



Monthly e-Newsletter

January 2024





नेशनल करियर सर्विस संस्थान

NATIONAL INSTITUTE FOR CAREER SERVICE

INTRODUCTION

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October 1964 under Directorate General of Employment (DGE), Ministry of Labour & Employment for imparting Research & Training in Employment Services. With the implementation of NCS scheme under Employment Exchange Mission Mode Project of National e-Government plan (Ne-GP), the then Central Institute for Research and Training in Employment Service (CIRTES) has been renamed as National Institute for Career Service (NICS) in July 2016 and has been designated as nodal institute for capacity building for all stakeholders of NCS project and for professional in-service training for officers of National Employment Services working at Central & State Govt. Under NCS project, NICS is also implementing Young Professional Scheme of M/o Labour and Employment and providing Employment related Services to the jobseekers and job providers through its Model Career Centre (MCC).

Vision

To be a National Centre of Excellence to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

Mission

- Enhancing human & organisational excellence in Employment/ Career Service by organizing various capacity-building programmes.
- Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stakeholders.
- Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.
- Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.
- Enhanced employability through capacity building of employment/ career service personnel and developing innovative strategies for career counselling, job -matching and placement.

Mandate

Implementation of NCS Project and YP Scheme: NICS is also playing major role in implementing the Young Professional Scheme of M/o Labour and Employment and coordinating the activities of Model Career Centre's established at various parts of country under NCS project. Organizing Training Programmes for Employment Officers working in various States/UTs. Capacity Building: As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc. Functioning of Model Career Centre established at NICS.



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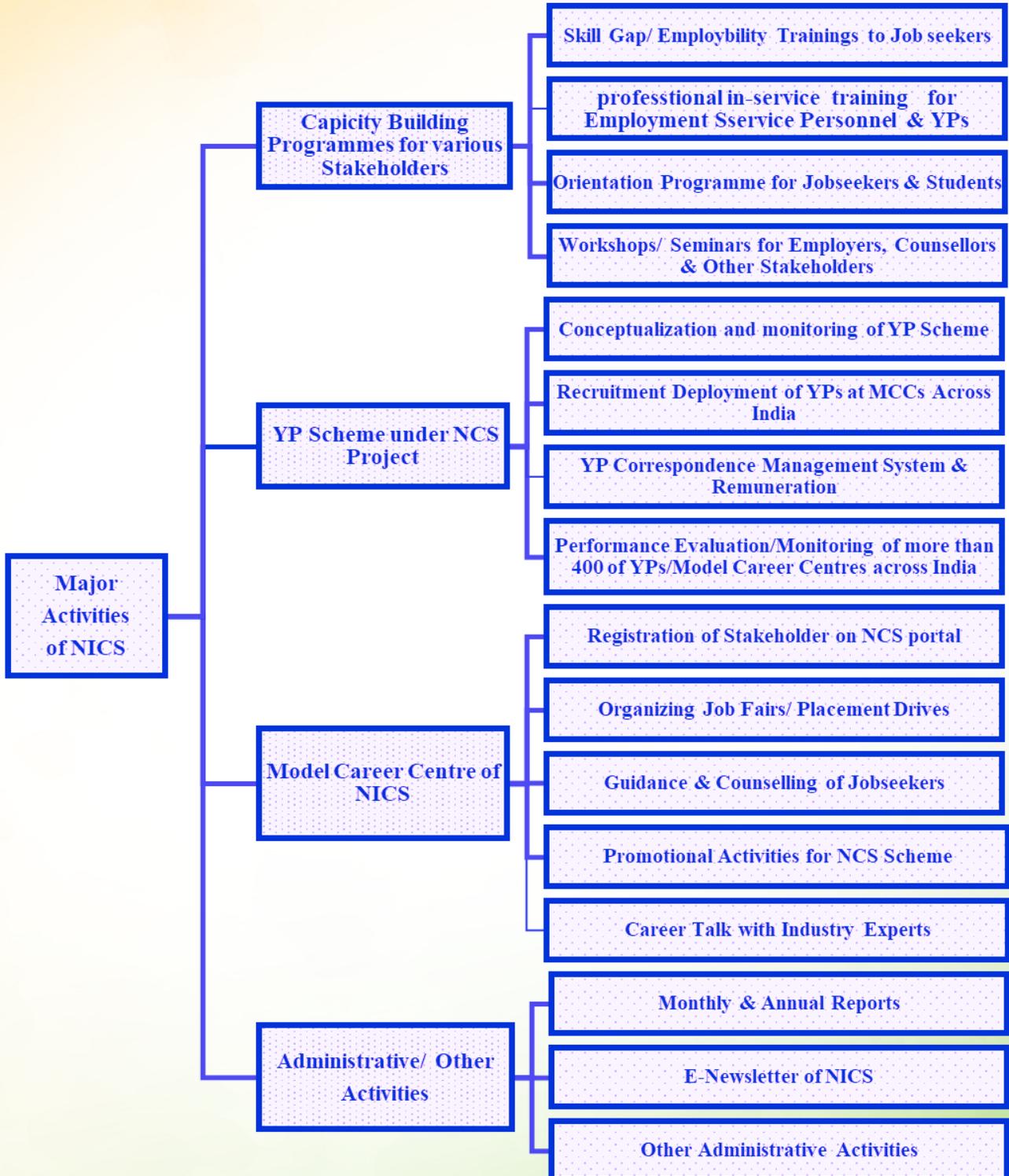


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Major Activities of National Institute for Career Service





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Training Programmes for Employment Personnel & Young Professionals

National Institute for Career Service organizes various Training Programmes for Employment Service Personnel and Young Professionals working in the various States of India. The training methods incorporate practical examples, presentations, group sessions, audio-visual slideshows, and modern management in an efficient manner. To enrich the efficiency of training programmes, external lecturers apart from the in-house Officers are also invited from the prestigious organizations of India.

These training programmes comprise a wide array of subjects that range from Employment Market Information Service under NES & NCS, Labour Market Analysis, Career Counselling, etc. in collaboration with premier institutes like Indian institute of Foreign Trade (Ministry of Commerce & Industry, Govt. of India), V.V. Giri National Labour Institute (Ministry of Labour & Employment, Govt. of India) etc.

The aim of these training programmes is to update the knowledge and skills of Employment Personnel/Young Professionals. The training programmes help them to understand the nature of the employment market at various levels and the role of NCS in the Employment Market/Labour Market Related areas.

In the month of January 2024, NICS organized One (1) Capacity Building Program. The detail of the same is below:

S. No.	Date	Name of Program	Venue	No. of participants
1	29th Jan-31st Jan 2024	Capacity Building Training Programme for Nodal Officers/Centre Manager/MCC in-charges on NCS Portal & MCC Management	NICS Noida	23



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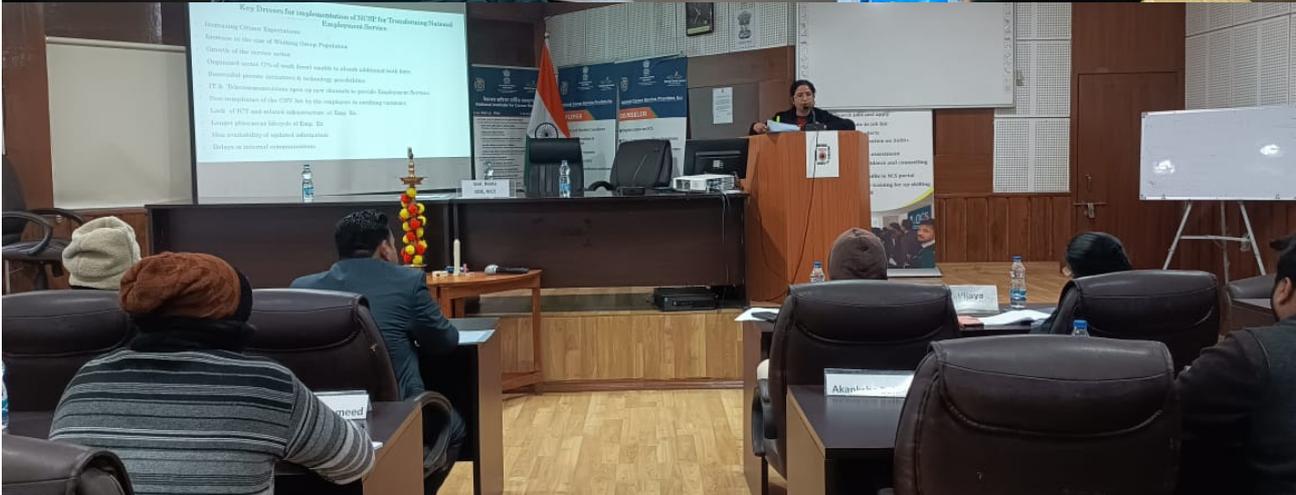


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Capacity Building Training Programme for Nodal Officers on NCS Portal & MCC Management (29th-31st Jan 2024)



Orientation, Career Guidance and Workshops for various stakeholders of NCS Portal

National Institute for Career Services organises Orientation Programmes every month for Jobseekers and Students. The programme emphasises on familiarizing the participants from different educational and social backgrounds to the NCS Portal and its importance in the current labour market. Moreover, the orientation enables them to incorporate the usage of NCS Portal in an efficient manner and encourages them to register themselves, so that they can enhance their professional versatility by participating in various skills development trainings like Digisaksham by Microsoft and Career Skills Training by TCS iON that are available on the NCSP free of cost.

In the month of January 2024, Two (2) Orientation Programmes were organized by MCC NICS, where participants were given the orientation regarding the NCS Portal.

S.No.	Programme Name	Dates	Duration	Venue
1	Orientation program on NCS portal & how to participate in job fair for jobseekers	11th Jan 2023	1 Day	NICS Noida
2	Workshop on NCS Portal for Employers & HR's of the Companies (HR/Employer's Meet)	12th Jan 2023	1 Day	NICS Noida

Glimpse of Orientation, Career Guidance, and Workshops for various stakeholders of NCS Portal

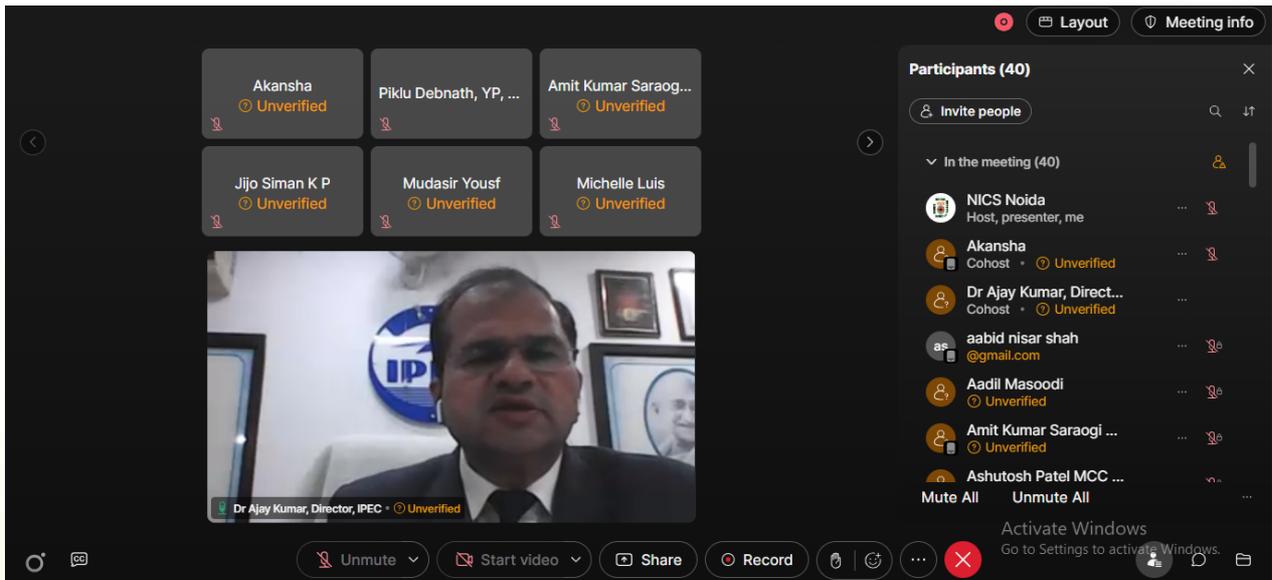
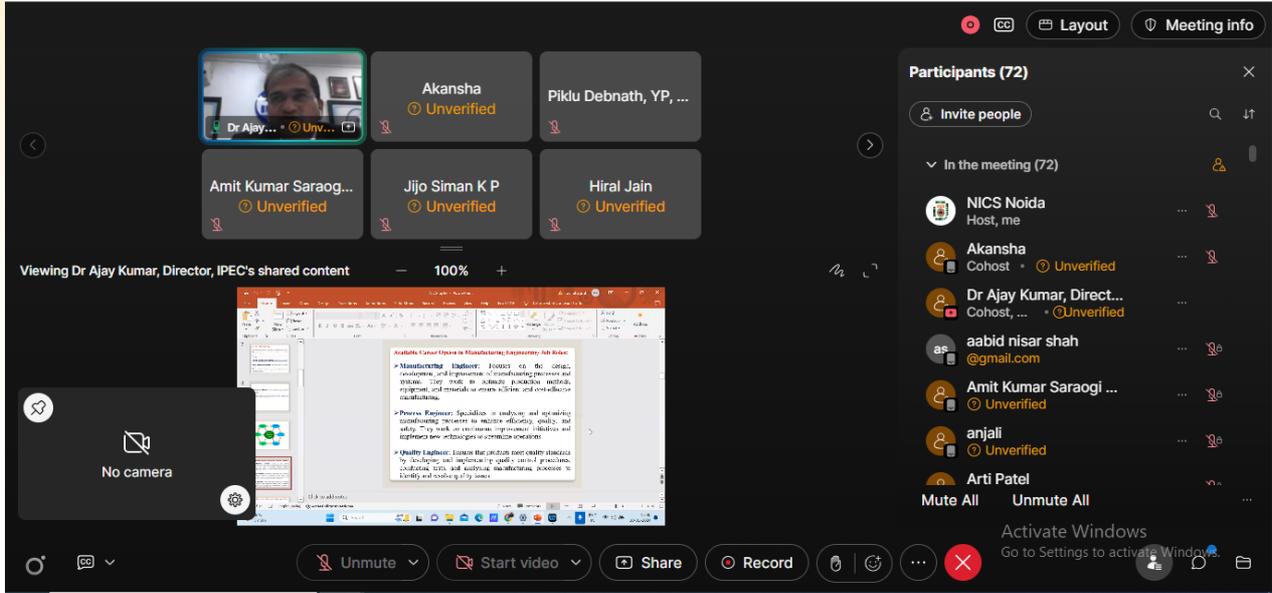


Career Talk with Industry Experts

In order to strengthen the employability of the students and unemployed youth and to help they achieve their career goals and to support individuals in their career development journey, National Institute for Career Service is conducting weekly Career Talks with domain experts i.e. Wednesday of every week. These career talks are being conducted through Cisco WebEx. In the month of January 2024, we have Two (2) career talk organized. The detail is listed below.

S.No.	Date	Expert Name and Designation	Topic	Link of YouTube Channel
1	10th Jan 2024	Dr. Ajay Kumar, Director, IPEC, Ghaziabad.	Career in Manufacturing Engineering	Click here
2	24th Jan 2024	Dr. Yogendra Singh, Professor, Head, JSS Technical Education College	Career in Supply Chain Management	Click here

Career in Manufacturing Engineering (10th Jan 2024)



Career in Supply Chain Management (24th Jan 2024)

Participants (81)

Invite people

Participants (81)

- NICS Noida Host, me
- Dr. Yogendra Singh Presenter • Unverified
- 8968813019 Unverified
- Akash Dipaklal Jaiswal Unverified
- Amit Kumar Sharma Unverified
- Amrendra Kumar Unverified
- ANISH Unverified
- anjali Unverified
- ankita Bhasin Unverified

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Participants (82)

Invite people

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- NICS Noida Host, me
- Dr. Yogendra Singh Presenter • Unverified
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- anjali Unverified

Mute all Unmute all

Unmute Start video Share Record

Dr. Yogendra Singh
Unverified

Implementation of YP Scheme under NCS Project



YP Correspondence Management System

National Institute for Career Service makes communication with the Young Professionals in the form of emails, telephonic exchange, WhatsApp Groups and through letters. Internal correspondence takes place between the NICS and the Nodal Officers of Young Professionals and sometimes directly to the Young Professionals, which includes issuing some instructions about the allotted tasks, instructions about protocols, memorandum, appointment letter, and letter of dismissal, letter of approval, written reprimand, formal requests, and notice to provide explanations.

The process of recruiting Young Professionals across India too comes under the management of NICS. A professional workforce has been considered essential for the efficient operationalization of the Model Career Centres that are located across India. Considering the current staffing patterns of the Labour Market Scenario in India and in order to assist in carrying out NCS-related activities and to infuse new perspectives and professionalism into the working environment, the recruitment of Young Professionals takes place from the headquarters of NICS. The Directorate General for Employment (DGE) established the 'Young Professional Scheme' in the format of the erstwhile Planning Commission with an objective of implementing the skill sets, enthusiasm, and entrepreneurial spirit of promising young talents to improve the dynamic environment of India's workforce and career counselling aspects. In accordance with the program, one YP must be stationed at each MCC.

This YP Correspondence Management system of NICS also keeps a track record of all the activities performed by the Young Professionals across the country by receiving, recording, logging, suitably processing and responding to their queries and creating an assessment trajectory of the received correspondence. This system provides digital communication for data preservation, storage, and forwarding for evaluation and authorization.





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MANAGEMENT OF MODEL CAREER CENTRE OF NICS

One Model Career Centre has also been established and functioning under NCS project of Ministry of labour & Employment, Government of India at NICS, Noida, since 2017. The MCC helps jobseekers to make the best career decision by providing Career Counselling Sessions and also assist jobseekers with all employment-related information, ranging from apprenticeships to job opportunities in reputed companies, via organising job fairs, mega job fairs and placement drives.

The MCC works towards bridging the gap among all stakeholders, so that they came together and interact with each other for the employment of the jobseekers. A model career centre is a route for the marketplace to enter inside and create a completely integrated employer-employee association.



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Activities with respect to MCC NICS from April 2023 to January 2024

Month	Jobseeker Registration Done	Employer Registration Done	Individual Guidance Session	Group Guidance Session	Outreach Activities	Video Success Stories	Documented Success Stories	Job Fair	Vacancy posting
April, 2023	1012	5	360	15	8	2	4	4	1800
May, 2023	786	5	320	17	9	2	5	4	2400
June, 2023	728	5	350	17	8	2	5	4	1900
July, 2023	838	5	360	20	10	2	5	4	2500
August, 2023	801	5	331	20	9	2	5	4	2900
Sept, 2023	1005	5	362	21	9	2	5	4	2020
Oct 2023	709	5	355	20	10	2	5	4	2650
Nov 2023	758	5	370	20	10	2	5	4	2010
Dec 2023	868	5	385	20	10	2	5	4	2040
Jan 2024	1280	5	391	20	10	2	5	4	2105
Total	8785	50	3584	190	93	20	49	40	22325

Outreach Activities

The Model Career Centre at National Institute for Career Service is responsible for conducting Outreach Activities at various institutions for the wider awareness of NCS Portal. This Outreach Activity Programme is a combination of activities that encompass interactions with all employees and specific groups of an organization to engage every individual participating in the event by generating the knowledge about the NCS Portal. It is an attempt to reach out to the audience at mass level by establishing communications that are based on organization's support, motivation and guidance.

In the month of January 2024 MCC NICS conducted following Outreach Programmes

1. Visited Schnell Technocraft Private Limited, Noida on 03rd Jan 2024 to meet with HR Head to understand the requirements of Job Opportunities for Jobseekers
2. Visited Adtric Solutions Private Limited, Noida on 09th Jan 2024 to meet with HR Head to understand the requirements of Job Opportunities for Jobseekers.
3. Visited Skill Mantra, Noida on 17th Jan 2024 to meet with CEO to understand the requirements of Job Opportunities for Jobseekers
4. Visited MGMCOET, Noida on 19th Jan 2024 to Meeting with TPO regarding Candidate Mobilization for Upcoming Job fairs at MCC NICS, Noida
5. Visited IMS, Noida on 19 December 2023 regarding career guidance session and NCS Portal Awareness Program.
6. Visited IMS, Noida on 19th Jan 2024 to Meeting with TPO regarding Candidate Mobilization for Upcoming Job fairs at MCC NICS, Noida
7. Visited JSS, Noida on 23rd Jan 2024 to Meeting with Prof. Dr. Yogendra regarding Career talk Session for Upcoming Events Virtually.
8. Visited Indusfy Technologies Private Limited, Noida on 23rd Jan 2024 to meet with HR Head to understand the requirements of Job Opportunities for Jobseekers.
9. Visited headquarter (SSB Bhawan, New Delhi) on 29th Jan 2024 regarding Program coordination for Saksham Naari Sashakt Bharat Event at DGE, New Delhi.
10. Visited headquarter (SSB Bhawan, New Delhi) on 30th Jan 2024 regarding Program coordination for Saksham Naari Sashakt Bharat Event at DGE, New Delhi.
11. Duty given by headquarter regarding coordination for Saksham Naari Sashakt Bharat Event at Bharat Mandapam.



Glimpses of Outreach Activities



Organizing Job Fairs/Placement Drives

The Model Career Centre at National Institute for Career Service is dedicated in organizing Job Fair/Placement Drives every month so that employers and recruiters meet with potential employees and where job seekers find more about job openings at potential employers. At a Job Fair/Placement Drive, each registered employer gets to interact with interested jobseekers who wish to learn more about the company, or are interested in submitting an application for a specific job profile.

In the month of January 2024, MCC NICS organized **4** Job Fairs where **583** Jobseekers participated over **2105** vacancies. **340** Candidates were shortlisted in the Job Fair and **321** candidates received the job opportunity.

Highlights from the Job Fairs organised in the month of January 2024

S. No.	Date	Venue	Number of Employers participated in the Job Fair	No. of participants	No. of Finally selected participants
1	04th Jan to 10th Jan 2024	Online	6	142	94
2	12th Jan 2024	MCC NICS Noida	10	110	72
3	22nd Jan to 24th Jan 2024	Online	2	185	91
4	31st Jan 2024	MCC NICS Noida	9	146	64



Job Fair Glimpses



Upcoming Events in February, 2024

S. No.	Programme Name	Dates	Duration	Venue
1	Two Weeks Online Training Programme in the relevant field of duties & responsibilities of the Promotional Post to Director	12th-23rd Feb 2024	14 Days	Online
2	Career Conuseling Session on NCS Portal at MGMCEOT, Noida	13th Feb 2024	1 Day	MGMCEOT, Noida
3	Career Conuseling Session on NCS Portal at HBS, Noida	20th Feb 2024	1 Day	HBS, Noida



Glimpses of WOMAN IN THE WORKFORCE FOR VIKSIT BHARAT program at Bharat Mandapam, New Delhi



[Youtube Link of the session](#)



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MCC and YPs Details

APPROVED MCC DETAILS TILL DATE	
No. of MCCs	407
Non-Funded MCCs	07

YP DETAILS	
Total No. of Young Professionals recruited & joined since 2015 till date	500
Total No. of Young Professionals currently in position (Including YPs posted at NICS/DGE)	290

Other Activities

	Name of Activity	Status
	E-Newsletter	 <u>Previous E-Newsletters</u>
	Management of Social Media Handle of NICS Noida from August'2022 onwards	 A total of 640 followers were recorded on the Instagram Handle  100 Followers and 47 Likes were recorded on the Facebook Handle  101 followers were recorded on Twitter  173 subscribers were recorded on YouTube channel

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