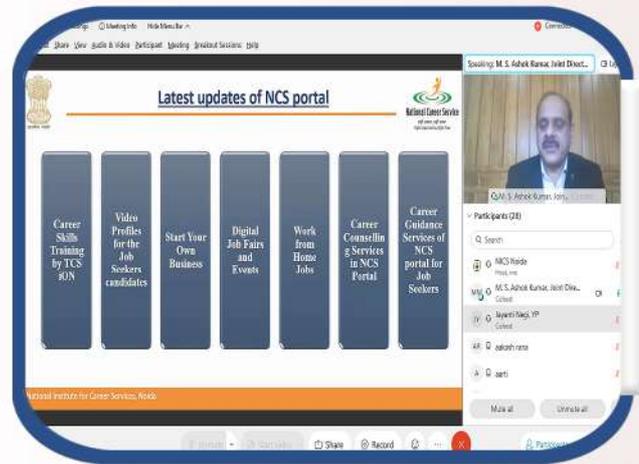
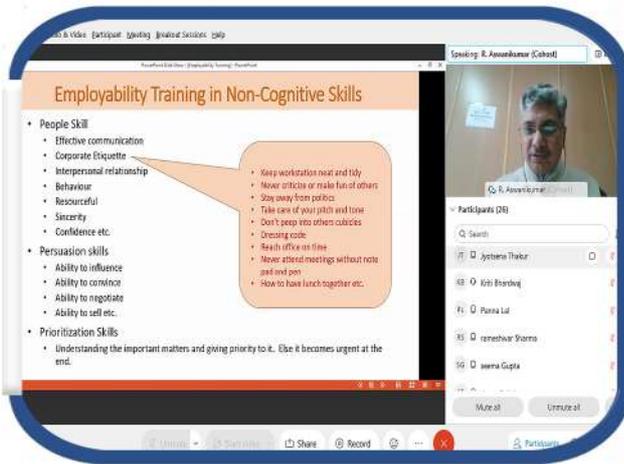


Monthly e-newsletter

January, 2021



INTRODUCTION

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October, 1964 under Directorate General of Employment (DGE), M/o Labour & Employment for imparting Research & Training in Employment Services. The Institute was later expanded in 1970 with additional function of publishing career literature and again in 1987 with added responsibility of occupational research & promotion of self-employment. Now, the Ministry is implementing the Employment Exchange Mission Mode Project under National e-Government plan (Ne-GP). Under this Project, NICS-NOIDA (erstwhile CIRTES), has been designated as nodal institute for capacity building under NCS project. In addition, monitoring progress of Model Career Centres and implementation of Young Professional scheme are being dealt by NICS.

Vision

To be a National Centre of Excellence to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

Mission

- Enhancing human & organisational excellence in Employment/ Career Service by organizing various capacity building programmes.
- Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stake holders.
- Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.
- Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.
- Enhanced employability through capacity building of employment/ career service personnel and developing innovative strategies for career counselling, job –matching and placement.

Mandate

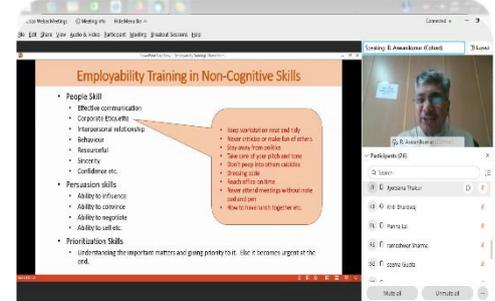
- **Implementation of NCS Project and YP Scheme:** NICS is also playing major role in implementing the Young Professional Scheme of M/o Labour and Employment and coordinating the activities of Model Career Center's established at various parts of country under NCS project.
- **Organizing Training Programmes for Employment Officers** working in various States/UTs.
- **Capacity Building:** As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc.
- Functioning of Model Career Centre established at NICS

Online Capacity Building /Refresher Training Programme for Employment officers

Capacity Building is the process through which individuals, organisations obtain, strengthen and maintain the capabilities to set and achieve their own development objectives over time. Capacity Building fosters a sense of ownership and empowerment. Also it strengthen the confidence, skills and knowledge of participants of the CBP programmes. NICS, NOIDA being nodal institute for capacity building has been continuously organising Capacity Building Training programmes for Employment Personal working with Employment Exchanges of various states. During this financial year from May, 2020 to January, 2021 NICS had conducted twenty six online CBP programmes for officers of various States.

During January, 2021 NICS had conducted two CBP/ Online Refresher Training Programmes of two days duration for Employment officers working with Employment Exchanges of different districts of Karnataka and Himachal Pradesh states.

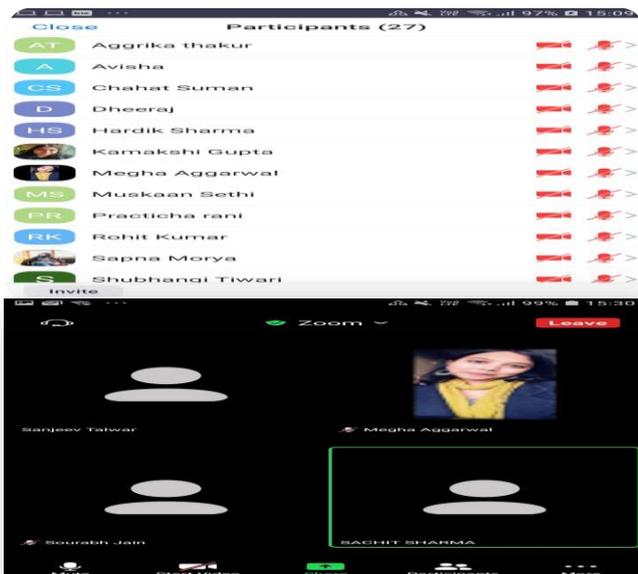
NICS, NOIDA had conducted two Online CBP / Refresher Training Programmes for Employment personal on “Career Advisory services during COVID-19” during 21st-22nd January, 2021 and 28th - 29th January, 2021 respectively. In all 44 officers i.e 20 officers from Karnataka and 25 officers from Himachal Pradesh have participated in the above mentioned two programmes. Keeping in view the current ongoing pandemic situation and important role being played by NCS for career / Employment related activities the topics of the CBP programme have been kept. Topics like Career opportunities post Covid-19, Overview of NCS with latest updates, Skill Gap Training & How to conduct online employability training, Importance of Career Counselling during COVID-19 etc. have been covered in the above mentioned training programmes. Internal and external faculty of NICS have delivered lectures on above mentioned topics. The training programmes concluded with question and answers session followed by valedictory session. After training programmes all trainees have submitted filled in feedback forms of the training programmes.



Career Guidance/ Counselling for Jobseekers

One of the important activities of Model Career Centres (MCCs) which are established under NCS project is to provide Career Guidance / Counselling Services to the Job Seekers unemployed youth and Students. The importance of career Counselling /guidance is to provide the right information to job-seekers at right time to enable them to properly use their time for preparing for taking up a vocation as per their skills and qualification. Also these guidance and counselling services are very much useful for identifying the skills which are in demand in the market and to upgrade their skills accordingly by attending skill gap training programmes. MCC located at NICS has been organising various Career Guidance / Counselling programmes for the benefit of job seekers registered with NCS portal.

MCC, NICS organized one day Group Counselling session for Jobseekers via Online mode on 4th January 2021. This pre-training Group counselling was imparted to inform job seekers about various employability skill opportunities leading to placement during coronavirus pandemic. Total 38 candidates attended the NICS Group Counselling cum pre training assessment for Employability skills Affirmative Action Training which is proposed to organised in association with TCS via Digital Mode. The session was followed by interactive Question and Answers.



MCC, NICS organized 2nd one day Group Counselling session for Jobseekers especially for Dr. B R Ambedkar University, Delhi via Online mode on 5th January 2021. This pre-training Group counselling was imparted to inform job seekers about various employability skill opportunities leading to placement during coronavirus pandemic. Total 35 candidates attended the NICS Group Counselling cum pre training assessment for Employability skills Affirmative Action Training which is proposed to organised in association with TCS via Digital Mode. The session was followed by interactive Question and Answers

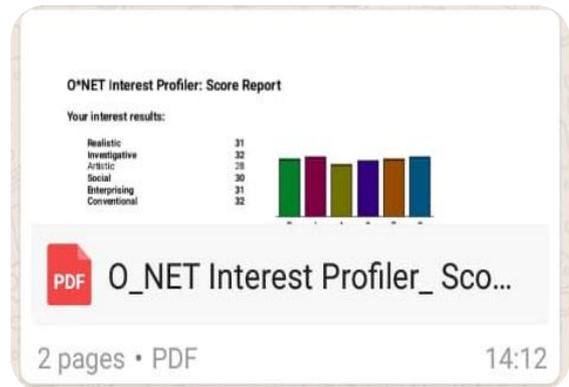


(NICS), DGE has organised Online Group counselling for Jobseekers who registered for Online NICS Job Fair starting from 9th January 2021 For apprenticeship of ITI and Diploma holder candidate for an Employer who have jobs with an Automobiles company in Faridabad. The Group Counselling was done for registered jobseekers on NCS portal for various career related information as well as regarding how to use NCS Online Job Fair module via telephonic and WhatsApp call/Chat from 9th Jan. to 11th Jan. 2021. Around 29 Candidates participated in different mode of counselling.



MCC (NICS), has organised Webinar cum Group counselling for Jobseekers exclusively for TCS Trainee who registered for Online NICS Job Fair for the post of Analyst for an Employer who have jobs in Delhi NCR. HR NIIT explained about the Job Role and job description for their US Client for the post of Analyst. NCS Online Job Fair module was explained and trainees were guided to update their profile, key skills, and location before applying for this Job. The Group Counselling was done for registered jobseekers on NCS portal for various career related information via telephonic and WhatsApp call/Chat (through Digital/Online Mode) from 25th January 2021 to 27th January 2020. The session was ended with interactive question and answer session. Total 100 candidates participated in this webinar.

(NICS), DGE, Ministry of Labour and Employment, has organised Online psychometric testing and counselling for Students/Jobseekers who are registered on NCS portal for various career related information via telephonic and WhatsApp call/Chat (through Digital/ Online Mode) from 13th January to 19th January 2021. Around 28 Candidates participated in different mode of counselling and many of them undergone psychometric testing (Interest profiler and 16-personalities) and shared their Score, on the basis of test scores, hour long discussion and counselling, Interpretation was done and participants were able to identify their probable career prospect according to their personality type, interest and job zones. Also, MCC NICS reach out to Jobseekers for online career counselling and NCS orientation via WhatsApp/ telecom/ video call method to all who registered for Online Job Fair.



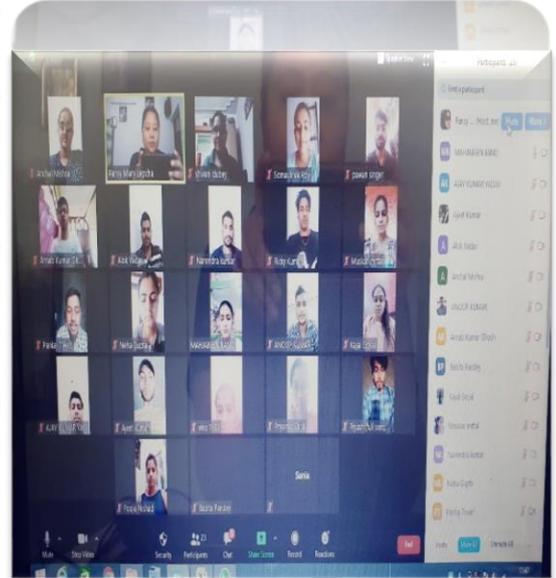
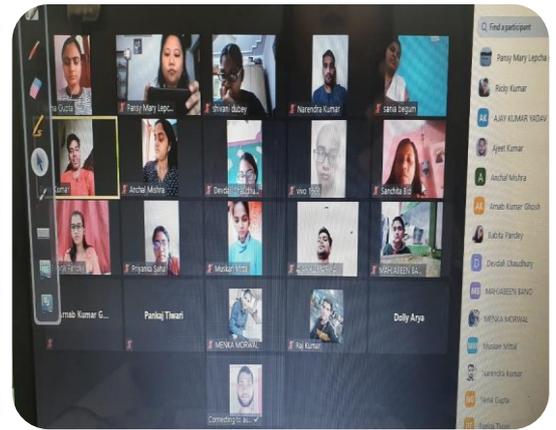
➤ Online Counsellors Workshop on NCS portal

National Institute for Career Service/Model Career Centre, Noida organized a one day “Online Career Counsellor Workshop” on National Career Service Portal for aspiring counsellors on 18th January 2021. Smt. M. L. Gautam, Sh. R Aswani Kumar and Sh. M. S Ashok Kumar delivered through various sessions on NCS portal and various facilities that are there for career counsellors to use this portal for better career counselling of unemployed youth. The event aimed to disseminate relevant information and create awareness about National Career Service Portal. The event covered Overview of National Career Service Portal. Registration Process of counsellors on NCS Portal, Psychometric tools for Counsellors, Counsellors and Vocational Expert guidelines in NCS portal. The Online Career Counsellor Workshop was followed by various features such Career Content Information and various scholarship schemes

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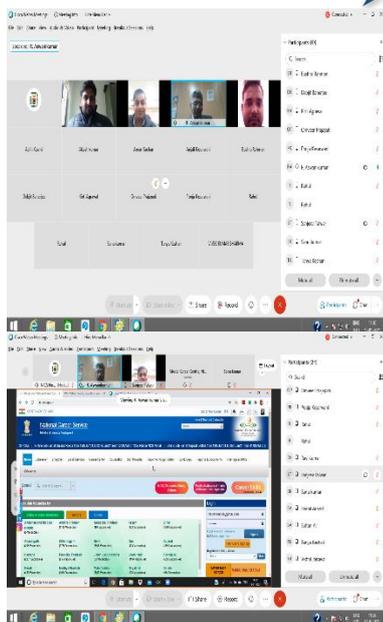
➤ **Online Employability Training for Graduate Jobseekers in association with TCS Batch 7**

MCC, NICS organising Online Employability Skill Training for recently graduate candidate from Delhi in association with TCS. This is the 7th Batch for such training via online mode due to novel coronavirus starting from 11h January 2021. This ONLINE Employability Training Program (Batch 7) for Non-Technical Graduates who have passed out BA, BSc and B.Com with Regular Mode of Education (2018 to 2020 Pass-out only) below 28 years of age from SC/ST and economically backward section of the Society. This training is focused on enhancing and improving the confidence level of the participants and hone their communication skills in English and analytical reasoning. Online training comprises Communicative English, Corporate etiquette and soft skills, Resume building and Interview facing skills, Analytical and reasoning skills, Basic computer knowledge. On successful completion of the training, participants will be felicitated with Certificate of Completion & Appreciation and will appear for an interview with TCS at NICS Noida or at a designated TCS office, Number of candidates participating – 31



➤ **Employability training programme on Microsoft Excel**

NICS (MCC) conducted two Online Employability Training Programmes on Microsoft Excel for jobseekers/ students during 13th - 14th- January, 2021 and 27th -29th January, 2021. In all 36 candidates i.e 20 and 08 Candidates participated in the above mentioned two programmes. Keeping in view the current ongoing pandemic situation and important role being played by NCS for career / Employment related activities the topics of the employability programme have been kept. Sh. Prerit Sarswat (Young Professional) gave the training on the above mention topic. After the successful completion of training programme Smt. M. L. Gautam (HOO, NICS) interacted with candidates and Sh. R Aswanikumar (Joint Director of Employment) provided information about NCS portal. Sh. M. S. Ashok Kumar (Joint Director of Employment) provided information about latest government schemes/career opportunities in the valedictory session of training programme.



6

Online Job Fairs

The Initiative for organising online Job Fairs was taken during the National lock-down period due to Covid19 pandemic. As per the guidelines of COVID-19, social distancing and human gathering was not allowed. Therefore, it was not possible to organise physical job fairs/events in the campus of MCCs/ Employment Exchanges. Hence it was decided to organise online job fairs by providing online job fair functionality in NCS portal. Accordingly for the benefit of job seekers and employers online job fairs have been conducting by various MCCs / employment exchanges regularly w.e.f April,2020.

➤ Online Job Fair 9th to 11th January.

Model Career Centre, (NICS), Noida in collaboration with Shiva Consultancy (NCS registered Employer) have conducted Online Job fair for jobseekers on NCS portal. This Initiative was taken during the National lock-down period due to Covid19 pandemic. It was the necessity of the hour, as social distancing was required and no human gathering was allowed at MCCs due to the said lockdown, hence it was considered to provide a platform to the Jobseekers and employers to engage with the help of Technology platform .MCC, NICS Noida conducted 3 days Online Job Fair for Jobseekers those who are registered on NCS portal on 9th to 11th January 2021 for multiple vacancies in Delhi NCR with Shiva Consultancy.

KEY HIGHLIGHTS:

Date of Event: 09th January to 11th January 2020

Event id: CMP-07625-L8Z0Z9

Type of Event: Online Job Fair, Location Covered: Delhi and Noida

Company(s) and Job Posting Process: Trainee (Apprenticeship) for ITI & Diploma

Name of company Participated: Shiva Consultancy

No of Openings: 20

No. of participated in Job Fair: 70

No of Candidate Shortlisted: 11

KEY HIGHLIGHTS:

Date of Event: 25th January to 27th January 2020

Event id: CMP-07757-N0B5R1

Type of Event: Online Job Fair, Location Covered: Delhi and Noida, Haryana

Company(s) and Job Posting Process: NIIT on behalf of R1 RKC for the post of Analyst

Name of company Participated: NIIT Ltd

No of Openings: 15

No. of participated in Job Fair: 104

No of Candidate Shortlisted: 10

➤ Online Job Fair 25th to 27th January.

Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, Noida in collaboration with NIIT Ltd (NCS registered Employer) have conducted Online Job fair for jobseekers on NCS portal. This Initiative was taken during the National lock-down period due to Covid19 pandemic. It was the necessity of the hour, as social distancing was required and no human gathering was allowed at MCCs due to the said lockdown, hence it was considered to provide a platform to the Jobseekers and employers to engage with the help of Technology platform. MCC, NICS Noida conducted 3 days Online Job Fair for Jobseekers those who are registered on NCS portal on 25th to 27th January 2021 for the post of Analyst in Delhi NCR with NIIT Ltd for their client in Gurgaon.

Upcoming Events in February, 2021

Sr. No.	Programme Name	Dates	Duration (In Days)	Venue
1	Orientation Program on NCS Portal for Jobseekers	2 Feb 21	1	NICS Noida-Online
2	Session on "National Career Service Portal and Opportunities for Generating Employment " online training programme on Promoting Entrepreneurship Through Skill Development for North Eastern States conducted by VVGnLI, Noida	2 Feb 21	1	VVGnLI - on Cisco Webex App
3	Workshop for Counsellors on MS Excel	4 Feb 21	1	NICS Noida - on Cisco Webex App
4	Session on "Technology Enabled Labour Governance: Case of National Career Service" under Online Training Programme on Technology, New Forms of Employment and Future of Work	9 Feb 21	1	NICS Noida - on Cisco Webex App
5	Online psychometric testing Workshop for Jobseekers	10 Feb 21	1	NICS Noida-Online
6	Employability Training Programme on MS Office	10-11 Feb 2021	1	NICS Noida-Online
7	Online Group Counselling workshop for Jobseekers	17-Feb-21	1	NICS Noida-Online
8	Online Refresher Training Programme for Employment officers on "Career Advisory services during COVID-19 "-Slot 16	18-19 Feb 2021	2	NICS Noida - on Cisco Webex App
9	Orientation Program on NCS Portal for Students	24-Feb-21	1	NICS Noida-Online
10	Online Refresher Training Programme for Employment officers on "Career Advisory services during COVID-19 "-Slot 17	25-26 Feb 2021	2	NICS Noida - on Cisco Webex App
11	Skill Gap Training / Employability Training with Industry	2 Feb -29 Mar 21	1	NICS Noida-Online



JOB FAIR DETAILS

Job Fairs conducted by MCCs across India in 2016-17	395
No. of candidates placed through these job fairs in 2016-17	59484
Job Fairs conducted by MCCs across India in 2017-18	1101
No. of candidates placed through these job fairs in 2017-18	137377
Job Fairs conducted by MCCs across India in 2018-19	1323
No. of candidates placed through these job fairs in 2018-19	119146
Job Fairs conducted by MCCs across India in 2019-20	1162
No. of candidates placed through these job fairs in 2019-20	69427
Job Fairs conducted by MCCs across India in 2020-21	484
No. of candidates placed through these job fairs in 2020-21	7333
Job Fairs conducted by MCCs across India in December 2020	60
No. of candidates placed through these job fairs in December 2020	2018

MCC DETAILS

Total Number of Phase I MCCs	99
Total Number of Phase II MCCs	64
Total MCCs	163

YP DETAILS

Total No. of Young Professionals recruited so far	129
Total No. of Young Professionals currently in position (Including YPs posted at NICS/DGE)	48

TEAM NICS

Name: M. Lata Gautam

Designation: Director NICS / JDE

Email Address: lata.gautam66@nic.in



Name: R. Aswanikumar

Designation: Joint Director Employment

Email Address: aswani-cirtes@gov.in



Name: M. S. Ashok Kumar

Designation: Joint Director Employment

Email Address: ashok-cirtes@gov.in



Name: Kanta Devi

Designation: Asst. Director Employment

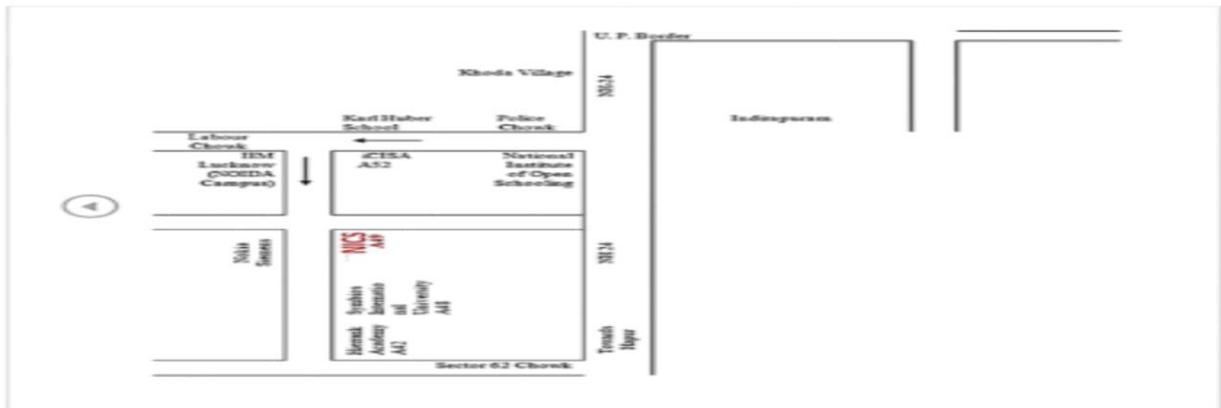
Email Address: devi.kanta@gov.in



ADMINISTRATION BLOCK NICS



Road MAP NICS



National Career Service

सही अवसर, सही समय
Right Opportunities, Right Time