## F.No. NICS-A-12(18)/01/2025-Adm. Government of India Ministry of Labour & Employment Directorate General of Employment

Dated: April, 2025.

## CIRCULAR

Subject: Amendment of Recruitment Rules for the post of Senior Translation Officer at NICS.-reg

The undersigned is directed to say that as per DOPT's Office Memorandum No.AB-14017/61/2008-Estt.(RR) dated 13.10.2015 and No.DOPT-1668752814415 Dated 18 November, 2022, for amendment of Recruitment Rules (RRs). The amendments are <u>to be</u> <u>uploaded on the website of respective Ministries/Departments for 30 days for inviting comments from the stake holders.</u>

2. Therefore, it is proposed to amend " column no. 1, i.r.o Name of Post ,column no. 3, i.r.o Classification, Col no 6 i.r.o "Age", Col no 7 i.r.o "Essential Qualification" of Recruitment Rules, Col no 10,11,12 i.r.t Method of Recruitment till Composition of DPC" for Recruitment to the Post of Senior Hindi Translator at - National Institute for Career Service (Group 'B', Non Gazetted Posts) Recruitment Rules, 1968 published in the Gazette of India: Part-II- Section-3-Sub Section (i) July-Sep 1968 for the post of Senior Translation Officer as mentioned below:

Col no. and details	Existing	Proposed/ As per 7 CPC
1. Name of the Post	Senior Hindi Translator	Senior Translation Officer
3. Classification	General Central Service Group "C" Non-Gazetted ( Ministerial)	General Central Service Group "B" Non-Gazetted (Non-Ministerial)
6. Age limit for directs recruits	Between 21 years and 28 years.	30 years. (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government.)

. Educational & other qualifications	Essentials	Essentials
equired for direct recruits		Master's degree of a recognized
equired for direct recruits		University in Hindi with English
	i. Master's	Contraction of the second se
	degree in	1 5
	Hindi with	elective subject or as th
	English at	medium of examination at th
	degree level as	degree level;
	a subject	OR
	a subject	Master's degree of a recognise
		University in English with Hind
		as a compulsory or electiv
	OR	subject or as the medium of
		examination at the degree level
	Master's degree in any	OR
	subject with Hindi	OR
	medium and English	Master's Degree of a recognize
	as a subject at degree	University in any subject othe
	level.	than Hindi or English, wit
		Hindi medium and English as
	(::) (1)1	compulsory or elective subject
	(ii) Three years'	or as the medium of
	experience of	examination at the degree leve
	terminological work in	OR
	Hindi or translation	Master's degree of a recognize
	work from English	
	into Hindi or vice-	University in any subject othe
	versa or both in total.	than Hindi or English, wit
	Desirable	English medium and Hindi as
	Desitable	compulsory or elective subjective
		or as the medium of
	1.Sanskrit as one of	examination at the degree leve
	the subject at the	OR
	degree level or	Master's degree of a recognize
	equivalent	
		University in any subject other
	2. Knowledge of any	than Hindi or English, wit
	Modern Indian	Hindi and English a
		compulsory or elective subjec
	Language other than	or either of the two as a mediu
	Hindi.	of examination and the other a
		a compulsory or elective subje
		at the degree level;
		AND
		New York Street Street Street
		1
		Certificate course in translatio
		from Hindi to English & vi
		versa OR three year
		experience of translation wo
		from Hindi to English and vi
	in the second	versa in a Central or Sta
		Government office, includin
		Government of Inc
		The second s
		Undertaking.
		Note 1: Qualifications a
		relaxable at the discretion of t
		SSC/competent authority
		the case of candidat
		otherwise well qualified.
		<b>Note 2:</b> The qualification
· · · · · · · · · · · · · · · · · · ·		regarding experience
		relaxable at the discretion of t
1		SSC/Competent Authority

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<ul> <li>Bending in O'Sciencies if at any stage of selection SSC/Competent Authority is of the opinion that enough candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies to be filled by various methods.</li> <li>B. Whether age and other educational qualifications prescribed for the direct recruitments will apply in case of promotes.</li> <li>O. Method of rectt. Whether by direct or by promotion or deputation/transfer and % of the wracancies to be filled by various methods.</li> <li>I. In case of rectt by promotion/deputation/transfer to be filled by various methods.</li> <li>From amongst Hindi PROMOTION assistant or junion Proof Reader PB -1 GP - Hindi Transfer or dualification and successfully Central Government Scompleted training as years' service with the prescribed. grade. Transfer Officers holding analogous posts with 3 years' service with the grade rendered after appointment thereto on a regular basis in posts will be cadre of the Ministry of Labour</li> <li>DEPUTATION Officers for the grade rendered after appointment thereto on a regular basis in posts in Pay</li> <li>G. Labour</li> </ul>			the case of candidates belonging to Scheduled Castes
Authority is of the opinion that cnough candidates from these communities possessing the requisite experience are not 			or Scheduled Tribes if at any stage of selection
8. Whether age and other educational qualifications prescribed for the direct recruitments will apply in case of promotes.       Not applicable       Educational qualification as per Col no, 7         10. Method of rectt. Whether by direct or by promotion or deputation/transfer and % of the vacancies to be filled by various methods.       Transfer on deputation/transfer and % of the vacancies from which promotion/deputation/transfer, grades from which made       By promotion, failing which by deputation, failing both by Direct Recruitment         9. Not applicable       From amongst Hindi Transfer on deputation/transfer to be working in the grade. Transfer       By promotion, failing which by deputation, failing both by Direct Recruitment.         9. State of the grade.       From amongst Hindi Transfer       PROMOTION assistant or junior Proof Reader PB -1 GP -1			Authority is of the opinion that enough candidates from these
8. Whether age and other educational qualifications prescribed for the direct recruitments will apply in case of promotes.       Not applicable       Educational qualification as per Col no, 7         10. Method of rectt. Whether by direct or by promotion or deputation/transfer and % of the vacancies to be filled by various methods.       Transfer on deputation/transfer, grades from which promotion/deputation/transfer, grades from which       By promotion, failing which by deputation, From amongst Hindi PROMOTION assistant or junior/Proof Reader PB -1 GP - Hindi Translators/2800(6CPC)/Level 5(7CPC) evorking in the with 11 years regular having minimum qualifying service of Officers holding analogous posts with 3 years' service with the grade from the joint cadre of the Ministry of Labour       For the purpose of computing minimum qualifying service on a regular basis in posts will be considered.         DEPUTATION Officers holding analogous posts with a grade from the joint cadre of the Ministry of Labour       DEPUTATION Officers from the Central/State Governments/UTs:- (a) (i) Holding analogous posts on regular basis in posts in Pay Level 6 (7CPC) (ii) with 11 years regular service in the grade rendered after appointment thereto on a regular basis in posts in Pay Level 6 (7CPC) (ii) with 11 years regular service in the grade rendered after appointment thereto on a regular basis in Level 5 (7CPC) (ii) with 11 years regular service in the grade rendered after appointment thereto on a regular basis in Level 5 (7CPC) (ii) with 11 years regular service in the grade rendered after appointment thereto on a regular basis in Level 5 (7CPC) and (b)Posessing the educational qualifications laid down for	*		requisite experience are not likely to be available to fill up
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12. If a D.P.C exits what is its	Not applicable	Group "B" Departmental
composition	n in the second s	Promotion Committee
		1. Director of Employment,
		NICS or Joint Director of
		Employment, NICS -Chairman
		2. Deputy Director of
	(A)	Employment, / Assistant
		Director of Employment, NICS-
		Member
		3.A Group A officer belonging
		to SC/ST - Member

3. All the stakeholders are requested to go through the proposed amendment and furnish their comments, if any, to the undersigned within a period of one month i.e. from the date of its uploading in the website. In case, no comments received till the last date, the Department will proceed further for taking necessary action for amendment of aforementioned Draft Recruitment Rules.

This issues with the approval of Competent Authority at FTS no. 161423 Note # 6.dated 04/04/2025.

(Reeta) Joint Director of Employment,

Copy to:

- Dr. Shailja Singh, JDE, DGE, Room No 228, S S Bhawan, N Delhi -01- with a request to upload the proposed amendment of Recruitment Rules for the Post of Sr. Translation Officer, NICS Noida, to DGE website for seeking comments from stake holder.
- ii) Shri Manish Kumar Diwaker, US, DGE, SS Bhawan, N Delhi -01- for information
- iii) All Stakeholder- for their comment on the proposed amendments.