

F.No. NICS-A-12(18)/01/2025-Adm.
Government of India
Ministry of Labour & Employment
Directorate General of Employment

Dated: 4 April, 2025.

CIRCULAR

Subject: Amendment of Recruitment Rules for the post of Senior Translation Officer at NICS.-reg

The undersigned is directed to say that as per DOPT's Office Memorandum No.AB-14017/61/2008-Estt.(RR) dated 13.10.2015 and No.DOPT-1668752814415 Dated 18 November, 2022, for amendment of Recruitment Rules (RRs). The amendments are **to be uploaded on the website of respective Ministries/Departments for 30 days for inviting comments from the stake holders.**

2. Therefore, it is proposed to amend " column no.1, i.r.o Name of Post ,column no. 3, i.r.o Classification, Col no 6 i.r.o "Age" , Col no 7 i.r.o "Essential Qualification" of Recruitment Rules , Col no 10,11,12 i.r.t Method of Recruitment till Composition of DPC" for Recruitment to the Post of Senior Hindi Translator at - National Institute for Career Service (Group 'B', Non Gazetted Posts) Recruitment Rules, 1968 published in the Gazette of India: Part-II- Section-3-Sub Section (i) July-Sep 1968 for the post of Senior Translation Officer as mentioned below:

Col no. and details	Existing	Proposed/ As per 7 CPC
1. Name of the Post	Senior Hindi Translator	Senior Translation Officer
3. Classification	General Central Service Group "C" Non-Gazetted (Ministerial)	General Central Service Group "B" Non-Gazetted (Non-Ministerial)
6. Age limit for directs recruits	Between 21 years and 28 years.	30 years. (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government.)

<p>7. Educational & other qualifications required for direct recruits</p>	<p><u>Essentials</u></p> <p>i. Master's degree in Hindi with English at degree level as a subject</p> <p>OR</p> <p>Master's degree in any subject with Hindi medium and English as a subject at degree level.</p> <p>(ii) Three years' experience of terminological work in Hindi or translation work from English into Hindi or vice-versa or both in total.</p> <p>Desirable</p> <p>1. Sanskrit as one of the subject at the degree level or equivalent</p> <p>2. Knowledge of any Modern Indian Language other than Hindi.</p>	<p><u>Essentials</u></p> <p>Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p>OR</p> <p>Master's degree of a recognised University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p>OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level;</p> <p>OR</p> <p>Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level;</p> <p>OR</p> <p>Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level;</p> <p>AND</p> <p>Recognized Diploma or Certificate course in translation from Hindi to English & vice versa OR three years' experience of translation work from Hindi to English and vice versa in a Central or State Government office, including Government of India Undertaking.</p> <p>Note 1: Qualifications are relaxable at the discretion of the SSC/competent authority in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience is relaxable at the discretion of the SSC/Competent Authority in</p>
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		the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection SSC/Competent Authority is of the opinion that enough candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them
8. Whether age and other educational qualifications prescribed for the direct recruitments will apply in case of promotes.	Not applicable	Educational qualification as per Col no, 7
10. Method of rectt. Whether by direct or by promotion or deputation/transfer and % of the vacancies to be filled by various methods.	Transfer on deputation failing which by direct recruitment	By promotion, failing which by deputation, Failing both by Direct Recruitment.
11. In case of rectt by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made	From amongst Hindi assistant or junior Hindi Translators working in the Ministries or Departments of Central Government 5 years' service with the grade. <u>Transfer</u> Officers holding analogous posts with 3 years' service in the grade from the joint cadre of the Ministry of Labour	PROMOTION Proof Reader PB -1 GP - 2800(6CPC)/Level 5(7CPC) with 11 years regular having the essential and requisite qualification and successfully completed training as prescribed. For the purpose of computing minimum qualifying service for promotion, the regular service in the grade rendered after appointment thereto on a regular basis in posts will be considered. DEPUTATION Officers from the Central/State Governments/UTs:- (a) (i) Holding analogous posts on regular basis in the parent cadre/department. (ii) with 5 years regular service in the grade rendered after appointment thereto on a regular basis in posts in Pay Level 6 (7CPC) ; (ii) with 11 years regular service in the grade rendered after appointment thereto on a regular basis in Level 5 (7CPC) and (b) Possessing the educational qualifications and other qualifications laid down for direct recruits under col. 7.

12. If a D.P.C exits what is its composition	Not applicable	Group "B" Departmental Promotion Committee 1. Director of Employment, NICS or Joint Director of Employment, NICS -Chairman 2. Deputy Director of Employment, / Assistant Director of Employment, NICS-Member 3.A Group A officer belonging to SC/ST - Member
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3. All the stakeholders are requested to go through the proposed amendment and furnish their comments, if any, to the undersigned within a period of one month i.e. from the date of its uploading in the website. In case, no comments received till the last date, the Department will proceed further for taking necessary action for amendment of aforementioned Draft Recruitment Rules.

This issues with the approval of Competent Authority at FTS no. 161423 Note # 6.dated 04/04/2025.



(Reeta)

Joint Director of Employment,

Copy to:

- ✓ i) Dr. Shailja Singh, JDE, DGE, Room No 228, S S Bhawan, N Delhi -01- with a request to upload the proposed amendment of Recruitment Rules for the Post of Sr. Translation Officer, NICS Noida, to DGE website for seeking comments from stake holder.
- ii) Shri Manish Kumar Diwaker, US, DGE, SS Bhawan, N Delhi -01- for information
- iii) All Stakeholder- for their comment on the proposed amendments.