

F.No. NICS-A-12(18)/02/2025-Adm.
Government of India
Ministry of Labour & Employment
Directorate General of Employment

Dated: 19th May, 2025.

CIRCULAR

Sub: Amendment of Recruitment Rules for the post of Office Superintendent at NICS.-reg

The undersigned is directed to say that as per DOPT's Office Memorandum No.AB-14017/61/2008-Estt.(RR) dated 13.10.2015 and No.DOPT-1668752814415 Dated 18 November, 2022, for amendment of Recruitment Rules (RRs). The amendments are **to be uploaded on the website of respective Ministries/Departments for 30 days for inviting comments from the stake holders.**

2. Therefore, it is proposed to amend " Column no. 3, i.r.o Classification, Col no 11,12 i.r.t Composition of DPC" for Recruitment to the **Post of Office Superintendent at - National Institute for Career Service (Group 'B', Non Gazetted Posts)** Recruitment Rules, 1968 published in the Gazette of India: Part-II- Section-3-Sub Section (i) July-Sep 1968 for the post of Office Superintendent as mentioned below:

Col no. and details	Existing	Proposed/ As per 7 CPC
3. Classification	General Central Service Group "C" Non-Gazetted (Ministerial)	General Central Service Group "B" Non-Gazetted (Non- Ministerial)
11. In case of rectt by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made	Promotion: UDCs/ Cashier with 8 year service in the grade. Deputation: UDCs/ Cashiers with at least 8 year service in the grade I of Central Sectt. Clerical services having experience of handling Estt., Budget & Cash work. (Period of deputation ordinarily not exceeding 3 years.)	Promotion: UDCs/ Cashier with 10-year service in the grade rendered after appointment Deputation: Officer under the Central /State/ UT. Governments/ University/ Statutory Autonomous Body or Research and Development Organisation (i) Holding Analogous posts on regular basis. (ii) with 10 years regular service in Level 4 7CPC /PB-1 Grade pay of Rs 2400/-

		Note: Age limit for appointment by deputation shall not be exceeding fifty-six as on the closing date of receipt of application. (Period of deputation ordinarily not exceeding 3 years.)
12. If a D.P.C exists what is its composition	Not applicable	Group "B" Departmental Promotion Committee 1. Director of Employment, NICS or Joint Director of Employment, NICS - Chairman 2. Deputy Director of Employment, / Assistant Director of Employment, NICS- Member 3.A Group A officer belonging to SC/ST - Member

3. All the stakeholders are requested to go through the proposed amendment and furnish their comments, if any, to the undersigned within a period of one month i.e. from the date of its uploading in the website. In case, no comments received till the last date, the Department will proceed further for taking necessary action for amendment of aforementioned Draft Recruitment Rules.

This issues with the approval of Competent Authority.



(Reeta)

Joint Director of Employment,

Copy to:

- i) Dr. Shailja Singh, JDE, DGE, Room No 228, S S Bhawan, N Delhi -01- with a request to upload the proposed amendment of Recruitment Rules for the Post of Sr. Translation Officer, NICS Noida, to DGE website for seeking comments from stake holder.
- ii) Shri Manish Kumar Diwaker, US, DGE, SS Bhawan, N Delhi -01- for information
- iii) All Stakeholder- for their comment on the proposed amendments.