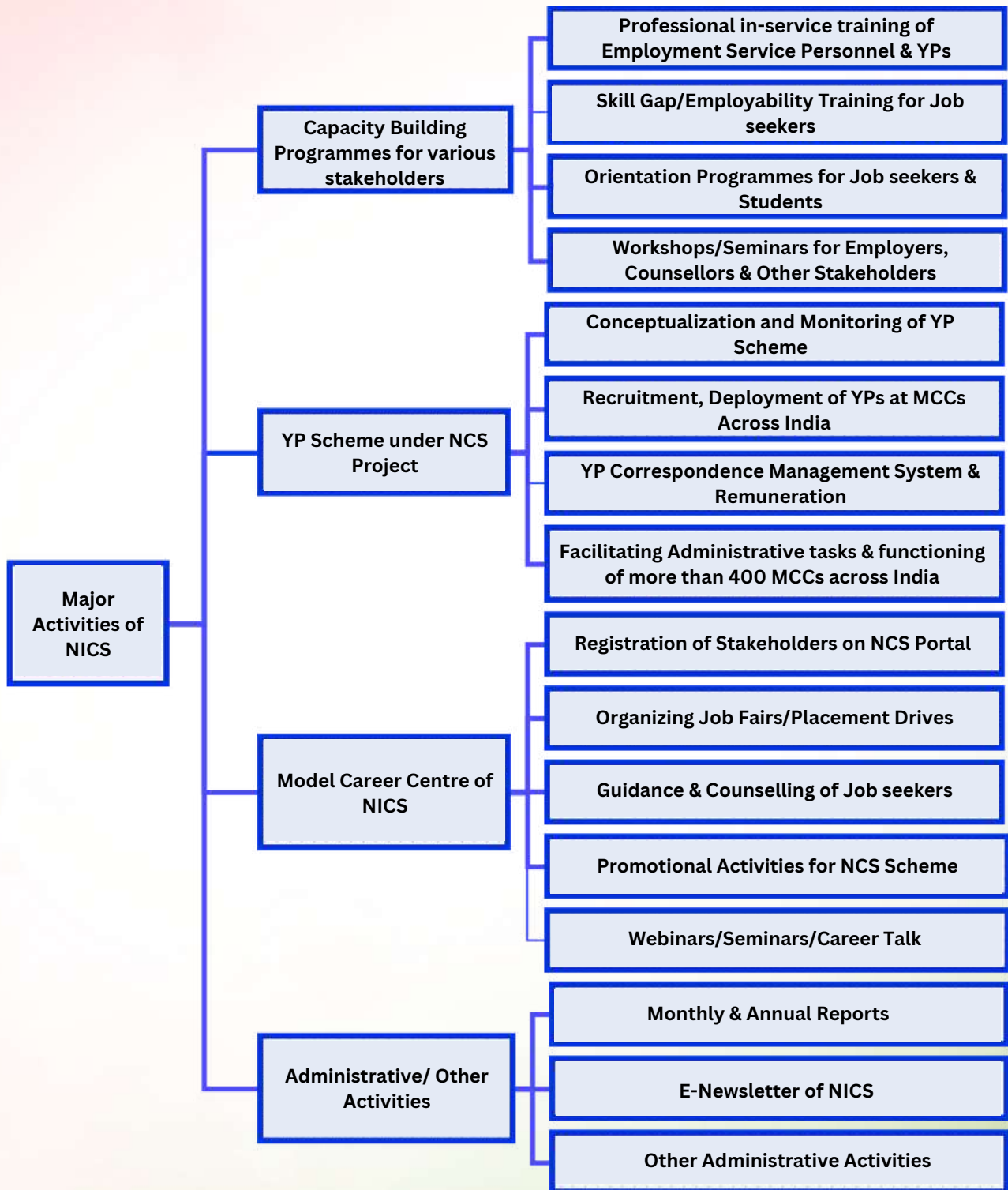
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### Major Activities of National Institute for Career Service







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**NATIONAL INSTITUTE FOR CAREER SERVICE**

### **Employability Training Programme with DigiSaksham**

These training initiatives bridge the divide between job requirements and existing skills, empowering individuals with the competencies needed for success in the workforce. Through partnerships with industry, participants gain practical insights and relevant training, fostering their employability in today's dynamic job market.

The objective of Skill Gap Training / Employability Training in partnership with Industry is to equip individuals with the specific skills and technical knowledge demanded by employers, thereby enhancing their readiness for the formal workforce. Through collaboration with industry partners, these programs aim to narrow the gap between job requirements and available skillsets, ultimately increasing participants' employability and facilitating successful integration into the labor market.

In the month of March 2024, NICS organized One (1) Employability Training Program, details of the same is as under:

S. No.	Date	Name of Program	Venue	No. of participants
1	08th Mar 2024 to 18th Mar 2024	Employability Training with DigiSaksham on SQL & Power BI- Batch 2.	NICS Noida	45



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**Employability Training with DigiSaksham on SQL & Power BI-Batch 2 (08th-18th March 2024)**



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### Orientation, Career Guidance and Workshops for various stakeholders of NCS Portal

National Institute for Career Services organizes Orientation Programmes every month for Jobseekers and Students. The programme emphasises on familiarizing the participants from different educational and social backgrounds with the NCS Portal and its importance in the current labour market. Moreover, the orientation enables them to incorporate the usage of NCS Portal in an efficient manner and encourages them to register themselves, so that they can enhance their professional versatility by participating in various skill development trainings like Digisaksham by Microsoft and Career Skills Training by TCS iON that are available on the NCSP free of cost.

In the month of March 2024, Four (4) Orientations, Career Guidance and Workshops were organized by MCC NICS, where participants were given the information regarding the NCS Portal.

S.No.	Programme Name	Dates	Duration	Venue
1	Orientation program on NCS portal & how to participate in job fair for Trainees from Piramal Foundation.	07th Mar 2024	1 Day	NICS Noida
2	Orientation program on NCS portal & Transformation from NES to NCS	20th Mar 2024	1 Day	VVGNLI
3	Orientation program on NCS portal & how to participate in job fair for jobseekers.	22nd Mar 2024	1 Day	NICS Noida
4	Workshop on NCS Portal for Employers & HR's of the Companies (HR/Employer's Meet)	22nd Mar 2024	1 Day	NICS Noida



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## NATIONAL INSTITUTE FOR CAREER SERVICE

Glimpse of Orientation, Career Guidance, and Workshops for various stakeholders of NCS Portal



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### Career Talk with Industry Experts

In order to strengthen the employability of the students and unemployed youth and to help them achieve their career goals and to support individuals in their career development journey, National Institute for Career Service is conducting weekly Career Talks with domain experts i.e. Wednesday of every week. These career talks are being conducted through Cisco WebEx. In the month of March 2024, five (5) such career talks were organized. The details are listed below;

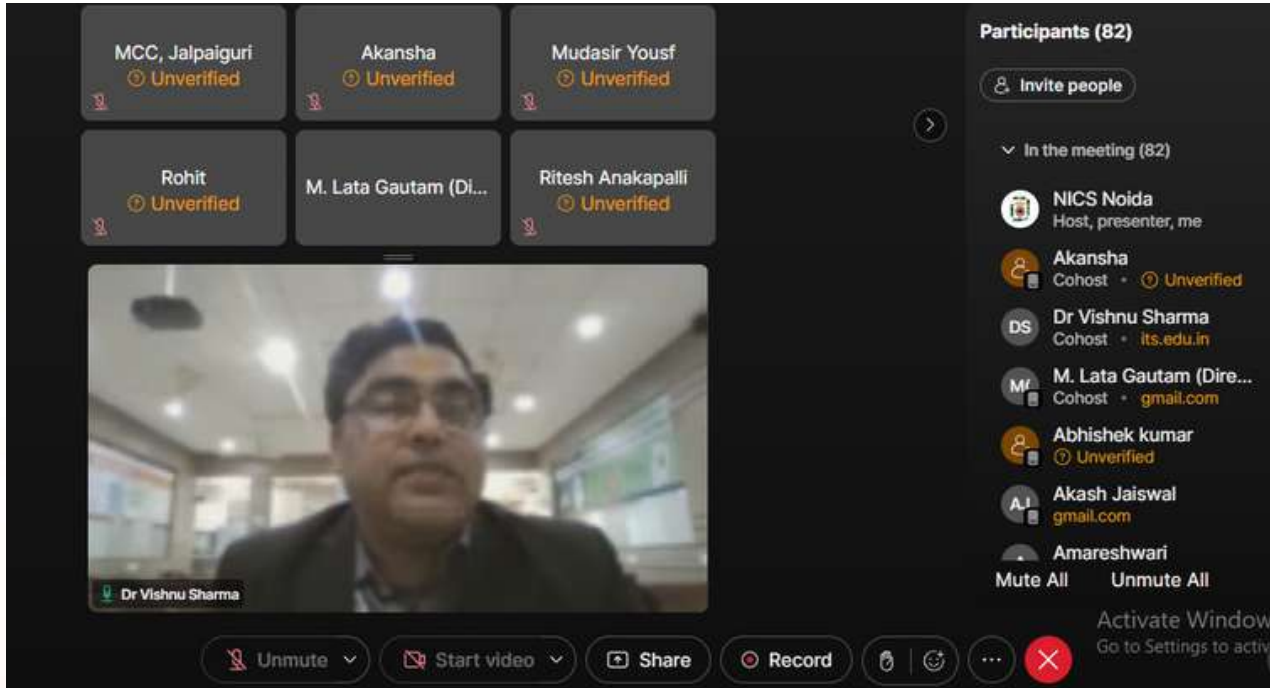
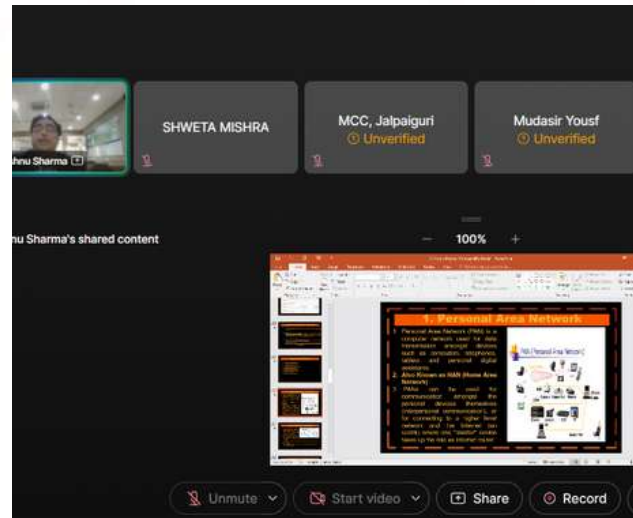
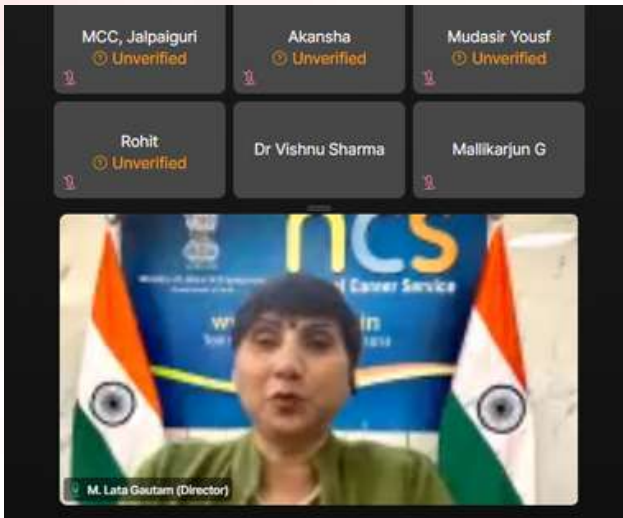
S.No.	Date	Expert Name and Designation	Topic	Link of YouTube Channel
1	01st Mar 24	Dr. Vishnu Sharma, Professor, Dean, ITS Engineering College.	Career in Computer Networking & Security.	<a href="#">Click Here</a>
2	13th Mar 24	Ms. Leena, Assistant Professor, UPID Noida.	The influence of flexible work arrangements and its impact on stress and well being of employees.	<a href="#">Click Here</a>
3	15th Mar 24	Ms. Anamika Chaturvedi, Assistant Professor, UPID Noida.	New Trends in Marketing	<a href="#">Click Here</a>
4	20th Mar 24	Mr. Arjun Tilwalia, Assistant Professor, UPID Noida.	Career in Graphic Designing	<a href="#">Click Here</a>
5	21st Mar 24	Mr. Gurmeet Singh, Assistant Professor, UPID Noida.	Career in Product Design and Packaging	<a href="#">Click Here</a>





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Career in Computer Networking & Security ( 01st Mar 2024 )

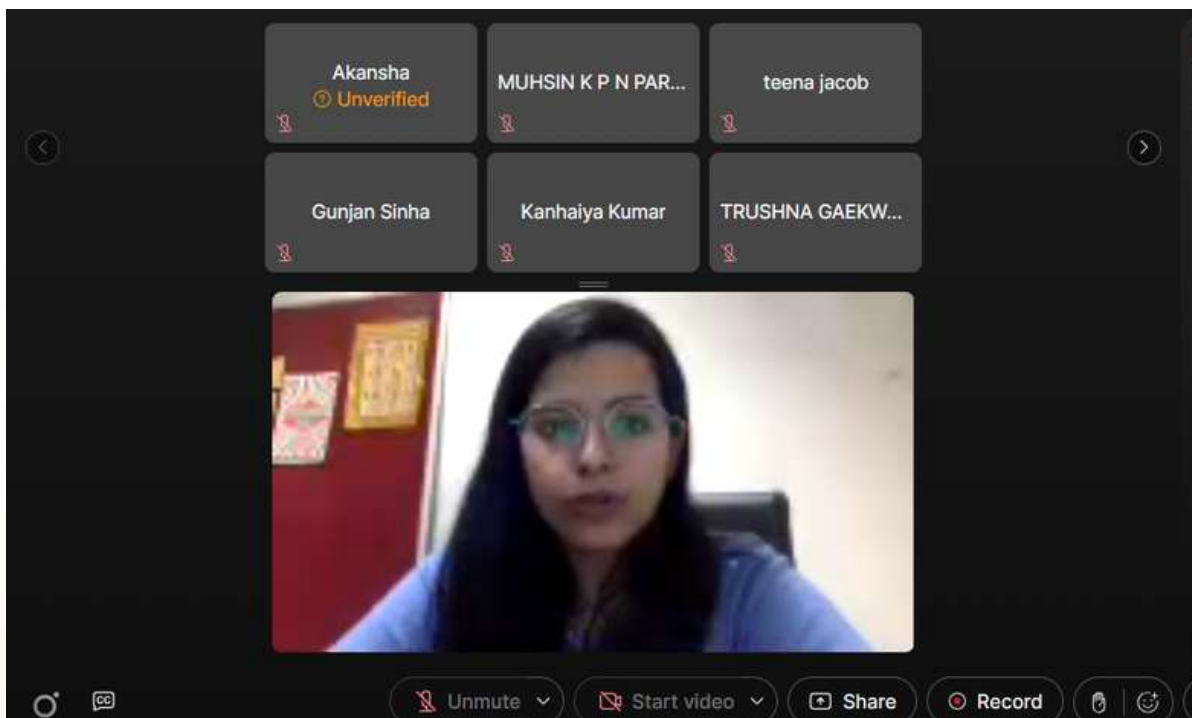
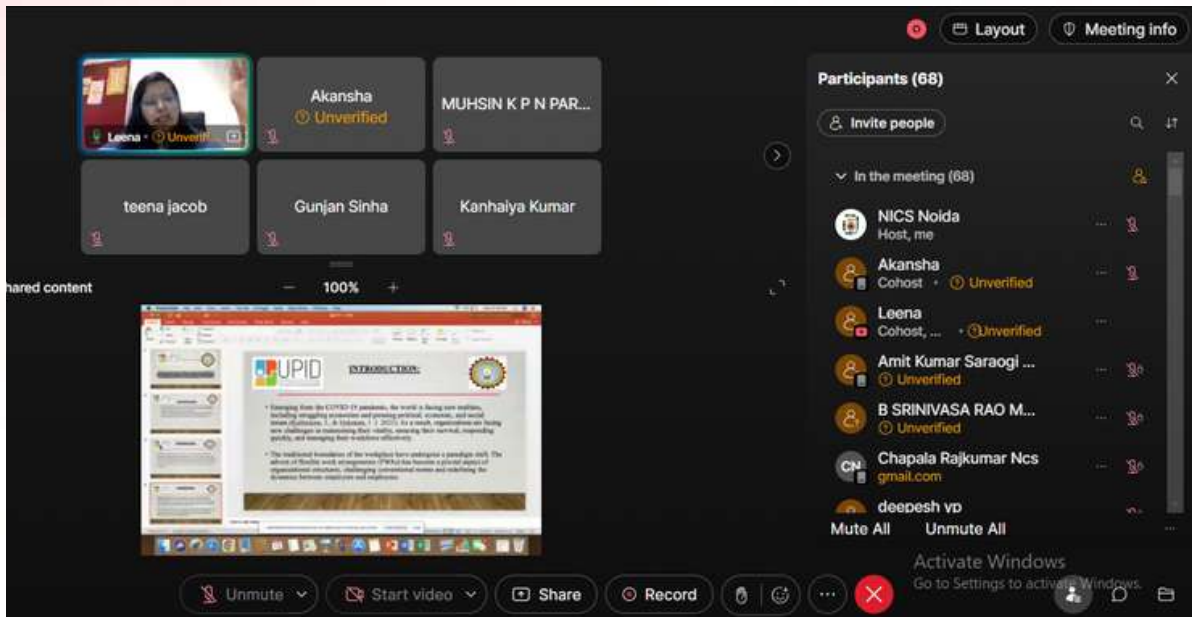


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**The influence of flexible work arrangements and its impact on stress and well being of employees.**  
(13th Mar 2024 )

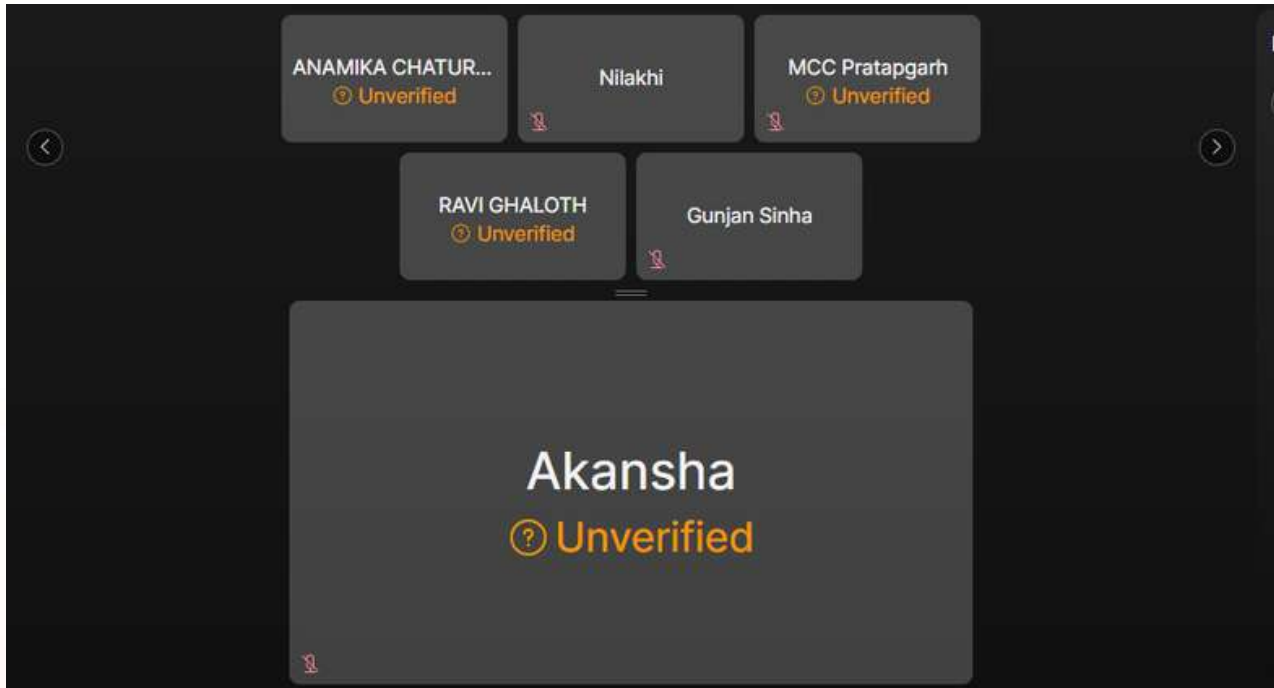
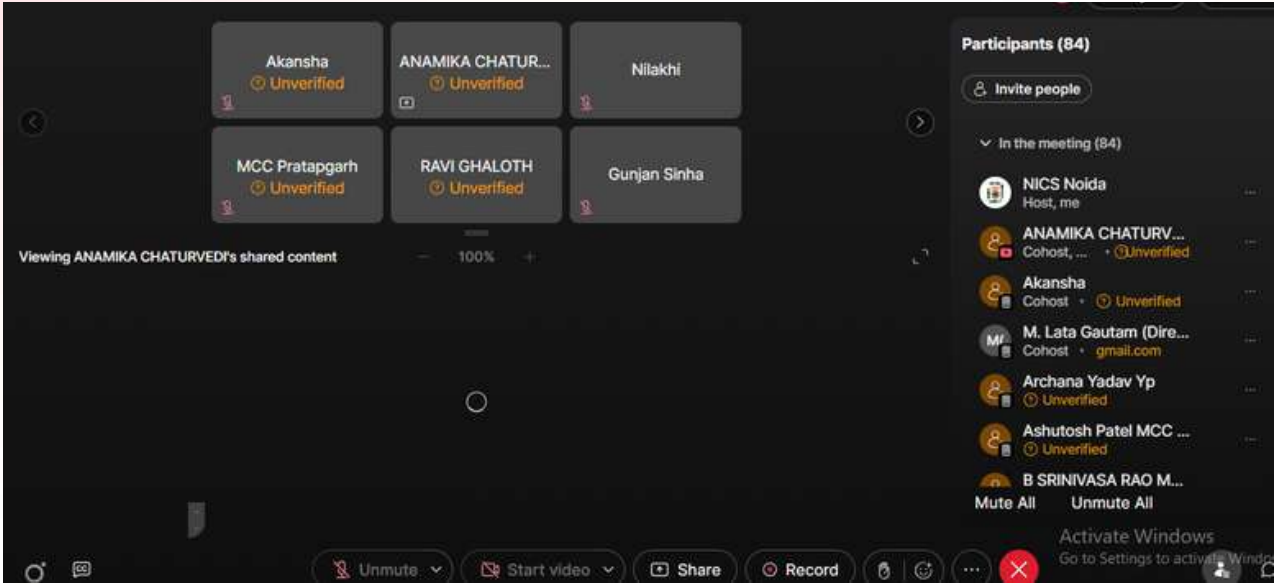






# नेशनल करियर सर्विस संस्थान NATIONAL INSTITUTE FOR CAREER SERVICE

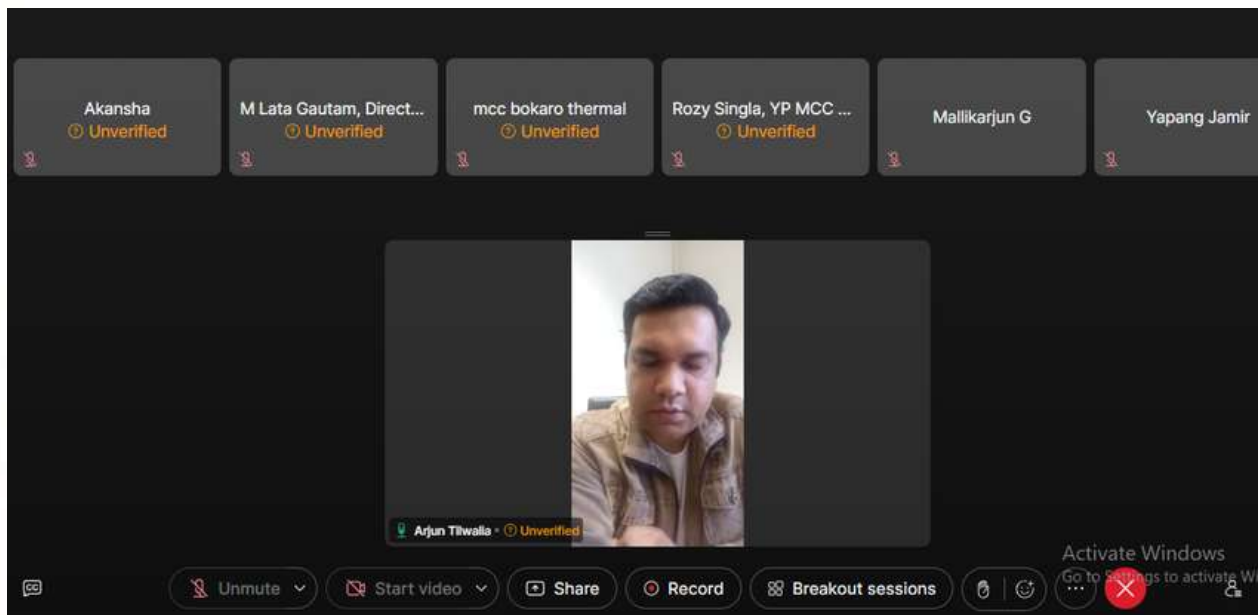
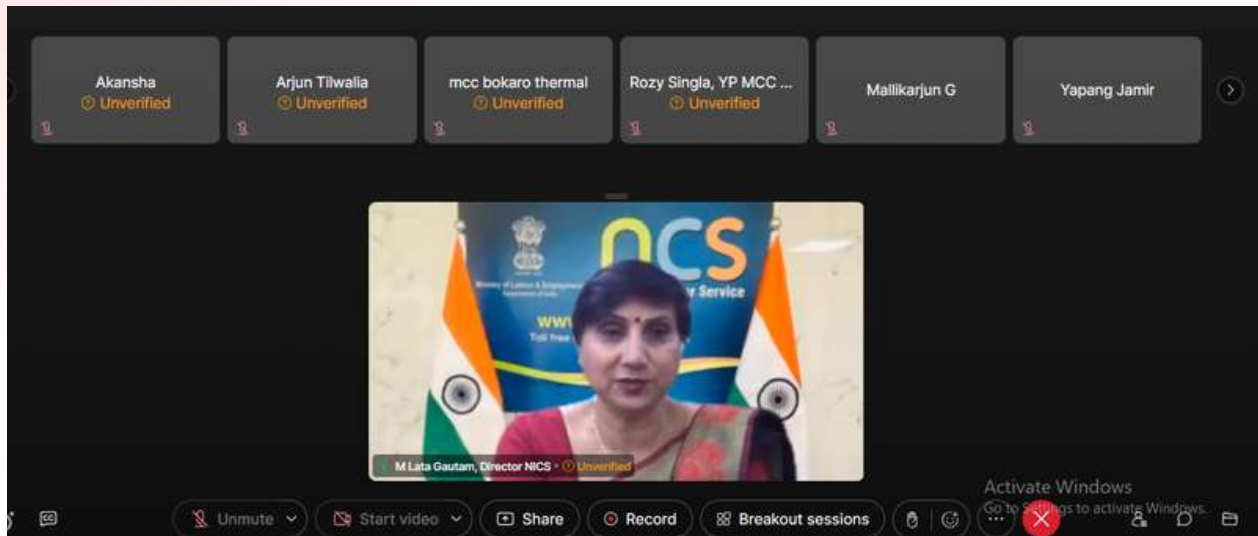
## New Trends in Marketing (15th Mar 2024)







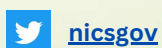
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## Career in Graphic Designing (20th Mar 2024)



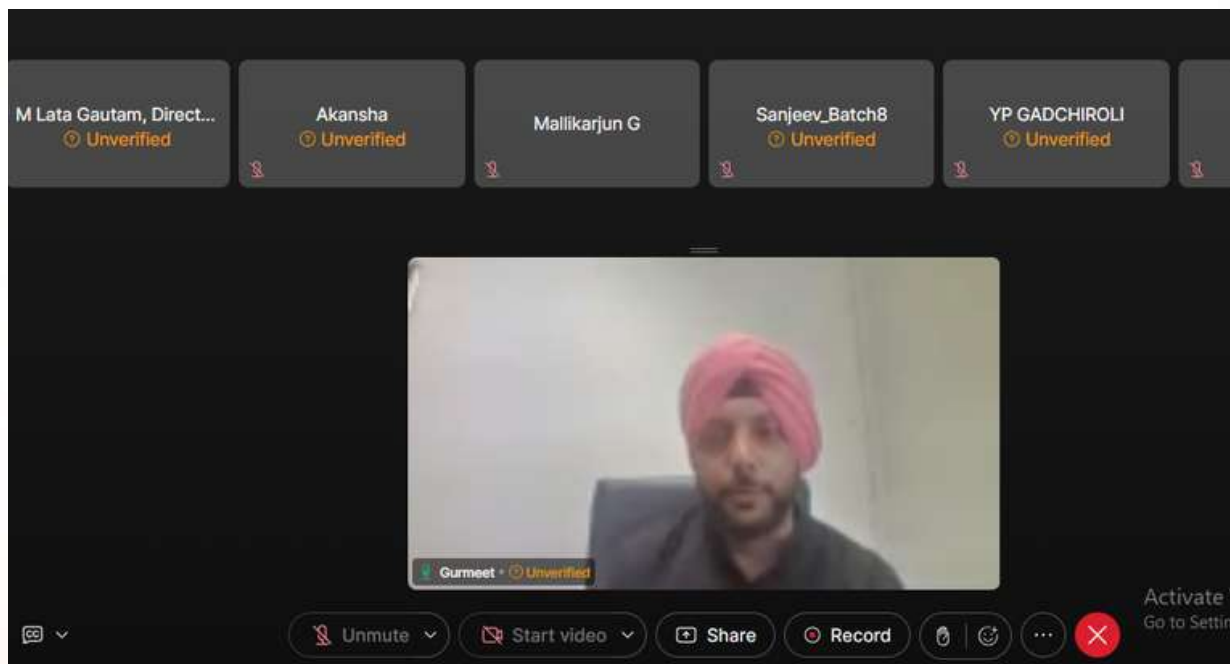
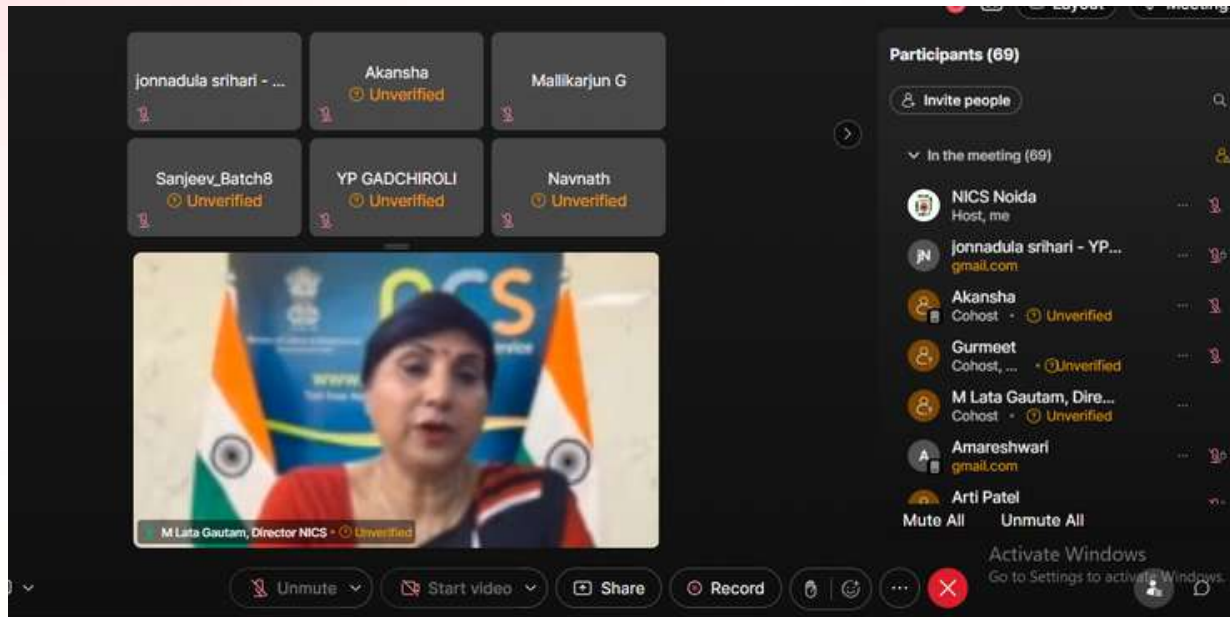
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### Career in Product Design and Packaging (21st Mar 2024)



Implementation of YP Scheme under NCS Project







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### YP Correspondence Management System

National Institute for Career Service communicates with the Young Professionals via emails, telephonic exchanges, WhatsApp Groups and through official letters. Internal correspondence takes place between NICS and the Nodal Officers of Young Professionals. Sometimes direct communication takes place with the Young Professionals, which includes issuing instructions regarding the allotted tasks, protocols, memorandum, appointment letter, letter of approval, NOC, relieving letter, experience letter, written reprimand, formal requests, and notice to provide explanations.

The process of recruiting Young Professionals across India too comes under the management of NICS. A professional workforce has been considered essential for the efficient operationalization of the Model Career Centres which are located across India. Considering the current staffing patterns of the Labour Market Scenario in India and in order to assist in carrying out NCS-related activities and to infuse new perspectives and professionalism into the work environment, the recruitment of Young Professionals takes place from the headquarters of NICS. The Directorate General for Employment (DGE) established the 'Young Professional Scheme' in the format of the erstwhile Planning Commission with an objective of imparting the skill sets, enthusiasm, and entrepreneurial spirit in promising young talent in order to improve the dynamics of India's workforce and also career counselling aspect. In accordance with the program, one YP must be stationed at each MCC.

This YP Correspondence Management system of NICS also keeps a track record of all the activities performed by the Young Professionals across the country by receiving, recording, logging, suitably processing and responding to their queries and creating an assessment trajectory of the received correspondence. This system provides digital communication for data preservation, storage, and forwarding for authorization and evaluation.



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### MANAGEMENT OF MODEL CAREER CENTRE OF NICS

One Model Career Centre has also been established and is functioning under NCS project of Ministry of labour & Employment, Government of India at NICS, Noida, since 2017. The MCC helps jobseekers to make the best career decision by providing Career Counselling sessions and also assist jobseekers with all employment-related information, ranging from apprenticeships to job opportunities in reputed companies, via organising job fairs, mega job fairs and placement drives.

The MCC works towards bridging the gap among all stakeholders, so that they come together and interact with each other for the employment of the jobseekers. A model career centre enables creation of a completely integrated employer-employee association.

Model Career Centres connect local youth and other job-seekers with all possible job opportunities in a transparent and effective manner through the use of technology as well as through counselling and training. While the state-of-the-art technology driven National Career Service Portal provides information in a sustained manner about available job opportunities and resources, the MCCs are still the pivotal liaison and counselling interface of the National Career Service project for teeming millions of aspiring youth from rural, semi urban areas as well as from disadvantaged sections of the society.



### Activities with respect to MCC NICS from April 2023 to March 2024

Month	Jobseeker Registration Done	Employer Registration Done	Individual Guidance Session	Group Guidance Session	Outreach Activities	Video Success Stories	Documented Success Stories	Job Fair	Vacancy posting
April, 2023	1012	5	360	15	8	2	4	4	1800
May, 2023	786	5	320	17	9	2	5	4	2400
June, 2023	728	5	350	17	8	2	5	4	1900
July, 2023	838	5	360	20	10	2	5	4	2500
August, 2023	801	5	331	20	9	2	5	4	2900
Sept, 2023	1005	5	362	21	9	2	5	4	2020
Oct 2023	709	5	355	20	10	2	5	4	2650
Nov 2023	758	5	370	20	10	2	5	4	2010
Dec 2023	868	5	385	20	10	2	5	4	2040
Jan 2024	1280	5	391	20	10	2	5	4	2105
Feb 2024	1093	5	399	20	10	2	5	4	2650
Mar 2024	851	5	401	20	10	2	5	4	6280
<b>Total</b>	<b>10729</b>	<b>60</b>	<b>4384</b>	<b>230</b>	<b>113</b>	<b>24</b>	<b>59</b>	<b>48</b>	<b>31255</b>





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### Outreach Activities

The Model Career Centre at National Institute for Career Service is responsible for conducting Outreach Activities at various institutions for the wider reach and awareness of NCS Portal. These Outreach Activity Programmes are a combination of activities that encompass interactions with all employees and specific groups of an organization to engage every individual participating by generating the knowledge about NCS Portal. It is an attempt to reach out to the audience at mass level by establishing communication based on organization's support, motivation and guidance.

### In the month of March 2024 MCC NICS conducted following Outreach Programmes

1. Visited Department of Training & Employment, Lucknow, Uttar Pradesh on 01st March 2024 to meet the Additional Director regarding Mega Job Fair ( Kaushal Mahotsav Lucknow).
2. Visited Navarna Bharat Private Limited, Noida on 6th March 2024 to meet the HR to understand the requirements of Job Opportunities for Jobseekers.
3. Visited Maulana Azad Medical College, Delhi on 07th March 2024 with the Director Madam regarding NCS Portal Awareness Program & Womens Day Celebration.
4. Visited Lucknow University, Lucknow, U.P. on 09th March 2024 regarding the Mega Job Fair (Kaushal Mahotsav Lucknow ) Management.
5. Visited Lucknow University, Lucknow, U.P. on 10th March 2024 regarding the Mega Job Fair (Kaushal Mahotsav Lucknow ) Management.
6. Conducted NCS portal Awareness Program at IMS Noida with faculty Members of the College on 12th March 2024.
7. Visited NIIT Foundation Limited, Noida on 15th March 2024 to meet the HR to understand the requirements of Job Opportunities for Jobseekers.
8. Visited JSS, Noida on 19 March 2024 to meet the TPO regarding candidate mobilization for Upcoming Job fairs at MCC NICS, Noida.
9. Conducted orientation program on NCS portal & transformation from NES to NCS at VVG NLI, Noida on 20th March 2024.
10. Visited UPID, Noida on 21st March 2024 for a meeting with the Director of the Organization regarding Candidate Mobilization in Upcoming Events at MCC NICS.



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### Glimpses of Outreach Activities



**Organizing Job Fairs/Placement Drives**

The Model Career Centre at National Institute for Career Services is dedicated in organizing Job Fairs/Placement Drives every month so that employers/recruiters meet the potential employees and where job seekers find out more about the job openings. At a Job Fair/Placement Drive, each registered employer gets to interact with interested jobseekers who wish to learn more about the company, or are interested in submitting an application for a specific job profile.

In the month of March 2024, MCC NICS organized **4** Job Fairs including one Mega Job Fair in Lucknow, in all **8,840** Jobseekers participated for over **11,280** vacancies. **6,040** Candidates were shortlisted in the Job Fair. However, the final selection results are awaited.

**Highlights from the Job Fairs organised in the month of March 2024**

S. No.	Date	Venue	Number of Employers participated in the Job Fair	No. of participants	No. of Finally selected participants
1	06th Mar to 10th Mar 2024	Online	1	104	79
2	09th Mar & 10th Mar 2024	Mega Job Fair (Kaushal Mahotsav Lucknow)	97	8360	Data yet to be received from the State.
3	22nd Mar 2024	MCC NICS Noida	10	200	109
4	22nd Mar to 30th Mar 2024	Online	6	176	89





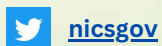
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## Job Fair Glimpses



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### Upcoming Events in April, 2024

S. No.	Programme Name	Dates	Duration	Venue
1	Orientation program on NCS portal & how to participate in job fair for jobseekers.	12th Apr 2024	1 Day	NICS Noida
2	Workshop on NCS Portal for Employers & HR's of the Companies (HR/Employer's Meet).	12th Apr 2024	1 Day	NICS Noida
3	Capacity Building training Programme for NCSC DA & SC/ST.	15th-16th Apr 2024	2 Day	Online
4	Employability Training with DigiSaksham on SQL & Power BI-Batch 3	15th-19th Apr 2024	5 Day	NICS Noida
5	Two Weeks Online Training Programme in the relevant field of duties & responsibilities of the Promotional Post to DDE/JDE.	22nd Apr-03rd May 2024.	12 Days	Online
6	Orientation program on NCS portal & how to participate in job fair for jobseekers.	26th Apr 2024	1 Day	NICS Noida
7	Workshop on NCS Portal for Employers & HR's of the Companies (HR/Employer's Meet)	26th Apr 2024	1 Day	NICS Noida










MCC and YPs Details

APPROVED MCC DETAILS TILL DATE	
No. of MCCs	407
Non-Funded MCCs	07

YP DETAILS	
Total No. of Young Professionals recruited & joined since 2015 till date	500
Total No. of Young Professionals currently in position (Including YPs posted at NICS/DGE)	267



### Other Activities

	Name of Activity	Status
	E-Newsletter	 <u>Previous E-Newsletters</u>
	Management of Social Media Handle of NICS Noida from August'2022 onwards	 A total of 766 followers were recorded on the Instagram Handle  110 Followers and 47 Likes were recorded on the Facebook Handle  101 followers were recorded on Twitter  173 subscribers were recorded on YouTube channel

### TEAM NICS



**Smt. M. Lata Gautam**  
Director Employment Incharge NICS  
Ministry of Labour & Employment  
Government of India

Email - [lata.gautam66@nic.in](mailto:lata.gautam66@nic.in)



**Smt. Reeta**  
Deputy Director Employment, NICS  
Ministry of Labour & Employment  
Government of India

Email - [reeta.24@gov.in](mailto:reeta.24@gov.in)



**Smt. Kanta Devi**  
Assistant Director Employment, NICS  
Ministry of Labour & Employment  
Government of India

Email - [devi.kanta@gov.in](mailto:devi.kanta@gov.in)



**Mr. Pankaj Jain**  
Assistant Director Employment, NICS  
Ministry of Labour & Employment  
Government of India

Email - [pankaj.jain13@gov.in](mailto:pankaj.jain13@gov.in)



**Mrs. Shalini Bansal**  
Assistant Director Employment, NICS  
Ministry of Labour & Employment  
Government of India

Email - [vyoma.bansal@gmail.com](mailto:vyoma.bansal@gmail.com)



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