



Monthly e-Newsletter

November 2023





नेशनल करियर सर्विस संस्थान

NATIONAL INSTITUTE FOR CAREER SERVICE

INTRODUCTION

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October 1964 under Directorate General of Employment (DGE), Ministry of Labour & Employment for imparting Research & Training in Employment Services. With the implementation of NCS scheme under Employment Exchange Mission Mode Project of National e-Government plan (Ne-GP), the then Central Institute for Research and Training in Employment Service (CIRTES) has been renamed as National Institute for Career Service (NICS) in July 2016 and has been designated as nodal institute for capacity building for all stakeholders of NCS project and for professional in-service training for officers of National Employment Services working at Central & State Govt. Under NCS project, NICS is also implementing Young Professional Scheme of M/o Labour and Employment and providing Employment related Services to the jobseekers and job providers through its Model Career Centre (MCC).

Vision

To be a National Centre of Excellence to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

Mission

- Enhancing human & organisational excellence in Employment/ Career Service by organizing various capacity-building programmes.
- Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stakeholders.
- Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.
- Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.
- Enhanced employability through capacity building of employment/ career service personnel and developing innovative strategies for career counselling, job -matching and placement.

Mandate

Implementation of NCS Project and YP Scheme: NICS is also playing major role in implementing the Young Professional Scheme of M/o Labour and Employment and coordinating the activities of Model Career Centre's established at various parts of country under NCS project. Organizing Training Programmes for Employment Officers working in various States/UTs. Capacity Building: As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc. Functioning of Model Career Centre established at NICS.



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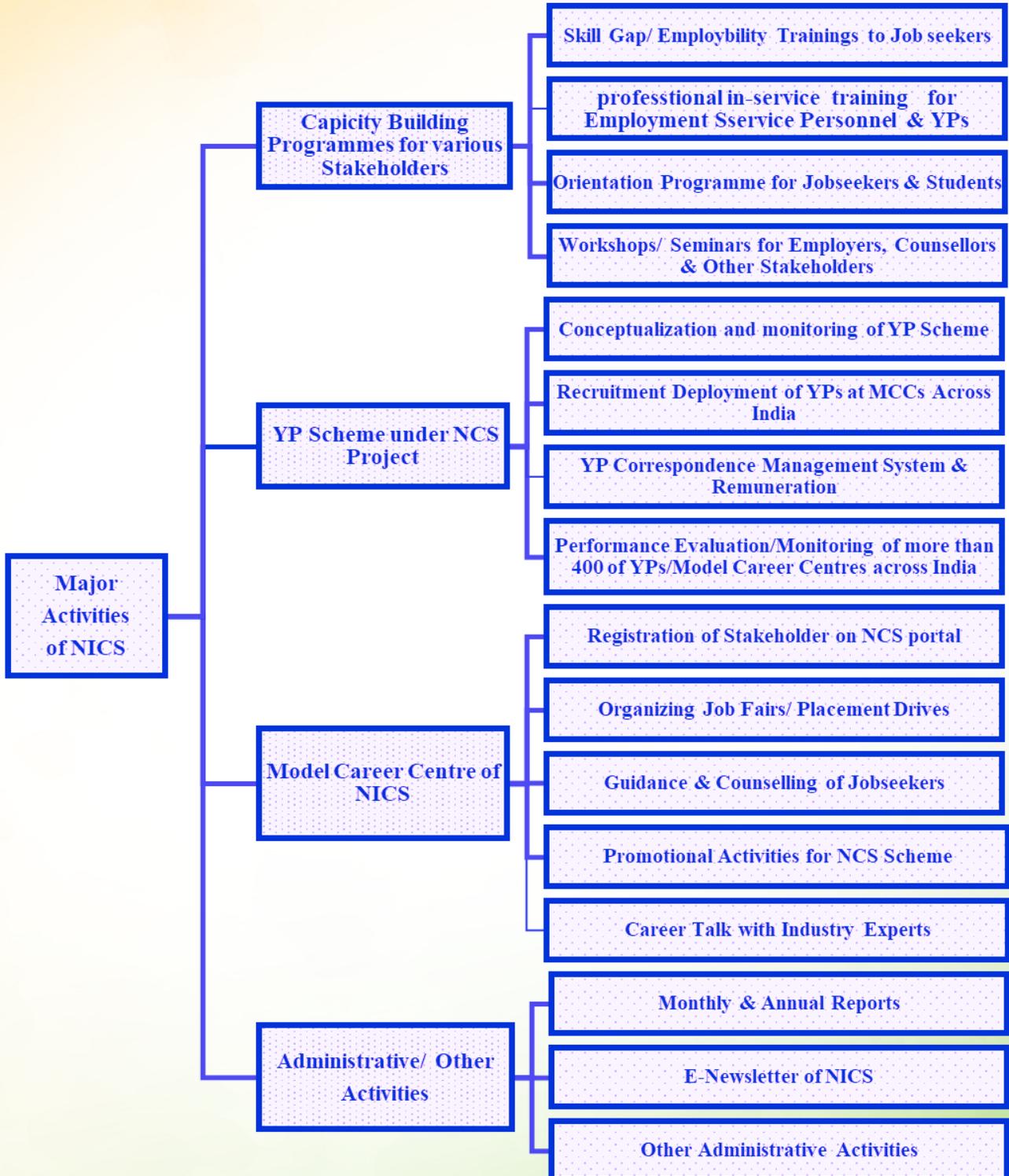


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Major Activities of National Institute for Career Service





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Training Programmes for Employment Personnel & Young Professionals

National Institute for Career Service organizes various Training Programmes for Employment Service Personnel and Young Professionals working in the various States of India. The training methods incorporate practical examples, presentations, group sessions, audio-visual slideshows, and modern management in an efficient manner. To enrich the efficiency of training programmes, external lecturers apart from the in-house Officers are also invited from the prestigious organizations of India.

These training programmes comprise a wide array of subjects that range from Employment Market Information Service under NES & NCS, Labour Market Analysis, Career Counselling, etc. in collaboration with premier institutes like Indian institute of Foreign Trade (Ministry of Commerce & Industry, Govt. of India), V.V. Giri National Labour Institute (Ministry of Labour & Employment, Govt. of India) etc.

The aim of these training programmes is to update the knowledge and skills of Employment Personnel/Young Professionals. The training programmes help them to understand the nature of the employment market at various levels and the role of NCS in the Employment Market/Labour Market Related areas.

In the month of November 2023, NICS organized Two (2) Capacity Building Program. The detail of the same is below:

S. No.	Date	Name of Program	Venue	No. of participants
1	06th-10th Nov 2023	Refresher Training Programme for Young Professionals - Group 4	NICS Noida	30
2	20th-24th Nov 2023	Refresher Training Programme for Young Professionals - Group 5	NICS Noida	28



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Refresher Training Programme for Young Professionals - Group 4 (06th-10th Nov 2023)



Refresher Training Programme for Young Professionals - Group 5 (20th-24th Nov 2023)



Orientation, Career Guidance and Workshops for various stakeholders of NCS Portal

National Institute for Career Services organises Orientation Programmes every month for Jobseekers and Students. The programme emphasises on familiarizing the participants from different educational and social backgrounds to the NCS Portal and its importance in the current labour market. Moreover, the orientation enables them to incorporate the usage of NCS Portal in an efficient manner and encourages them to register themselves, so that they can enhance their professional versatility by participating in various skills development trainings like Digisaksham by Microsoft and Career Skills Training by TCS iON that are available on the NCSP free of cost.

In the month of November 2023, eight (8) Orientation Programmes were organized by MCC NICS, where participants were given the orientation regarding the NCS Portal.

S.No.	Programme Name	Dates	Duration	Venue
1	Career Guidance Session and NCS Portal Awareness Program for College Students	8th Nov 2023	1 Day	NICS Noida
2	Orientation program on NCS portal & how to participate in job fair for jobseekers	9th Nov 2023	1 Day	NICS Noida
3	Workshop on NCS Portal for Employers & HR's of the Companies (HR/Employer's Meet)	10th Nov 2023	1 Day	NICS Noida
4	NCS Portal Awareness Program for MGMCEOT Students	22nd Nov 2023	1 Day	MGMCEOT

Orientation, Career Guidance and Workshops for various stakeholders of NCS Portal

S.No.	Programme Name	Dates	Duration	Venue
5	Orientation program on NCS portal & how to participate in job fair for jobseekers	23rd Nov 2023	1 Day	NICS Noida
6	Workshop on NCS Portal for Employers & HR's of the Companies (HR/Employer's Meet)	24th Nov 2023	1 Day	NICS Noida
7	Career Guidance Session and NCS Portal Awareness Program for College Students	24th Nov 2023	1 Day	NICS Noida
8	Career Guidance Session and NCS Portal Awareness Program	29th Nov 2023	1 Day	NICS Noida



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Glimpse of Orientation, Career Guidance, and Workshops for various stakeholders of NCS Portal



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Career Talk with Industry Experts

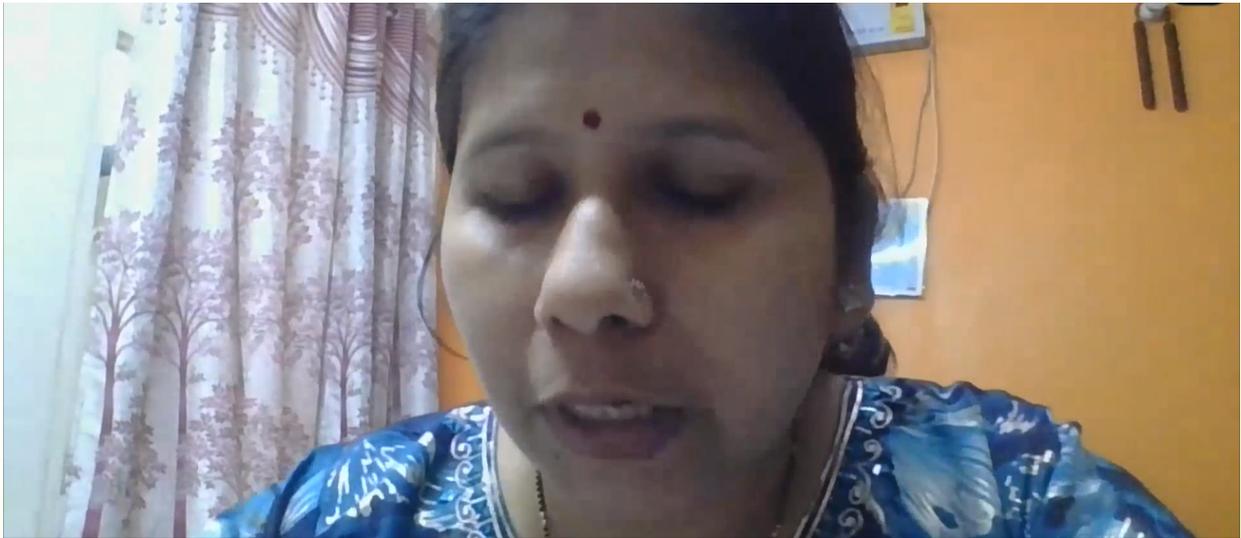
In order to strengthen the employability of the students and unemployed youth and to help they achieve their career goals and to support individuals in their career development journey, National Institute for Career Service is conducting weekly Career Talks with domain experts i.e. Wednesday of every week. These career talks are being conducted through Cisco WebEx. In the month of November 2023, we have Two (2) career talk organized. The detail is listed below.

S.No.	Date	Expert Name and Designation	Topic	Link of YouTube Channel
1	01st Nov 2023	Dr. Poonam Yadav, Assistant Professor, MGMCOET	Career in Wireless Communication	Click here
2	29th Nov 2023	Dr. Yogendra Singh, Professor, Head, JSS Technical Education College	Career in Digital Marketing and Social Media	Click here

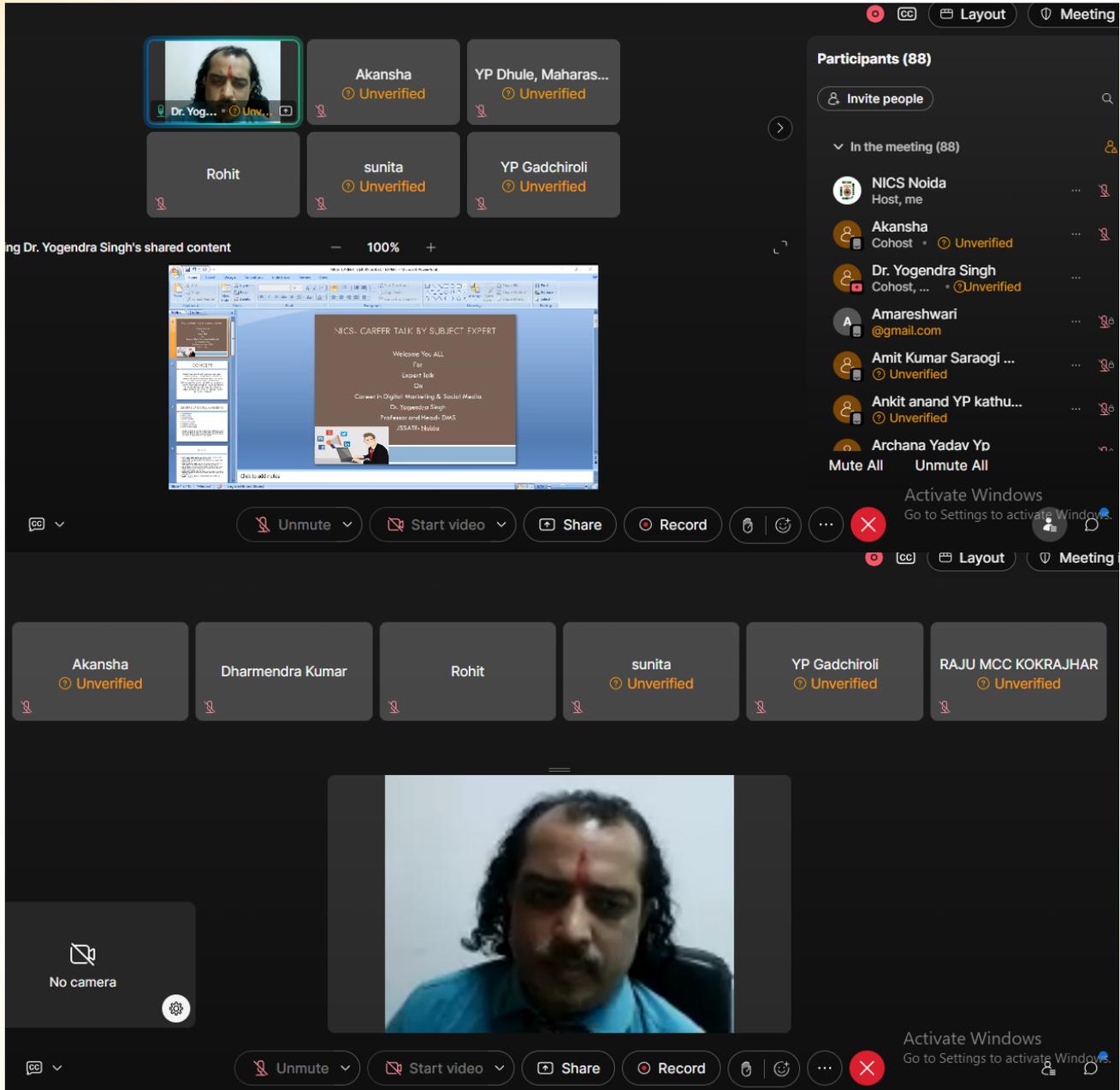
Career in Wireless Communication (01st Nov 2023)

Wireless Communication

- ▶ Wireless communications is the transmission of voice and data without cable or wires.
- ▶ In place of a physical connection, data travels through electromagnetic signals broadcast from sending facilities to intermediate and end-user devices.
- ▶ Wireless transmitters use electromagnetic waves to carry voice, data, video or signals over a communication path.
- ▶ The transmission of data across a wireless network is typically done with antennas, which are often small, embedded pieces of hardware within a given device.



Career in Digital Marketing and Social Media (29th Nov 2023)



The screenshot shows a Zoom meeting in progress. At the top, there are controls for 'Layout' and 'Meeting'. Below this, a grid of participant thumbnails is visible, including Dr. Yogendra Singh, Akansha, YP Dhule, Rohit, sunita, and YP Gadchiroli. A central window displays a presentation slide titled 'NICS- CAREER TALK BY SUBJECT EXPERT' with the text: 'Welcome You ALL For Expert Talk On Career In Digital Marketing & Social Media Dr. Yogendra Singh Professor and Head, DMS JSSATN, Noida'. To the right, a 'Participants (88)' list includes NICS Noida (Host), Akansha (Cohost), Dr. Yogendra Singh (Cohost), Amareshwari (@gmail.com), Amit Kumar Saraogi, Ankit anand YP kathu..., and Archana Yadav Yp. At the bottom, a row of participant thumbnails includes Akansha, Dharmendra Kumar, Rohit, sunita, YP Gadchiroli, and RAJU MCC KOKRAJHAR. A 'No camera' notification is visible in the bottom left corner.

Implementation of YP Scheme under NCS Project





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YP Correspondence Management System

National Institute for Career Service makes communication with the Young Professionals in the form of emails, telephonic exchange, WhatsApp Groups and through letters. Internal correspondence takes place between the NICS and the Nodal Officers of Young Professionals and sometimes directly to the Young Professionals, which includes issuing some instructions about the allotted tasks, instructions about protocols, memorandum, appointment letter, and letter of dismissal, letter of approval, written reprimand, formal requests, and notice to provide explanations.

The process of recruiting Young Professionals across India too comes under the management of NICS. A professional workforce has been considered essential for the efficient operationalization of the Model Career Centres that are located across India. Considering the current staffing patterns of the Labour Market Scenario in India and in order to assist in carrying out NCS-related activities and to infuse new perspectives and professionalism into the working environment, the recruitment of Young Professionals takes place from the headquarters of NICS. The Directorate General for Employment (DGE) established the 'Young Professional Scheme' in the format of the erstwhile Planning Commission with an objective of implementing the skill sets, enthusiasm, and entrepreneurial spirit of promising young talents to improve the dynamic environment of India's workforce and career counselling aspects. In accordance with the program, one YP must be stationed at each MCC.

This YP Correspondence Management system of NICS also keeps a track record of all the activities performed by the Young Professionals across the country by receiving, recording, logging, suitably processing and responding to their queries and creating an assessment trajectory of the received correspondence. This system provides digital communication for data preservation, storage, and forwarding for evaluation and authorization.



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MANAGEMENT OF MODEL CAREER CENTRE OF NICS

One Model Career Centre has also been established and functioning under NCS project of Ministry of labour & Employment, Government of India at NICS, Noida, since 2017. The MCC helps jobseekers to make the best career decision by providing Career Counselling Sessions and also assist jobseekers with all employment-related information, ranging from apprenticeships to job opportunities in reputed companies, via organising job fairs, mega job fairs and placement drives.

The MCC works towards bridging the gap among all stakeholders, so that they came together and interact with each other for the employment of the jobseekers. A model career centre is a route for the marketplace to enter inside and create a completely integrated employer-employee association.



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Activities with respect to MCC, NICS from April, 2023 to November, 2023

Month	Jobseeker Registration Done	Employer Registration Done	Individual Guidance Session	Group Guidance Session	Outreach Activities	Video Success Stories	Documented Success Stories	Job Fair	Vacancy posting
April, 2023	1012	5	360	15	8	2	4	4	1800
May, 2023	786	5	320	17	9	2	5	4	2400
June, 2023	728	5	350	17	8	2	5	4	1900
July, 2023	838	5	360	20	10	2	5	4	2500
August, 2023	801	5	331	20	9	2	5	4	2900
Sept, 2023	1005	5	362	21	9	2	5	4	2020
Oct 2023	709	5	355	20	10	0	0	3	2650
Nov 2023	755	5	370	20	10	2	5	4	2010
Total	6634	40	2808	150	73	16	39	32	18180



Outreach Activities

The Model Career Centre at National Institute for Career Service is responsible for conducting Outreach Activities at various institutions for the wider awareness of NCS Portal. This Outreach Activity Programme is a combination of activities that encompass interactions with all employees and specific groups of an organization to engage every individual participating in the event by generating the knowledge about the NCS Portal. It is an attempt to reach out to the audience at mass level by establishing communications that are based on organization's support, motivation and guidance.

In the month of November, 2023, MCC, NICS conducted following Outreach Programmes

1. on 02nd November 2023 Participated in Diwali Exhibition for Differently Abled (DA) Candidates at Shram Shakti Bhawan, New Delhi Organised by NCSC-DA Karkaduma Delhi
2. Visited Satyam Software Solutions Private Limited, Noida on 6th Nov 2023 to meet with HR Head to understand the requirements of Job Opportunities for Jobseekers regarding Upcoming Job fair.
3. Visited Reliance Nippon Life Insurance Company Limited, Noida on 14th Nov 2023 to meet with HR Head to understand the requirements of Job Opportunities for Jobseekers regarding Upcoming Job fair.
4. Visited HRIT, Ghaziabad on 21st Nov 2023 to Meeting with TPO regarding Candidate Mobilization for Up Coming Job fairs at MCC NICS, Noida.
5. Visited MGMCEOT, Noida on 22nd Nov 2023 regarding career guidance session and NCS Portal Awareness Program.
6. Visited IMS (Management Department), Noida on 22nd Nov 2023 to Meeting with TPO regarding Candidate Mobilization for Up Coming Job fairs at MCC NICS, Noida.
7. Visited Mount Talent Consulting Private Limited, Noida on 27th Nov 2023 to meet with HR Head to understand the requirements of Job Opportunities for Jobseekers regarding Upcoming Job fair.
8. Visited MGMCEOT, Noida on 28th Nov 2023 to Meeting with TPO regarding Candidate Mobilization for Up Coming Job fairs at MCC NICS, Noida.
9. Visited Easy Solar Solutions Private Limited, Ghaziabad on 29th Nov 2023 to meet with VP & HR Head to understand the requirements of Job Opportunities for Jobseekers regarding Upcoming Job fair and also meeting with joined candidates.
10. Visited IMS Law College, Noida on 30th Nov 2023 to Meeting with TPO regarding Candidate Mobilization for Up Coming Job fairs at MCC NICS, Noida.



Glimpses of Outreach Activities



Organizing Job Fairs/Placement Drives

The Model Career Centre at National Institute for Career Service is dedicated in organizing Job Fair/Placement Drives every month so that employers and recruiters meet with potential employees and where job seekers find more about job openings at potential employers. At a Job Fair/Placement Drive, each registered employer gets to interact with interested jobseekers who wish to learn more about the company, or are interested in submitting an application for a specific job profile.

In the month of November 2023, MCC NICS organized **4** Job Fairs where **539** Jobseekers participated over **2010** vacancies. **332** Candidates were shortlisted in the Job Fair and **292** candidates finally received the job opportunity.

Highlights from the Job Fairs organised in the month of November 2023

S. No.	Date	Venue	Number of Employers participated in the Job Fair	No. of participants	No. of Finally selected participants
1	10th Nov 2023	MCC NICS Noida	9	111	52
2	15th Nov to 18th Nov 2023	Online	2	105	85
3	23rd Nov 2023	MCC NICS Noida	10	215	90
4	26th Nov to 30th Nov 2023	Online	2	108	65



Job Fair Glimpses



Other Activities

	Name of Activity	Status
	E-Newsletter	 <u>Previous E-Newsletters</u>
	Management of Social Media Handle of NICS Noida from August'2022 onwards	 A total of 640 followers were recorded on the Instagram Handle  100 Followers and 47 Likes were recorded on the Facebook Handle  101 followers were recorded on Twitter  173 subscribers were recorded on YouTube channel

Upcoming Events in December, 2023

S. No.	Programme Name	Dates	Duration	Venue
1	Refresher Training Programme for Young Professionals - Group 6	04th-08th Dec 2023	5 Days	NICS Noida
2	Refresher Training Programme for Young Professionals - Group 7	11th-15th Dec 2023	5 Days	NICS Noida
3	Capacity Building Training Programme for HOOs/HODs of NCSC DA & NCSC SC/ST	14th Dec 2023	01 Days	Online
4	Refresher Training Programme for Young Professionals - Group 8	18th-22nd Dec 2023	5 Days	NICS Noida
5	Workshop on NCS Portal and Career Guidance Session for Jobseekers	19th Dec 2023	01 Days	IMS Noida
6	Workshop on NCS Portal and Career Guidance Session for Jobseekers	20th Dec 2023	01 Days	IMS Noida
7	Workshop on NCS Portal and Career Guidance Session for Jobseekers	26th Dec 2023	01 Days	MGMCEOT



MCC and YPs Details

APPROVED MCC DETAILS TILL DATE	
No. of MCCs	407
Non-Funded MCCs	07

YP DETAILS	
Total No. of Young Professionals recruited & joined since 2015 till date	500
Total No. of Young Professionals currently in position (Including YPs posted at NICS/DGE)	290

TEAM NICS



Smt. M. Lata Gautam
Director Employment Incharge NICS
DGE, Ministry of Labour & Employment
Government of India

Email - lata.gautam66@nic.in



Smt. Reeta
Deputy Director Employment, NICS
Ministry of Labour & Employment
Government of India

Email - reeta.24@gov.in



Smt. Kanta Devi
Assistant Director Employment, NICS
Ministry of Labour & Employment
Government of India

Email - devi.kanta@gov.in



Mr. Pankaj Jain
Assistant Director Employment, NICS
Ministry of Labour & Employment
Government of India

Email - pankaj.jain13@gov.in



Mrs. Shalini Bansal
Assistant Director Employment, NICS
Ministry of Labour & Employment
Government of India

Email - vyoma.bansal@gmail.com



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