



Monthly e-Newsletter

March, 2023





नेशनल करियर सर्विस संस्थान

NATIONAL INSTITUTE FOR CAREER SERVICE

INTRODUCTION

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October, 1964 under Directorate General of Employment (DGE), M/o Labour & Employment for imparting Research & Training in Employment Services. Now, the Ministry is implementing the Employment Exchange Mission Mode Project under National e-Government plan (Ne-GP). Under this Project, NICS-NOIDA (erstwhile CIRTES), has been designated as nodal institute for capacity building under NCS project. In addition, monitoring progress of 377 Model Career Centres across India and implementation of Young Professional scheme are being dealt by NICS.

VISION

To be a National Centre of Excellence to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

MISSION

- Enhancing human & organisational excellence in Employment/ Career Service by organizing various capacity building programmes.
- Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stake holders.
- Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.
- Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.
- Enhanced employability through capacity building of employment/ career service personnel and developing innovative strategies for career counselling, job –matching and placement.

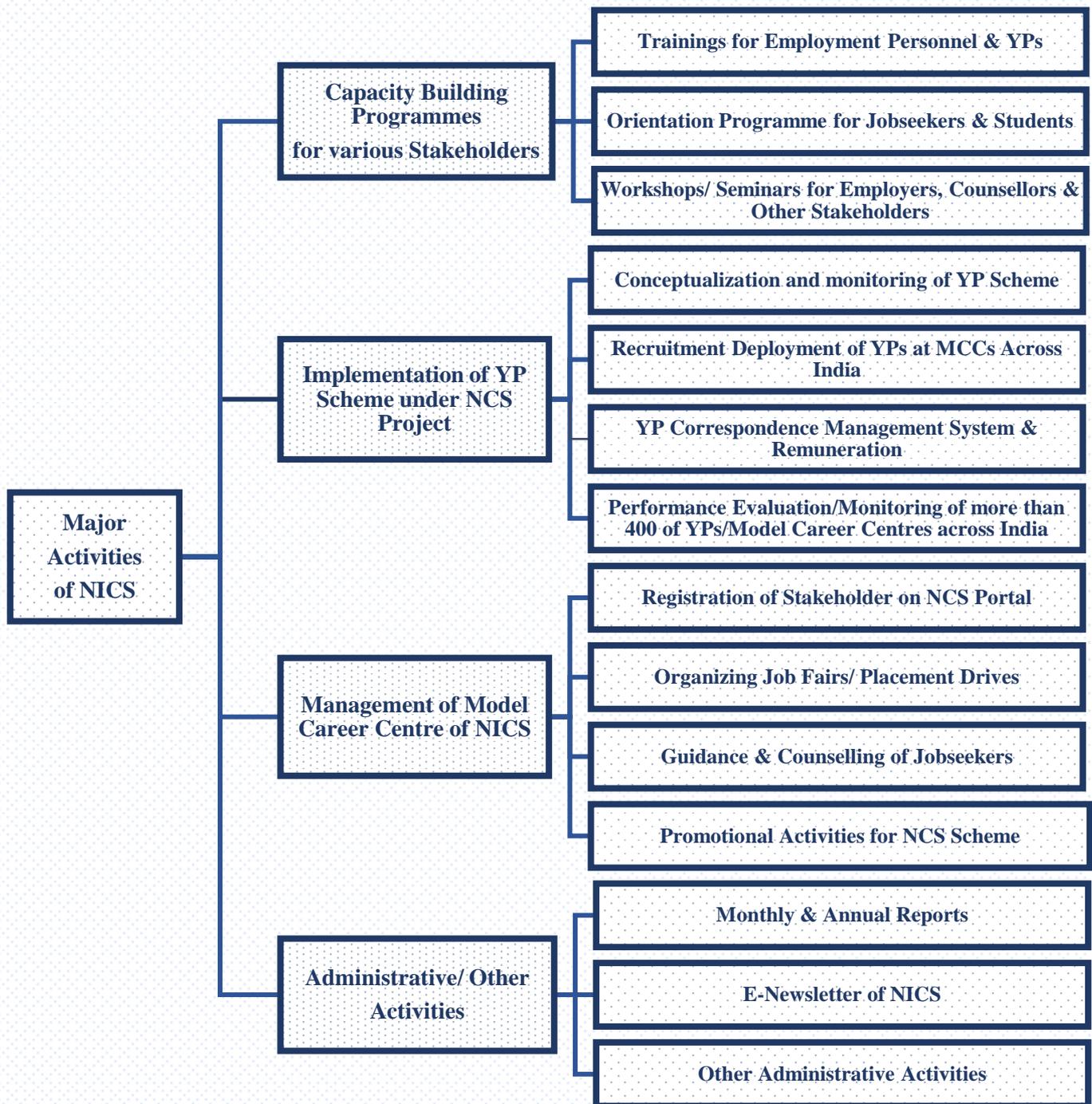
MANDATE

Implementation of NCS Project and YP Scheme: NICS is also playing major role in implementing the Young Professional Scheme of M/o Labour and Employment and coordinating the activities of Model Career Centre's established at various parts of country under NCS project.

Organizing **Training Programmes for Employment Officers** working in various States/UTs.

Capacity Building: As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc. Functioning of Model Career Centre established at NICS.

Major Activities of National Institute for Career Service



Training Programmes for Employment Personnel & Young Professionals

National Institute for Career Service organises various Training Programmes for Employment Service Personnel and Young Professionals working in the various States of India. The training methods incorporate practical examples, presentations, group sessions, audio-visual slideshows, and modern management in an efficient manner. To enrich the efficiency of training programmes, external lecturers apart from the in-house Officers are also invited from the prestigious organizations of India.

These training programmes comprises a wide array of subjects that range from Employment Market Information Service under NES & NCS, Labour Market Analysis, Career Counselling, etc. in collaboration with premier institutes like Indian Institute of Foreign Trade (Ministry of Commerce & Industry, Govt. of India), V.V. Giri National Labour Institute (Ministry of Labour & Employment, Govt. of India) etc.

The aim of these training programmes is to update the knowledge and skills of Employment Personnel/Young Professionals. The training programmes helps them to understand the nature of employment market at various levels and the role of NCS in Employment Market/Labour Market related areas.

In the month of March, 2023, NICS organised three (3) training programmes. The details of the same are below:

S. No.	Date	Name of the Programme	Venue	No. of Participants
1.	15-17 March, 2023	Online Capacity Building Programme on Labour Market & Employment Market Information for Employment Service Personnel in collaboration with VVGNI	Online	30
2	20-24 March, 2023	Online Induction Training for 9th batch YPs	Online	70
3.	27-31 March, 2023	Collaborative training programme on Understanding Labour Market & Employment Opportunities	VVGNI	27

Online Capacity Building Programme on Labour Market & Employment Market Information for Employment Service Personnel in collaboration with VVGNLI (15-17 March, 2023)



Online Induction Training for 9th batch YPs (20-24 March, 2023)



Collaborative training programme on Understanding Labour Market & Employment Opportunities (27-31 March, 2023)



Career Talk with Industry Experts

In order to strengthen the employability of the students and unemployed youth and to help they achieve their career goals and to support individuals in their career development journey, National Institute for Career Service is conducting weekly Career Talks with domain experts i.e. Wednesday of every week. These career talks are being conducted through Cisco WebEx for now but will gradually be switched to campus mode.

Career Talk on Gig Jobs & Work from Home (Online) (24th Mar 2023)



Career Talk on Data Analysis (Online) (29th Mar 2023)



Orientation Programme for Jobseekers & Students

National Institute for Career Services organises Orientation Programmes every month for Jobseekers and Students. The programme emphasises on familiarizing the participants from different educational and social backgrounds to the NCS Portal and its importance in the current labour market. Moreover, the orientation enables them to incorporate the usage of NCS Portal in an efficient manner and encourages them to register themselves, so that they can enhance their professional versatility by participating in various skills development trainings like Digisaksham by Microsoft and Career Skills Training by TCS iON that are available on the NCSP free of cost.

In the month of March, 2023, Fourteen (14) Orientation Programmes were organized by NICS, where participants were given the orientation regarding the NCS Portal.

S. No.	Date	Name of the Programme	Venue	No. of Participants
1.	01 March, 2023	Orientation of YPs on Post Job Fair Details	Online	80
2.	04 & 05 March, 2023	Career Advisory Session on NCS Portal for Jobseekers	Kaushal Mahotsav, Lucknow	70
3.	14 March, 2023	NCS Promotion at Tata Strive for Jobseekers	Delhi	35
4.	15 March, 2023	Professional Consulting Session on NCS Portal for Jobseekers	Online	25
5.	16 March, 2023	Orientation programme for Jobseekers on NCS Portal	NICS	100
6.	17 March, 2023	Workshop on NCS Portal for Employers	NICS	11
7.	20 March, 2023	Career Guidance Session & NCS Portal promotion programme	ITS, Ghaziabad	37
8.	21 March, 2023	Career Guidance Session & NCS Portal promotion programme	IAMR, Ghaziabad	29

S. No.	Date	Name of the Programme	Venue	No. of Participants
9.	23 March, 2023	Orientation programme for Jobseekers on NCS Portal	Mangalmay Group of Institutions	20
10.	24 March, 2023	Workshop on NCS Portal for Employers	NICS	30
11.	28 March, 2023	Career Advisory Session on NCS Portal for Jobseekers	Amity University	23
12.	28 March, 2023	Career Guidance Session and NCS Portal Awareness Programme	Noida	18
13.	29 March, 2023	Professional Consulting Session on NCS Portal for Jobseekers	HBS Noida	20
14.	30 March, 2023	Train the Trainers (ToT) Session on National Career Service Portal: Job Fair & other relevant features & functionalities	Online	58

**Career Advisory Session on NCS Portal for Jobseekers
(04 & 05 March, 2023)**



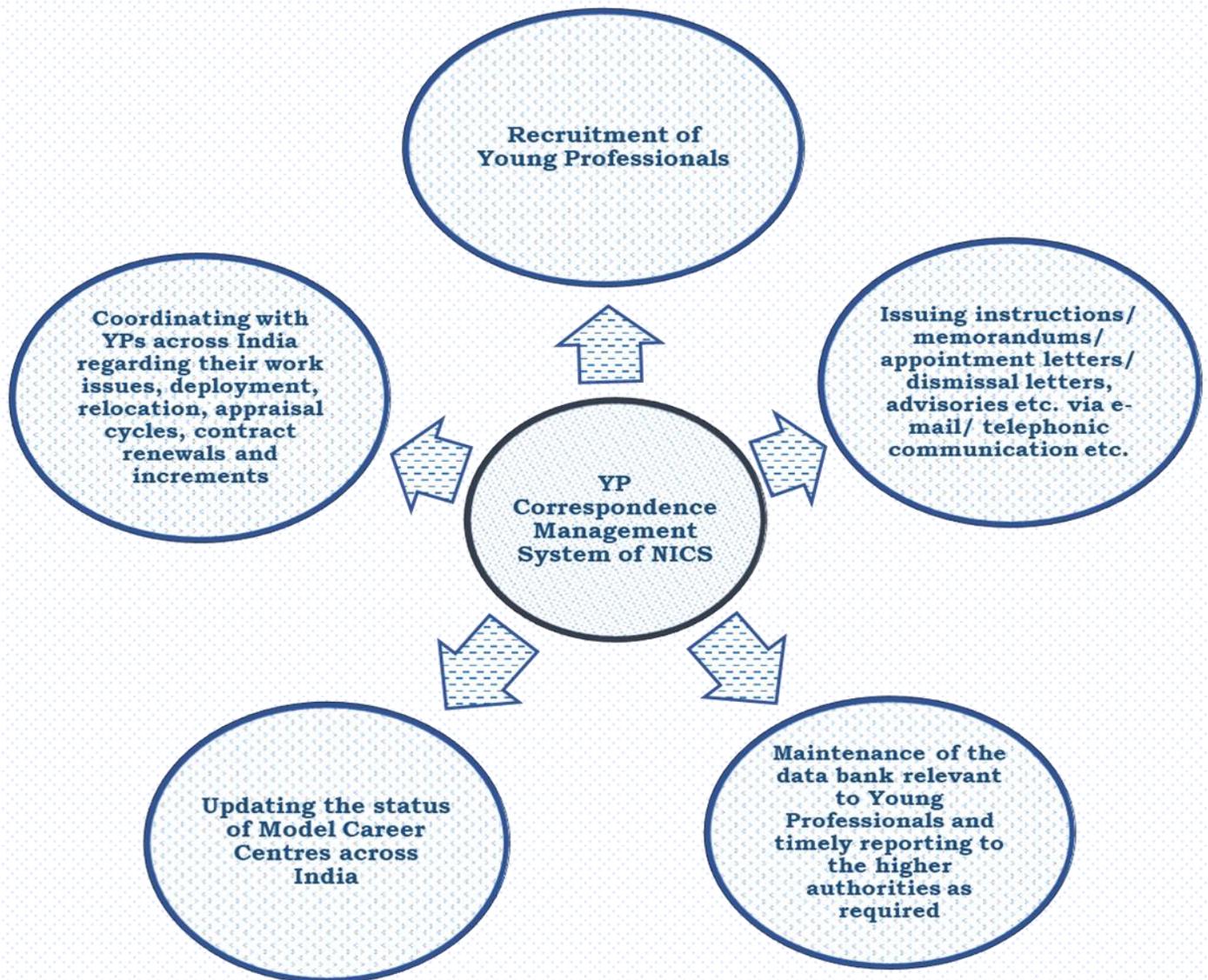
**NCS Promotion at Tata Strive for Jobseekers
(14 March, 2023)**



Workshop on NCS Portal for Employers
(17 March, 2023)



Implementation of YP Scheme under NCS Project



YP Correspondence Management System

National Institute for Career Service makes communication with the Young Professionals in the form of emails, telephonic exchange, WhatsApp Groups and through letters. Internal correspondence takes place between the NICS and the Nodal Officers of Young Professionals and sometimes directly to the Young Professionals, which includes issuing some instructions about the allotted tasks, instructions about protocols, memorandum, appointment letter, and letter of dismissal, letter of approval, written reprimand, formal requests, and notice to provide explanations.

The process of recruiting Young Professionals across India too comes under the management of NICS. A professional workforce has been considered essential for the efficient operationalization of the Model Career Centres that are located across India. Considering the current staffing patterns of the Labour Market Scenario in India and in order to assist in carrying out NCS-related activities and to infuse new perspectives and professionalism into the working environment, the recruitment of Young Professionals takes place from the headquarters of NICS. The Directorate General for Employment (DGE) established the 'Young Professional Scheme' in the format of the erstwhile Planning Commission with an objective of implementing the skill sets, enthusiasm, and entrepreneurial spirit of promising young talents to improve the dynamic environment of India's workforce and career counselling aspects. In accordance with the program, one YP must be stationed at each MCC.

This YP Correspondence Management system of NICS also keeps a track record of all the activities performed by the Young Professionals across the country by receiving, recording, logging, suitably processing and responding to their queries and creating an assessment trajectory of the received correspondence. This system provides digital communication for data preservation, storage, and forwarding for evaluation and authorization.

YP Remuneration

YP Remuneration and its planning have always occupied a considerable part of the major activities of NICS. It is a strategic matrix that directly influences the working environment, productivity and performance results of the Young Professionals across India. At the National Institute for Career Service, a dedicated team has been set up to monitor the remuneration framework of the Young Professionals on a monthly basis. In the month of March, 2023, the remuneration for 275 professionals across India was disbursed from NICS.

Performance Evaluation of YPs/ Model Career Centres Across India

National Institute for Career Service is dedicated in the performance evaluation of Young Professionals and the established Model Career Centres across the country on a daily and monthly basis. These reports are regularly maintained, evaluated and submitted to the higher authorities. Along with that timely advisories are sent to the Young Professionals which are based on their performances.

Month	No. of Jobseeker Registration Done	No. of Employer Registration Done	No. of Individual Guidance Session	Group Guidance Session at MCC	Outreach Activities	No. of Video Success Stories	No. of Documented Success Stories	e-shram Registration	Job Fair	Vacancy posting
June, 2022	3521	77	789	70	63	0	0	0	26	4619
July, 2022	9355	180	4435	439	299	12	49	2506	95	26993
August, 2022	17342	292	10307	918	461	19	81	3046	116	24707
September, 2022	41444	436	23848	2271	1042	72	154	5268	256	47965
October, 2022	46668	492	25656	2210	952	65	130	5251	232	62410
November, 2022	57671	495	31715	2264	1050	70	179	5145	267	111894
December, 2022	46798	452	28248	2172	979	73	185	4286	263	86268
January, 2023	84511	769	47861	3562	1657	63	186	0	437	124349
February, 2023	91179	782	58198	4256	2036	65	171	0	460	174493
March, 2023	90011	679	57384	5101	1793	73	218	0	469	166072
Total	491031	4671	289237	23372	10426	522	1353	25870	2629	830077

Please Note: From January'2023 onwards E-shram is not a part of KPI.

MANAGEMENT OF MODEL CAREER CENTRE OF NICS

One Model Career Centre is also established & functioning under NICS, Noida since the year 2017. An MCC helps job-searchers make the best career decisions by providing them with all employment-related information, including career counselling, apprenticeships, and job prospects.

It serves as a channel for all stakeholders i.e. Employers, Jobseekers, Counsellors, Local Service Providers, Skill Providers and Government Agencies to come together and interact with each other to coordinate their efforts. Being a principal source of competent skilled workforce, a Model Career Centre is a route for the Marketplace to swipe in within and form a fully integrated employer-employee association.

Activities with respect to MCC NICS from April, 2022 to March, 2023

Month	Jobseeker Registration Done	Employer Registration Done	Individual Guidance Session	Group Guidance Session	Outreach Activities	Video Success Stories	Documented Success Stories	e-shram Registration	Job Fair	Vacancy posting
April, 2022*								0	2	586
May, 2022*								0	2	540
June, 2022	92	5	16	2	1	0	0	0	2	628
July, 2022	117	1	28	2	2	7	4	1	2	372
August, 2022	62	36	25	2	2	0	4	15	2	160
September, 2022	209	24	336	9	3	7	0	0	3	540
October, 2022	330	5	550	8	3	2	5	4	3	750
November, 2022	381	2	356	9	1	2	2	10	3	900
December, 2022	382	3	315	5	2	1	2	0	3	600
January, 2023	558	6	325	15	5	2	3	0	4	1000
February, 2023	1638	3	340	13	2	2	4	0	3	4150
March, 2023	2073	5	375	15	8	2	5	0	4	19300
Total	5842	90	2666	80	29	25	32	40	33	29526

***Please Note:** In the month of April, 2022 to May, 2022, No YP was deployed in MCC NICS.

Outreach Activities

The Model Career Centre at National Institute for Career Service is responsible for conducting Outreach Activities at various institutions for the wider awareness of NCS Portal. This Outreach Activity Programme is a combination of activities that encompass interactions with all employees and specific groups of an organization to engage every individual participating in the event by generating the knowledge about the NCS Portal. It is an attempt to reach out to the audience at mass level by establishing communications that are based on organization's support, motivation and guidance.

In the month of March, 2023, MCC NICS conducted following Outreach Programmes

1. Career Advisory Session on NCS Portal for Jobseekers at Kaushal Mahotsav Lucknow, 4th & 5th March, 2023
2. NCS Promotion at Tata Strive for Jobseekers at Nirman Vihar, Delhi, 14th March, 2023
3. Career Guidance Session & NCS Portal promotion programme at ITS, Ghaziabad, 20th March, 2023
4. Career Guidance Session & NCS Portal promotion programme IAMR, Ghaziabad, 21st March, 2023
5. Orientation programme for Jobseekers on NCS Portal at Mangalmay Group of Institutions, Greater Noida, 23rd March, 2023
6. Career Advisory Session on NCS Portal for Jobseekers at Amity University, Noida, 28th March, 2023
7. Career Guidance Session and NCS Portal Awareness Programme at Hierank Business School, Noida, 28th March, 2023
8. Professional Consulting Session on NCS Portal for Jobseekers at UPID Noida, 29th March, 2023

Outreach Activities - Glimpses



Organizing Job Fairs/Placement Drives

The Model Career Centre at National Institute for Career Service is dedicated in organizing Job Fair/Placement Drives every month so that employers and recruiters meet with potential employees and where job seekers find more about job openings at potential employers. At a Job Fair/Placement Drive, each registered employer gets to interact with interested jobseekers who wish to learn more about the company, or are interested in submitting an application for a specific job profile.

In the month of March, 2023, MCC NICS organised 4 Job Fairs, where 7864 Jobseekers participated over 19500 vacancies. 2213 candidates were shortlisted in the Job Fair and 480 candidates finally received the job opportunity.

Highlights from the Job Fairs organised in the month of March, 2023

S. No.	Date	Venue	Names of Employers participated in the Job Fair	No. of participants	No. of selected participants
1.	4 th & 5 th March, 2023	Lucknow	<ol style="list-style-type: none"> 1. K D Facilities Private Ltd. 2. Kotak Mahindra Bank 3. HDFC Life Insurance Company Ltd 4. Nava Bharat Fertilisers Ltd 5. Qgroup 6. Other 97 companies participated 	4011	1127
2.	17 March, 2023	NICS, Noida	<ol style="list-style-type: none"> 1. VSS Tech Solution Pvt. Ltd 2. L&T Construction 3. Quesscorp Ltd 4. Card Expertise Pvt. Ltd 5. Mywishfin Marketplaces Pvt. Ltd 6. Siddhi Infonet Pvt. Ltd 7. ERD Technologies Pvt. Ltd 	282	116
3.	24 March, 2023	Online	<ol style="list-style-type: none"> 1. Tech Mhindra 2. ERD Technologies 3. Byju's 4. Concentrix 5. SBI Life Insurance 6. Other 25 companies participated 	2671	1012
4	29 th – 31 st March, 2023	Online	<ol style="list-style-type: none"> 1. TDS Management Consultant Pvt. Ltd 2. Mywish Marketplace Pvt. Ltd 3. VSS Tech Solution Pvt. Ltd 	750	63

Job Fair Glimpses



Administrative/Other Activities

The administrative activities of the NICS consists of preparation of monthly/annual reports and monthly e-newsletters, filling up administrative positions as required, Digitalization of available old career literatures of CIRTES, initiating joining process of the recruited administrative staff, celebration of Government programmes, Repairing work of Computers & other IT Products, upgrading of Infrastructure of NICS through CPWD (Renovation of Corridors & Stairs) etc.

Administrative Activities held during the month of March, 2023

S. No.	Name of the Activity	Status
1.	Renovation of NICS by CPWD	Work has been done
2.	Monthly e-Samiksha Report	Submitted
3.	Monthly sanctioned strength report	Submitted
4.	Monthly report on Court Cases	Submitted
5.	YP Recruitment	6 th Batch in May 2022 7 th Batch in July 2022 8 th Batch in November 2022 9 th Batch in February 2023
6.	Management of Social Media from August'2022 onwards	Instagram: A total of 481 followers were recorded on the Instagram Handle of NICS Facebook: 40 Likes on the FB Page and 63 Followers were recorded in the month of March, 2023.

Upcoming Events in April, 2023

S. No.	Programme Name	Dates	Duration	Venue
1.	02 Career Guidance Session for Jobseekers	1 April, 2023	1 Day	ITS and IAMR Ghaziabad
2.	Workshop on NCS for BBA Students	19 April, 2023	1 Day	Mewar Group of Institutions, Ghaziabad
3.	Group Guidance Session & NCS portal awareness program for B.Tech. Candidates	19 April, 2023	1 Day	MGMIT, Noida
4.	Job Fair	09 April -12 April, 2023	4 Days	Online
5.	Job Fair	13 April, 2023	1 Day	NICS
6.	Online Refresher Training Programme for 9th batch YPs on Job Fair Management & Guidance Services-Batch 1	19 April & 20 April, 2023	2 Days	Online
7.	Job Fair	23 April to 27 April, 2023	5 Days	Online
8.	Online Refresher Training Programme for 9th batch YPs on Job Fair Management & Guidance Services-Batch 2	27 April & 28 April 2023	2 Days	Online
9.	Job Fair	28 April, 2023	1 Day	NICS

STATISTICS OF MCC - JOB FAIR

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23 (Till March)
Job Fairs conducted by MCCs across India	395	1101	79	1162	668	2160	2629
No. of candidates placed through these Job Fairs	59484	137377	6831	69427	14477	89264	105075

Job Fairs conducted by MCCs across India so far in March, 2023	469
No. of candidates placed through these job fairs so far in March, 2023	15811

APPROVED MCC DETAILS TILL DATE

No. of MCCs	407
Non-Funded MCCs	7

YP DETAILS

Total No. of Young Professionals recruited since 2015 till date	461
Total No. of Young Professionals currently in position (Including YPs posted at NICS/DGE)	290

TEAM NICS



Smt. M. Lata Gautam
Director Incharge, NICS
DGE, Ministry of Labour & Employment
Government of India
Email: lata.gautam66@nic.in



Smt. Reeta
Deputy Director Employment, NICS
Ministry of Labour & Employment
Government of India
Email: reeta.24@gov.in



Smt. Kanta Devi
Assistant Director Employment, NICS
Ministry of Labour & Employment
Government of India
Email: devi.kanta@gov.in

SOCIAL MEDIA HANDLES OF NICS



National Institute for Career Service



@nicsgov



@nicsgov



National Institute for Career Service Noida



National Institute for Career Service

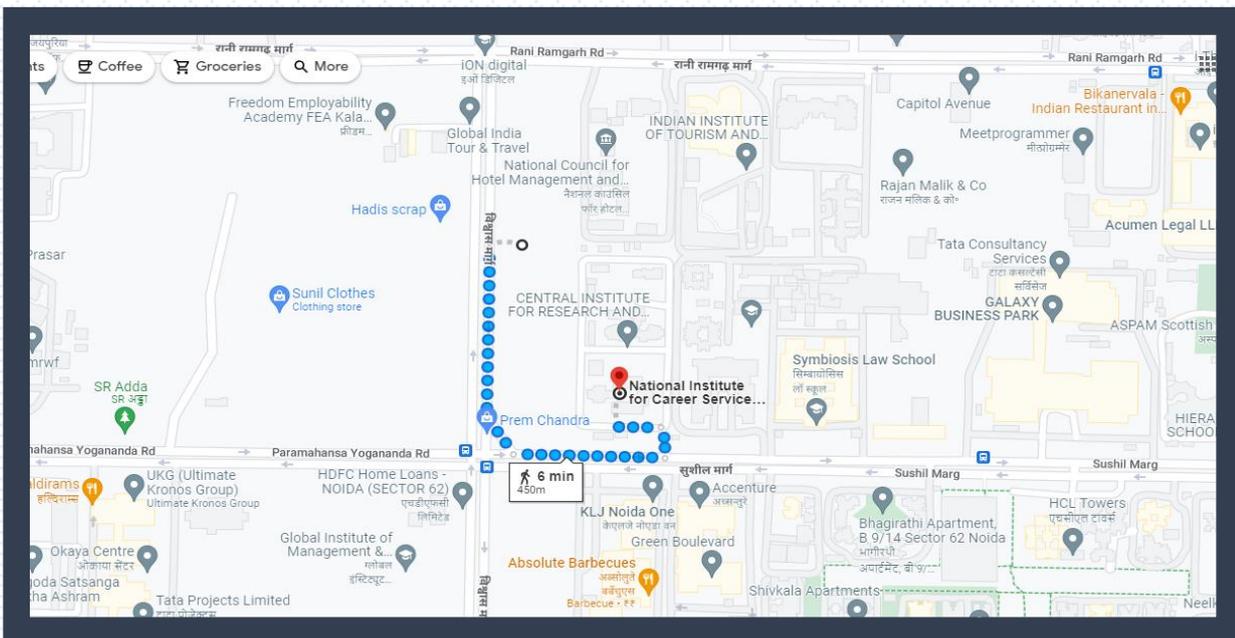


<https://dge.gov.in/dge/nics/introduction>

ADMINISTRATION BLOCK NICS



ROAD MAP NICS



Address: A-49, Block-A, Industrial Area, Sector 62, Noida, Uttar Pradesh-201309