



Monthly e-Newsletter

JUNE 2024



INTRODUCTION

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October 1964 under Directorate General of Employment (DGE), Ministry of Labour & Employment for imparting Research & Training in Employment Services. With the implementation of NCS scheme under Employment Exchange Mission Mode Project of National E-Governance plan (Ne-GP), the then Central Institute for Research and Training in Employment Service (CIRTES) was renamed as National Institute for Career Service (NICS) in July 2016. NICS was designated as nodal institute for capacity building of all stakeholders of NCS project and for professional in-service training of Officers of National Employment Services working with the Central & State Government. Under NCS project, NICS also implements Young Professional Scheme of M/o Labour and Employment and provides Employment related Services to the jobseekers and job providers through its Model Career Centre (MCC).

Vision

To be a National Centre of Excellence and to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

Mission

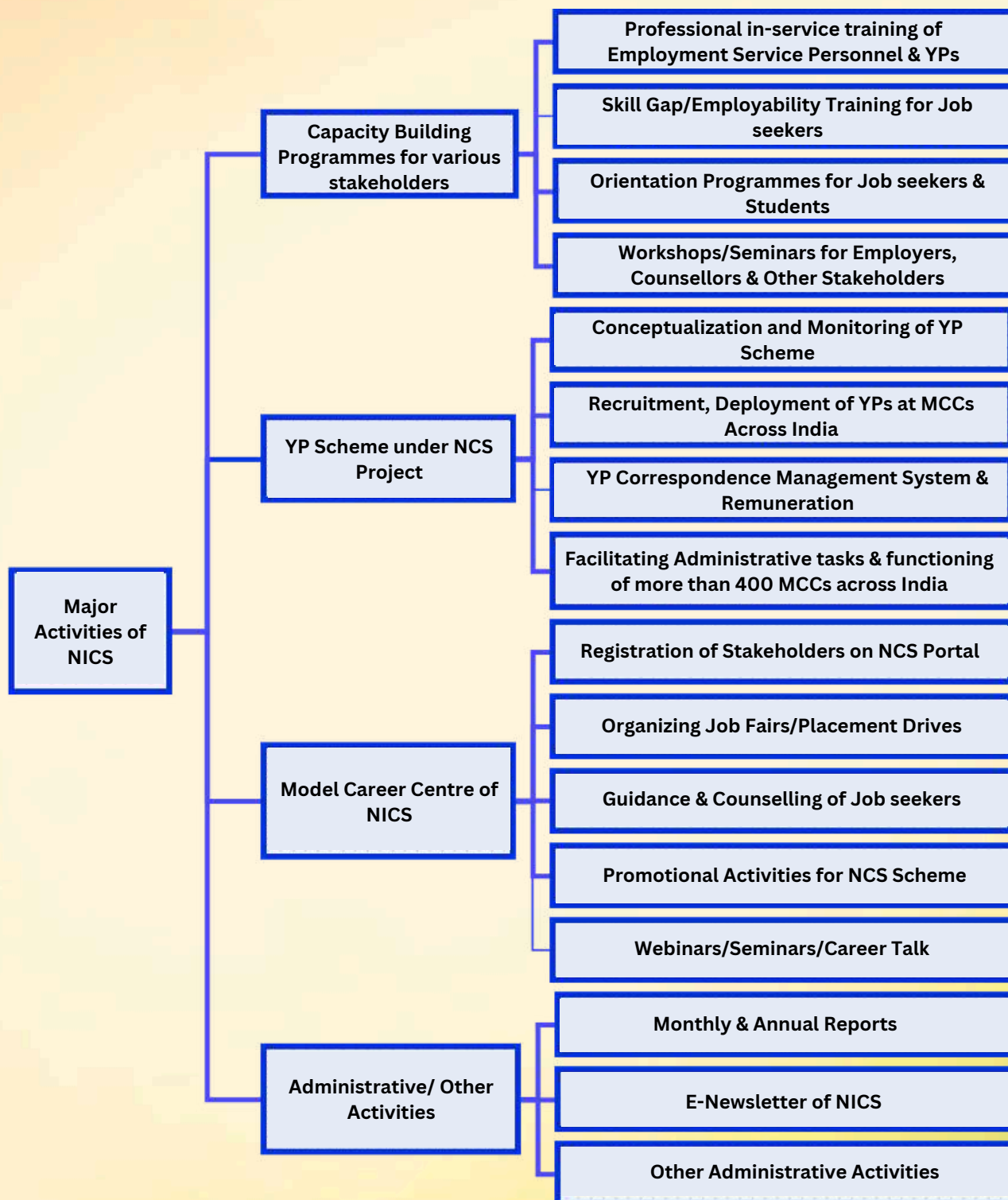
- Enhancing human and organizational excellence in Employment/ Career Services by organizing various capacity-building programmes.
- Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stakeholders.
- Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.
- Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.
- Enhanced efficiency and productivity of employment/ career service personnel by developing innovative strategies for career counselling, job mapping and placement.

Mandate

Implementation of NCS Project and YP Scheme: NICS is also playing a major role in implementing the Young Professional Scheme of M/o Labour and Employment and is also coordinating the activities of Model Career Centres established in various parts of the country under NCS project. Organizing Training Programmes for Employment Officers working in various States/UTs. Capacity Building: As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc. Functioning of Model Career Centre established at NICS, Noida.



Major Activities of National Institute for Career Service



Events at a Glance: June 2024

NICS, Noida organized 22 Programmes/Events in total including, 11 Capacity Building Training Programmes (CBP)/ Orientation Programmes, 3 Skill Gap/Employability Training Programmes, 4 Webinars on New & Emerging Job Roles & 4 Job Fairs in the month of June 2024.

S. No.	Date	Name of Program	Venue	No. of participants	Type of Programme
1	03rd June 2024	NCS Portal Awareness Program & Employability Training Certification Distribution Program	NICS Noida	23	Orientation
2	3rd-8th June 2024	Employability Training with DigiSaksham on Excel	NICS Noida	30	Employability Training
3	07th June 2024	Webinar on Opportunities in the field of Computer languages such as Python, Java etc.	Online	65	Webinar
4	08th June to 12th June	MCC NICS JOB FAIR	Online	91	Job Fair
5	10th June 2024	NCS Portal Awareness Program & Employability Training Certification Distribution Program	NICS Noida	40	Orientation
6	10th -15th June 2024	Employability Training with DigiSaksham on Artificial Intelligence (AI)	NICS, Noida & Noida International University, Greater Noida	203	Employability Training
7	12th June 2024	Webinar on Opportunities in the field of Cloud Computing	Online	65	Webinar
8	13th-14th June 2024	Online Capacity Building Training Programme on RTI for HOO/DDO of NCSC for DA	Online	23	CBP

Events at a Glance: June 2024

S. No.	Date	Name of Program	Venue	No. of participants	Type of Programme
9	14th June 2024	MCC NICS JOB FAIR	NICS Noida	132	Job Fair
10	14th June 2024	Workshop on NCS Portal & participation in Job fairs for Employers	NICS Noida	8	Workshop
11	14th June 2024	Orientation Program on NCS Portal Awareness & participation in Job fair for Jobseekers	NICS Noida	36	Orientation
12	15th- 19th June 2024	MCC NICS JOB FAIR	Online	118	Job Fair
13	18th - 25th June 2024	Employability Training with DigiSaksham on Artificial Intelligence (AI)	NICS Noida	25	Employability Training
14	18th June 2024	Training Session for YPs on new functionality of NCS Portal for batch 8 & 10	Online	140	Orientation
15	19th June 2024	Training Session for YPs on new functionality of NCS Portal for batch 6,7 & 9	Online	114	Orientation
16	20th-21st June 2024	Online Capacity Building Training Programme on RTI for HOO/DDO of NCSC for SC/ST	Online	24	CBP

Events at a Glance: June 2024

S. No.	Date	Name of Program	Venue	No. of participants	Type of Programme
17	21st June 2024	Webinar on landing the right job opportunities with effective communication skills	Online	60	Webinar
18	24th June 2024	NCS Portal Awareness Program & Employability Training Certification Distribution Program	NICS Noida	40	Orientation
19	26th June 2024	Webinar on advance Excel and Tableau	Online	77	Webinar
20	28th June 2024	MCC NICS JOB FAIR	NICS Noida	121	Job Fair
21	28th June 2024	Workshop on NCS Portal & participation in Job fairs for Employers	NICS Noida	10	Workshop
22	28th June 2024	Orientation Program on NCS Portal Awareness & participation in Job fair for Jobseekers	NICS Noida	35	Orientation



Capacity Building Training Programme for Officers & Officials of National Employment Service

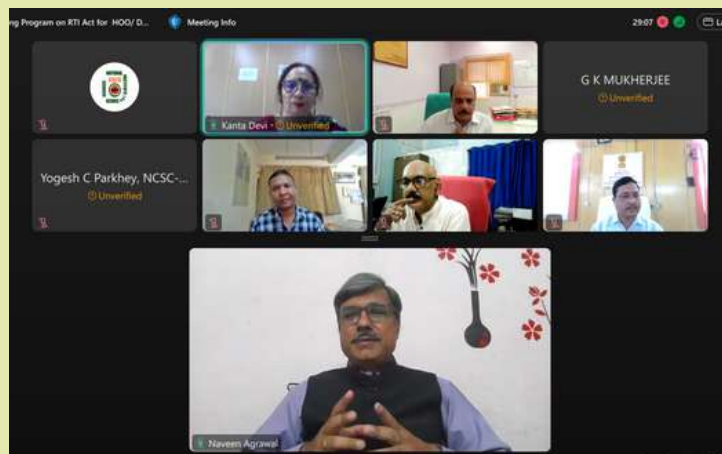
National Institute for Career Service (NICS) being nodal institute for capacity building under NCSP is organising training program for Employment Personnel on different areas of NCS. The training methods incorporate practical examples, presentations, group sessions, audio-visual slideshows, and modern management in an efficient manner. To enrich the efficiency of training programmes, external lecturers apart from the in-house Officers are also invited from the prestigious organizations of India. These training programmes comprises a wide array of subjects that range from Employment Market Information Service under NES & NCS, Labour Market Analysis, Career Counselling, etc. in collaboration with premier institutes like Indian Institute of Foreign Trade (Ministry of Commerce & Industry, Govt. of India), V.V. Giri National Labour Institute (Ministry of Labour & Employment, Govt. of India) etc. The aim of these training programmes is to update the knowledge and skills of Employment Personnel/Young Professionals. The training programmes helps them to understand the nature of employment market at various levels and the role of NCS in Employment Market/Labour Market related areas.

The Objective of these training programmes is to instill a critical understanding of administrative matters and related intricacies in Employment Service Personnel so as to improve their efficiency and help them immerse in their roles unreservedly.

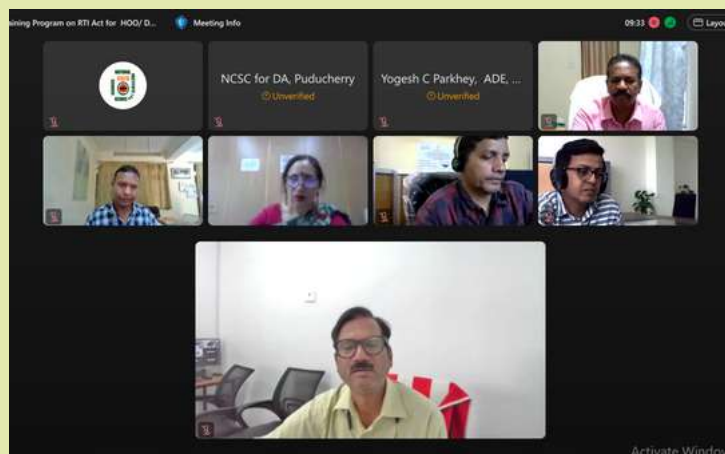
In the month of June 2024, NICS organized Two (2) such Training Programs, details of the same are as under:

S. No.	Date	Name of Program	Venue	No. of participants
1	13th-14th June 2024	Online Capacity Building Training Programme on RTI Act for HOO/DDO of NCSC for DA.	Online	23
2	20th-21st June 2024	Online Capacity Building Training Programme on RTI Act for HOO/DDO of NCSC for SC/ST	Online	24

Online Capacity Building Training Programme on RTI Act for HOO/DDO of NCSC for DA (13th-14th June 2024)



Online Capacity Building Training Programme on RTI Act for HOO/DDO of NCSC for SC/ST (20th-21st June 2024)



Orientation Programmes/Seminars/Employability Training/Workshops for various stakeholders of NCS Portal

National Institute for Career Services organizes Orientation Programmes every month for Jobseekers and Students. The programme emphasises on familiarizing the participants from different educational and social backgrounds with the NCS Portal and its importance in the current labour market. Moreover, the orientation enables them to incorporate the usage of NCS Portal in an efficient manner and encourages them to register themselves, so that they can enhance their professional versatility by participating in various skill development trainings like Digisaksham by Microsoft that are available on the NCSP free of cost.

In the month of June 2024, Twelve (12) Orientations, Career Guidance, Employability Training and Workshops were organized by MCC NICS, where 674 participants were given the information regarding the NCS Portal.

S.No.	Programme Name	Dates	Duration	Venue
1	NCS Portal Awareness Program & Employability Training Certification Distribution Program.	03rd June 2024	1 Day	NICS Noida
2	Employability Training with DigiSaksham on Excel	3rd-8th June 2024	6 Days	NICS Noida
3	NCS Portal Awareness Program & Employability Training Certification Distribution Program.	10th June 2024	1 Day	NICS Noida
4	Employability Training with DigiSaksham on Artificial Intelligence (AI)	10th -15th June 2024	6 Days	NICS Noida & Noida International University, Greater Noida
5	Workshop on NCS Portal & participation in Job fairs for Employers.	14th June 2024	1 Day	NICS Noida

Orientation Programmes/Seminars/Employability Training/Workshops for various stakeholders of NCS Portal

S.No.	Programme Name	Dates	Duration	Venue
6	Orientation Program on NCS Portal Awareness & participation in Job fair for Jobseekers.	14th June 2024	1 Day	NICS Noida
7	Employability Training with DigiSaksham on Artificial Intelligence (AI).	18th to 25th June 2024	6 Days	NICS Noida
8	Training Session for YPs on new functionality of NCS Portal for batch 8 & 10	18th June 2024	1 Day	Online
9	Training Session for YPs on new functionality of NCS Portal for batch 6,7 & 9	19th June 2024	1 Day	Online
10	NCS Portal Awareness Program & Employability Training Certification Distribution Program.	24th June 2024	1 Day	NICS Noida
11	Workshop on NCS Portal & participation in Job fairs for Employers.	28th June 2024	1 Day	NICS Noida
12	Orientation Program on NCS Portal Awareness & participation in Job fair for Jobseekers.	28th June 2024	1 Day	NICS Noida

Glimpse of Orientation Programmes/Seminars/Employability Training/Workshops for various stakeholders of NCS Portal

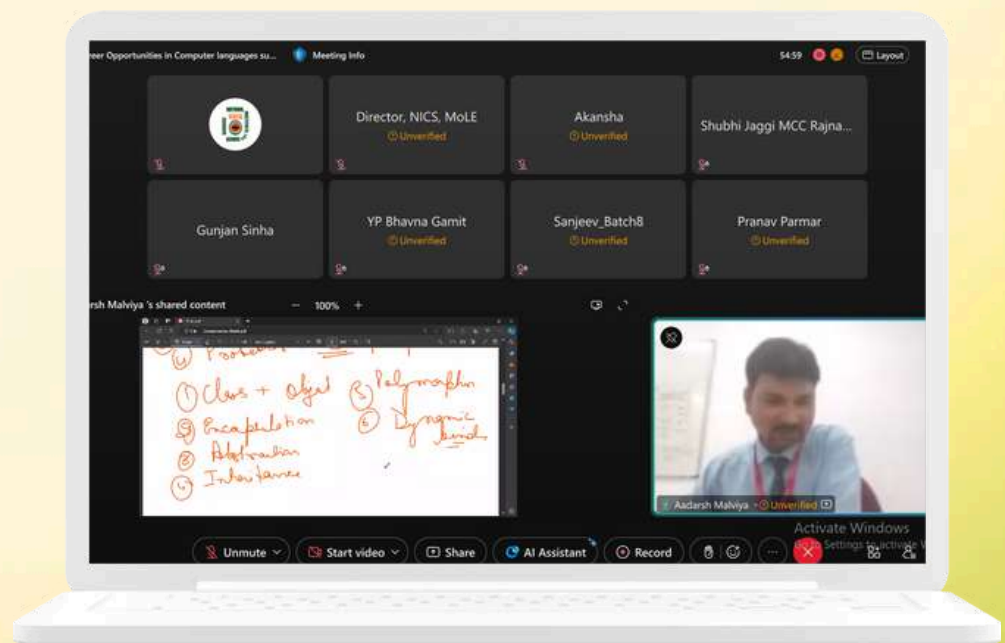
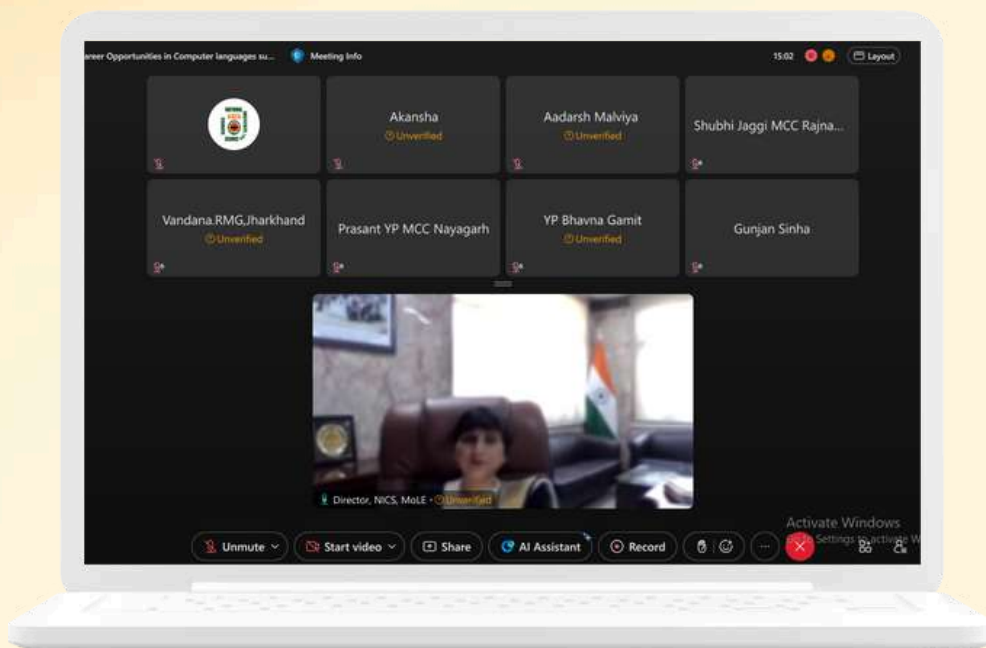


Webinars on New & Emerging Job Roles/ Career Talk

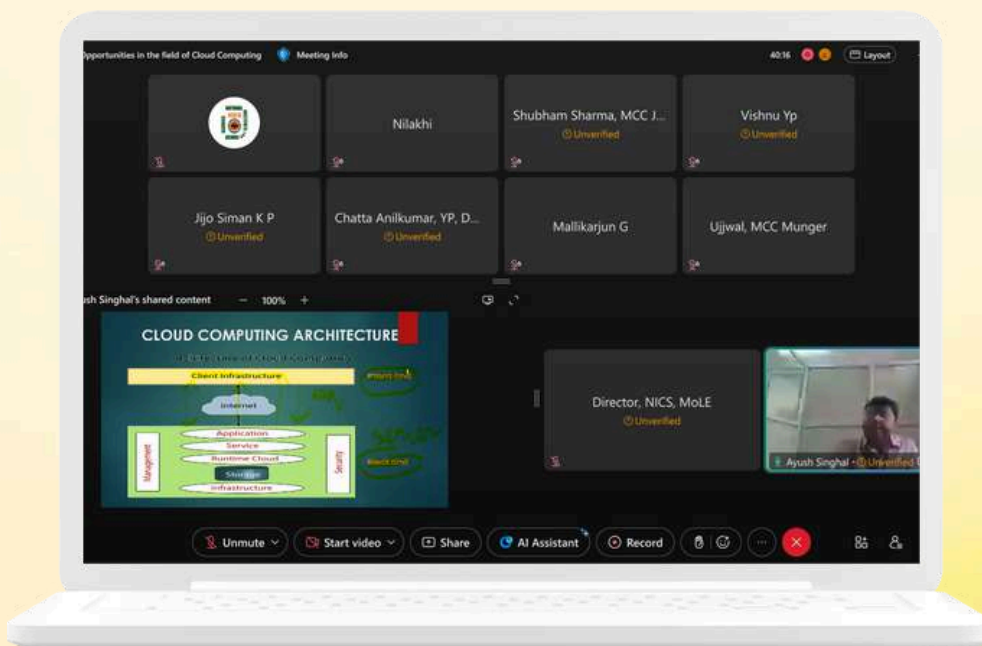
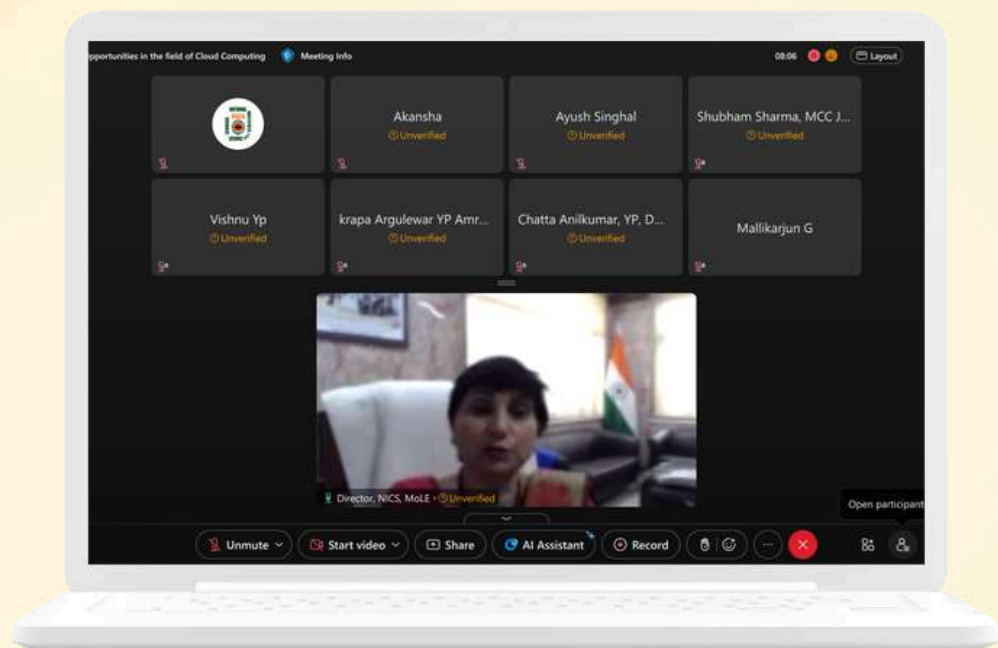
In order to strengthen the employability of the students and unemployed youth and to help them achieve their career goals and to support individuals in their career development journey, National Institute for Career Service is conducting weekly Webinars on New & Emerging Job Roles/ Career Talks with domain experts i.e. Wednesday of every week. These webinars/career talks are being conducted through Cisco WebEx. In the month of June 2024, Four (4) such sessions were organized with a total participant count of 267. The details are listed below;

S.No.	Date	Expert Name and Designation	Topic	Link of YouTube Channel
1	07th June 2024	Dr. Aadarsh Malviya, Associate Professor, Dronacharya Group of Institutions	Computer languages	Click Here
2	12th June 2024	Mr. Ayush Singhal, Assistant Professor, Meerut Institute of Technology	Cloud Computing	Click Here
3	21st June 2024	Ms. Minakshi Singh, HOD English Department, Adhyayan School	Effective Communication skills	Click Here
4	26th June 2024	Mr. Chandrashekhar Azad, Assistant Professor, Indraprastha Engineering College	Advance Excel and Tableau	Click Here

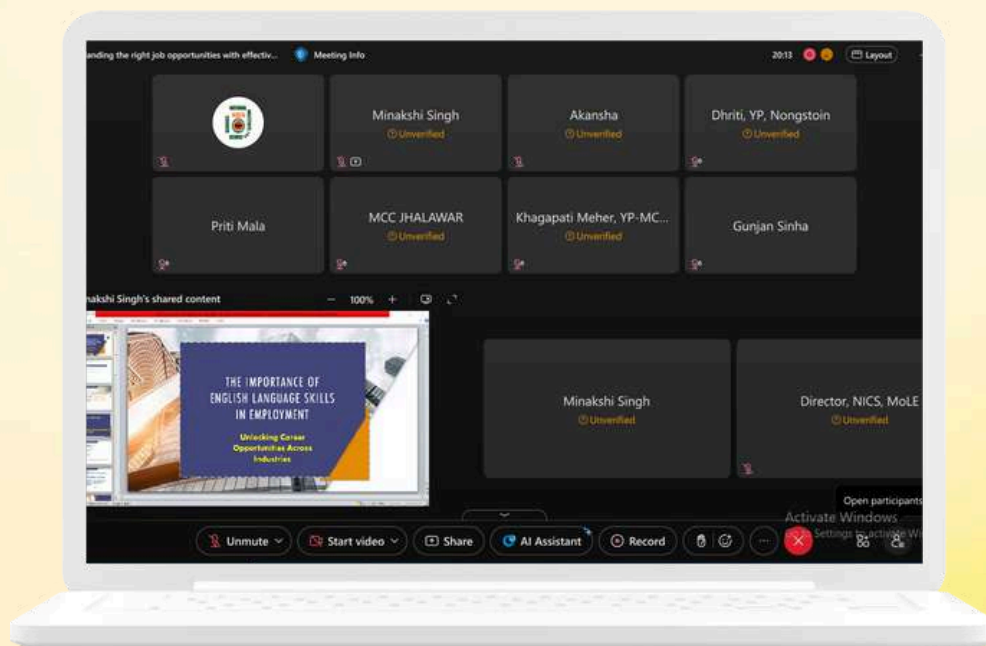
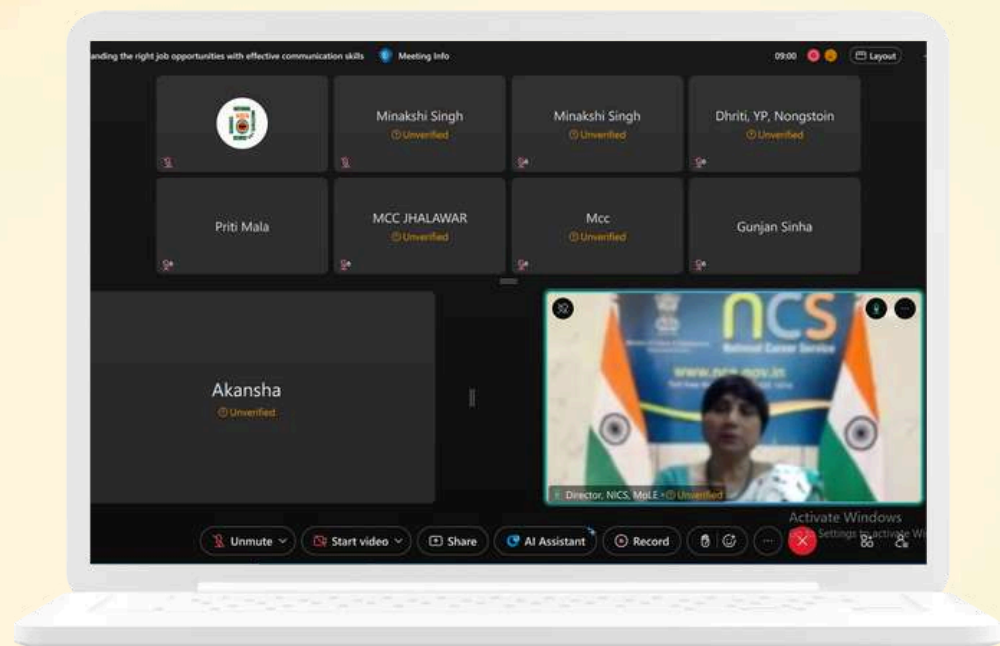
Webinar on Opportunities in the field of Computer languages such as Python, Java etc. (07th June 2024)



Webinar on Opportunities in the field of Cloud Computing (12th June 2024)



Webinar on landing the right job opportunities with effective communication skills (21st June 2024)

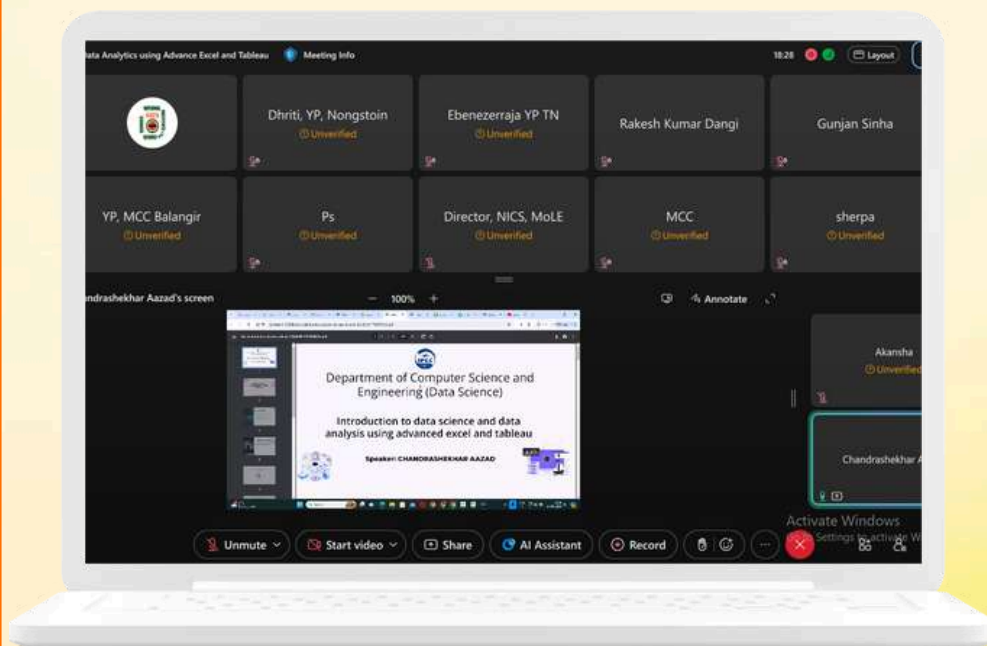
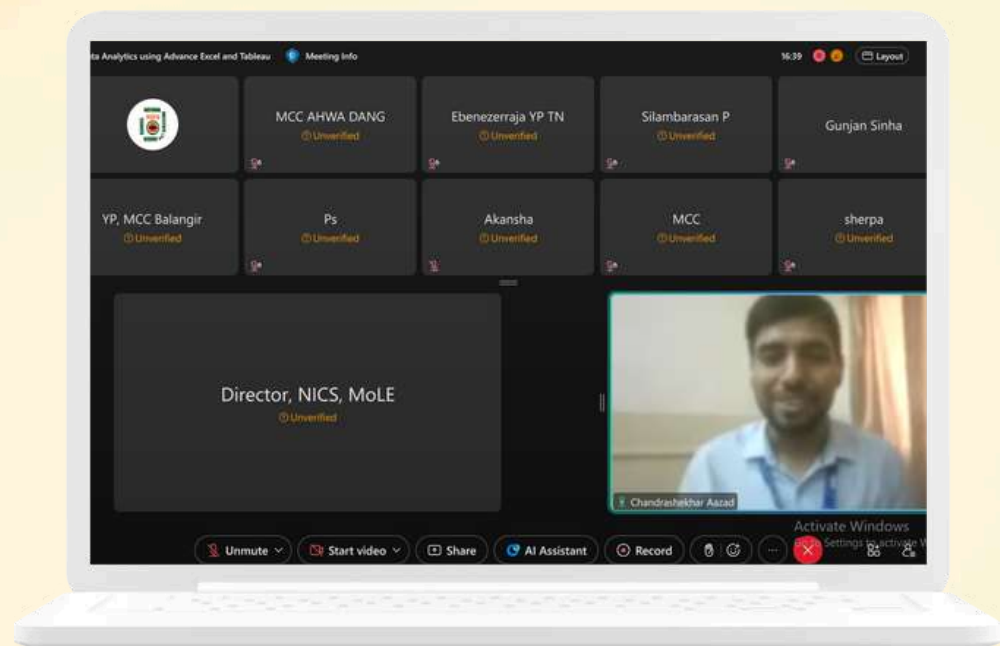





नेशनल करियर सर्विस संस्थान

NATIONAL INSTITUTE FOR CAREER SERVICE

Webinar on advance Excel and Tableau (26th June 2024)



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 National Institute for Career Service



Implementation of YP Scheme under NCS Project



YP Correspondence Management System

National Institute for Career Service communicates with the Young Professionals via emails, telephonic exchanges, WhatsApp Groups and through official letters. Internal correspondence takes place between NICS and the Nodal Officers of Young Professionals. Sometimes direct communication takes place with the Young Professionals, which includes issuing instructions regarding the allotted tasks, protocols, memorandum, appointment letter, letter of approval, NOC, relieving letter, experience letter, written reprimand, formal requests, and notice to provide explanations.

The process of recruiting Young Professionals across India too comes under the management of NICS. A professional workforce has been considered essential for the efficient operationalization of the Model Career Centres which are located across India. Considering the current staffing patterns of the Labour Market Scenario in India and in order to assist in carrying out NCS-related activities and to infuse new perspectives and professionalism into the work environment, the recruitment of Young Professionals takes place from the headquarters of NICS. The Directorate General for Employment (DGE) established the 'Young Professional Scheme' in the format of the erstwhile Planning Commission with an objective of imparting the skill sets, enthusiasm, and entrepreneurial spirit in promising young talent in order to improve the dynamics of India's workforce and also career counselling aspect. In accordance with the program, one YP must be stationed at each MCC.

This YP Correspondence Management system of NICS also keeps a track record of all the activities performed by the Young Professionals across the country by receiving, recording, logging, suitably processing and responding to their queries and creating an assessment trajectory of the received correspondence. This system provides digital communication for data preservation, storage, and forwarding for authorization and evaluation.

ACTIVITIES OF MODEL CAREER CENTRE , NICS

One Model Career Centre has also been established and is functioning under NCS project of Ministry of labour & Employment, Government of India at NICS, Noida, since 2017. The MCC helps jobseekers to make the best career decision by providing Career Counselling sessions and also assist jobseekers with all employment-related information, ranging from apprenticeships to job opportunities in reputed companies, via organising job fairs, mega job fairs and placement drives.

The MCC works towards bridging the gap among all stakeholders, so that they come together and interact with each other for the employment of the jobseekers. A model career centre enables creation of a completely integrated employer-employee association.

Model Career Centres connect local youth and other job-seekers with all possible job opportunities in a transparent and effective manner through the use of technology as well as through counselling and training. While the state-of-the-art technology driven National Career Service Portal provides information in a sustained manner about available job opportunities and resources, the MCCs are still the pivotal liaison and counselling interface of the National Career Service project for teaming millions of aspiring youth from rural, semi urban areas as well as from disadvantaged sections of the society.

Highlights of MCC Activities

Month	Jobseeker Registration Done	Employer Registration Done	Individual Guidance Session	Group Guidance Session	Outreach Activities	Video Success Stories	Documented Success Stories	Job Fair	Vacancy posting
Apr' 2024	970	5	330	20	10	2	5	4	2030
May, 2024	1260	5	389	20	10	2	5	4	2240
June, 2024	805	5	392	20	10	2	5	4	2060
Total	3035	15	1111	60	30	2	5	12	6330



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Organizing Job Fairs/Placement Drives

The Model Career Centre at National Institute for Career Services is dedicated in organizing Job Fairs/Placement Drives every month so that employers/recruiters meet the potential employees and where job seekers find out more about the job openings. At a Job Fair/Placement Drive, each registered employer gets to interact with interested jobseekers who wish to learn more about the company, or are interested in submitting an application for a specific job profile.

In the month of June 2024, MCC NICS organized **4** Job Fairs, where **462** Jobseekers participated for over **2,060** vacancies. **244** Candidates were shortlisted in the Job Fair.

Highlights from the Job Fairs organised in the month of June 2024

S. No.	Date	Venue	No. of Employers participated in the Job Fair	No. of participants	No. of shortlisted participants
1	08th June to 12th June 2024	Online Job Fair	3	91	65
2	14th June 2024	NICS Noida	8	132	67
3	15th to 19th June 2024	Online Job Fair	3	118	53
4	28th June 2024	NICS Noida	9	121	59



Outreach Activities

The Model Career Centre at National Institute for Career Service is responsible for conducting Outreach Activities at various institutions for the wider reach and awareness of NCS Portal. These Outreach Activity Programmes are a combination of activities that encompass interactions with all employees and specific groups of an organization to engage every individual participating by generating the knowledge about NCS Portal. It is an attempt to reach out to the audience at mass level by establishing communication based on organization's support, motivation and guidance.

In the month of June 2024 MCC NICS conducted following Outreach Programmes

1. Visited SBI Life Insurance , Noida on 05th June 2024 to meet the Branch Manager to understand the requirements of Job Opportunities for Jobseekers.
2. Visited ABESIT, Ghaziabad on 07th June 2024 to meet the T&P Head & Team regarding candidate Mega Job Fair discussion and Candidate Mobilization for Job Fair at MCC, NICS.
3. Visited DME, Noida on 12th June 2024 to meet the T&P Head & Team regarding Candidate Mobilization for Job Fair & Employability Training Program at MCC, NICS.
4. Visited JSS, Noida on 12th June 2024 to meet the T&P Head & Team regarding Candidate Mobilization for Job Fair & Employability Training Program at MCC, NICS.
5. Visited Madhurima Interiors, Noida on 14th June 2024 to meet the HR of the organization to understand the requirements of Job Opportunities for Jobseekers.
6. Visited IPEC, Ghaziabad on 18th June 2024 to meet the T&P Head & Team regarding Candidate Mega Job Fair discussion at IPEC.
7. Visited TDS Management consultant Pvt. Ltd, Noida on 21st June 2024 to meet the HR of the organization to understand the requirements of Job Opportunities for Jobseekers.
8. Visited TDS Management consultant Pvt. Ltd, Noida on 25th June 2024 to meet the HR of the organization to understand the requirements of Job Opportunities for Jobseekers.
9. Visited HIMT, Noida on 27th June 2024 to meet the Director General (Group Head) regarding Candidate Mobilization for Upcoming Job fairs and Employability Training Program at MCC NICS, Noida.
10. Visited UPID, Noida on 28th June 2024 for HR Conclave and to meet the TPO Head of AKTU



Glimpses of Outreach Activities



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Upcoming Events in July, 2024

S. No.	Programme Name	Dates	Duration	Venue
1	Employability Training Certificate Distribution Program.	03rd July 2024	1	NICS Noida
2	NCS Portal Awareness Program & Career Guidance Session.	05th July 2024	1	DME, Noida
3	Job Fair	06th July to 10th July	5	Online
4	NCS Portal Awareness Program & Group Guidance Session.	11th July 2024	1	ABESIT, Ghaziabad
5	Career Expert Meet & Letter of Appreciation Distribution Program.	12th July 2024	1	NICS Noida
6	NCS Portal Awareness Program for Faculty Member of IPEC & Coordinators.	16th July 2024	1	IPEC, Ghaziabad
7	Mega Job Fair	19th July 2024	1	NICS Noida



Upcoming Events in July, 2024

S. No	Programme Name	Dates	Duration	Venue
8	NCS Portal Awareness Program & Group Guidance Session.	19th July 2024	1	IPEC, Ghaziabad
9	NCS Portal Awareness Program & Group Guidance Session.	26th July 2024	1	Echelon Institute of Technology
10	Mega Job Fair	26th July 2024	1	NICS Noida
11	Job Fair	27th July to 31st July 2024	5	Online
12	Workshop on NCS Portal for Employers & HRs of the Companies.	29th July 2024	1	NICS Noida
13	NCS Portal Awareness Program & Group Guidance Session.	30th July 2024	1	IMS, Noida

Please note that the number of programmes/events mentioned above are proposed and may increase or decrease as per the availability of concerned stakeholders (Jobseekers/Employers/Counsellors/employment Officers etc.)



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MCC and YPs Details

APPROVED MCC DETAILS TILL DATE	
No. of MCCs	407
Non-Funded MCCs	07

YP DETAILS	
Total No. of Young Professionals recruited & joined since 2015 till date	500
Total No. of Young Professionals currently in position (Including YPs posted at NICS/DGE)	261



Other Activities

	Name of Activity	Status
	E-Newsletter	 <u>Previous E-Newsletters</u>
	Management of Social Media Handle of NICS Noida from August'2022 onwards	 A total of 939 followers were recorded on the Instagram Handle  122 Followers were recorded on the Facebook Handle  101 followers were recorded on Twitter  230 subscribers were recorded on YouTube channel



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