

**DGE-V-11011/06/2020-EE(III)(S)**  
Government of India  
Ministry of Labour & Employment  
Directorate General of Employment

Shram Shakti Bhawan,  
New Delhi-110001  
Dated: 06.05.2025

**NOTE**

**Subject: Advertisement of free of cost and stipendiary coaching/training to SC/ST jobseekers through NCSC for SC/STs - regarding.**

Advertisement for free of cost and stipendiary special coaching scheme and computer courses namely, 'O' level one year Computer Training, 'O' level one year Computer Hardware Maintenance Training, Office Automation, Accounting and Business Assistant, Computer Application and Business Accounting Associate and Cyber Secured and Web Designing Associate for SC/ST job seekers at Aizawl, Bangalore, Bhubaneswar, Chennai, Delhi, Guwahati, Hisar, Hyderabad, Imphal, Jabalpur, Jaipur, Jalandhar, Jammu, Jowai, Kanpur, Kohima, Kolkata, Nagpur, Naharlagun (Itanagar), Pondicherry, Ranchi, Surat, Thiruvananthapuram, Una and Vishakhapatnam and is to be published in the **Employment News and leading national newspapers**. The material of the advertisement is enclosed.

2. CEE Section, DGE is requested to kindly take up the matter and get the advertisement published through DAVP on priority basis.
3. This issues with the approval of competent authority.

  
(Pinki)

Assistant Director (E)

To

**The CEE Section  
DGE, Shram Shakti Bhawan,  
New Delhi-110011**

Copy to:

1. All SREO's of NCSCs SC/ST with the request to issue the advertisement in the local print and electronic media. Further, it is requested to give advertisement for seeking applications from suitable institutions for imparting training under Special Coaching Scheme.
2. The Joint Director (SS), DGE; with the request to upload the enclosed advertisement on DGE's website.
3. The Joint Director (AJ), DGE; with the request to upload the enclosed advertisement on NCS portal.

**DIRECTORATE GENERAL OF EMPLOYMENT  
MINISTRY OF LABOUR AND EMPLOYMENT  
GOVERNMENT OF INDIA, SHRAM SHAKTI BHAWAN  
RAFI MARG, NEW DELHI - 110 001**

**Applications are invited from eligible SC/ST jobseekers for (1) Special Coaching (2) 'O' level One year Software training (3) 'O' Level Computer Hardware maintenance training (CHM) (4) Office Automation, Accounting and Publishing Assistant (5) Computer Application and Business Accounting Associate (6) Cyber Secured Web Development Associate Programme which is likely to commence from 01.07.2025**

National Career Service Centres for SC/ST offer the followings courses free of cost for SC/ST job seekers at various locations. During the course period, the candidate is entitled for the stipend @ Rs. 1000 per month.

The details of eligibility criteria for training programmes are given as under:

Sl.no.	Name of the course	Duration of the course	Age limit	Minimum Qualification	Family Income	Books & Stationery	Likely to be commenced
1	Special Coaching Scheme	One Year	18-27 years (as on 01.07.2025)	10+2	Rs. 3.00 lakh per annum	Free	01.07.2025
2	'O' Level one year computer training through NIELIT	One Year	18-30 years (as on 01.07.2025)	10+2	Rs. 3.00 lakh per annum	Free	01.07.2025
3	'O' Level Computer Hardware maintenance training through NIELIT	One Year	18-30 years (as on 01.07.2025)	10+2	Rs. 3.00 lakh per annum	Free	01.07.2025
4	Office Automation, Accounting and Publishing Assistant through NIELIT	One Year	18-30 years (as on 01.07.2025)	10+2	Rs. 3.00 lakh per annum	Free	01.07.2025
5	Computer Application and Business Accounting Associate through NIELIT	One Year	18-30 years (as on 01.07.2025)	10+2	Rs. 3.00 lakh per annum	Free	01.07.2025
6	Cyber Secured Web Development Associate through NIELIT	One Year	18-30 years (as on 01.07.2025)	10+2	Rs. 3.00 lakh per annum	Free	01.07.2025

Desirous SC/ST jobseekers may visit [www.ncs.gov.in](http://www.ncs.gov.in) or [www.dge.gov.in](http://www.dge.gov.in) and submit their application (in enclosed format) to the National Career Service Centre for SC/ST (list may be seen on DGE website or NCS portal) where the candidate is interested for participating in the abovesaid program. Last date for Submission of application to NCSC for SC/ST is 31.05.2025. Candidates would be considered for only one course. The candidates may indicate their choice of courses in order of their preferences.

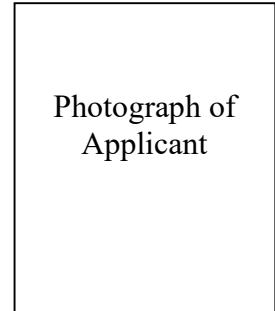
Application No.(to be filled by Centre) \_\_\_\_\_

**NATIONAL CAREER SERVICE CENTRE FOR SC/ST,** \_\_\_\_\_

**APPLICATION FORM**

Course for which applying (Please select only one course):

- 1. Special Coaching Scheme
- 2. 'O' level Software Computer Training
- 3. 'O' level Hardware Computer Training
- 4. Office Automation Accounting and Publishing Assistant
- 5. Computer Application Business Accounting
- 6. Cyber Secured Web Development Associate



**1. Name of Applicant :**

**2. Father's Name :**

**3. Date of Birth :**

**4. Category :** Scheduled Caste  Scheduled Tribe

**5. Address :**

**6. Mobile Number :**

**7. E-mail :**

**8. National Career Service Registration Number :**

**9. Name of Competitive Examination for which preparing:**

**10. Educational Qualification :**

Sl. No.	Name of Examination	Board / University	Name of Institution	Percentage	Division
1.	Matric				
2.	Senior Secondary				
3.	Graduation				
4.	Post-Graduation				
5.	Others				

**11. Whether applicant possesses the minimum educational qualification required for the competitive examination for which appearing? Yes  No**

**12. Bank Details:**

**Name of Account Holder:**

**Account Number:**

**Bank Name:**

**Branch Address:**

**IFSC Code:**

**13. Whether the applicant has enrolled for any course run by NCSCs for SC/ST?**

**Yes  No**

**If yes, please provide details:**

- a. Name of NCSC for SC/ST:**
- b. Name of course under which enrolled:**
- c. Year of enrolment:**

**Date:**

**Signature of applicant**

**Enclosures:**

Self-Attested Photocopies of following Documents (Please tick the documents enclosed)

- |   |                          |
|---|--------------------------|
| 1. Certificates in support of Educational Qualification | <input type="checkbox"/> |
| 2. Aadhaar Card   | <input type="checkbox"/> |
| 3. Bank Passbook  | <input type="checkbox"/> |
| 4. Caste Certificate                                    | <input type="checkbox"/> |
| 5. Four Passport Size Photographs                       | <input type="checkbox"/> |
| 6. Employment Exchange/NCS Portal Registration Number   | <input type="checkbox"/> |
| 7. Income Certificate                                   | <input type="checkbox"/> |