

INTRODUCTION

The National Institute for Career Service (erstwhile Central Institute for Research and Training in Employment Service) was set up in October, 1964 under Directorate General of Employment (DGE), M/o Labour & Employment for imparting Research & Training in Employment Services. The Institute was later expanded in 1970 with additional function of publishing career literature and again in 1987 with added responsibility of occupational research & promotion of self-employment. Now, the Ministry is implementing the Employment Exchange Mission Mode Project under National e-Government plan (Ne-GP). Under this Project, NICS-NOIDA (erstwhile CIRTES), has been designated as nodal institute for capacity building under NCS project. In addition, monitoring progress of Model Career Centres and implementation of Young Professional scheme are being dealt by NICS.

Vision

To be a National Centre of Excellence to provide enhanced employability through Training, Research & Capacity Building Programme in the area of Employment under National Employment Services.

Mission

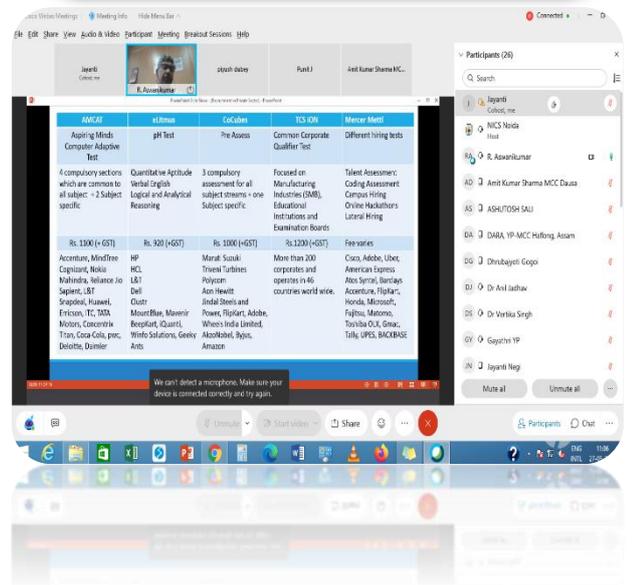
- Enhancing human & organisational excellence in Employment/ Career Service by organizing various capacity building programmes.
- Effective implementation of various schemes of National Employment Service/ National Career Service for the benefit of various stake holders.
- Monitoring & evaluation of various schemes of National Career Service project on a sustainable basis.
- Strengthening & improving the quality of Employment services by empowering and enhancing the capacities of the Employment Personnel with regular capacity building trainings.
- Enhanced employability through capacity building of employment/ career service personnel and developing innovative strategies for career counselling, job –matching and placement.

Mandate

- **Implementation of NCS Project and YP Scheme:** NICS is also playing major role in implementing the Young Professional Scheme of M/o Labour and Employment and coordinating the activities of Model Career Center's established at various parts of country under NCS project.
- **Organizing Training Programmes for Employment Officers** working in various States/UTs.
- **Capacity Building:** As a Nodal institute for capacity building NICS is responsible for imparting training to all stakeholders of NCS project, viz. YPs, job seekers, employers, counsellors etc.
- Functioning of Model Career Centre established at NICS

[Online Refresher Training Program for Young Professionals- 27th May 21]

NICS, Noida organized short duration Online Refresher Training Program for Young Professionals deployed at various Model Career Centers, PAN India on 27th May, 2021. In total, 22 Young Professionals participated in the training programme. The Training programme was conducted on Webex App and the programme duration was 3 hours i.e 10:30AM to 1:30 PM. The topics covered in the above mentioned Training Program are “Recruitment Practices in Private Organization”-handled by Sh. R. Aswani Kumar, JDE, NICS, “Soft Skills leads to Wisdom”-handled by Sh. Sudhir Aggarwal, Director - Business Development- Government and Education, Microsoft and “Status of Activities at MCCs during Covid 19- Discussion”-handled by Smt. M.L Gautam, Director I/C, NICS. During the training programme, YPs from various states discussed the issues they are facing in performing MCC activities during Covid 19 and initiatives they have taken to overcome those challenges. In the end of the programme, all the queries and doubts of the participants were addressed by Smt. M. L. Gautam, Director I/C, NICS & Sh. R. Aswani Kumar. As per the feedback received from participants, they found the training programme very informative.

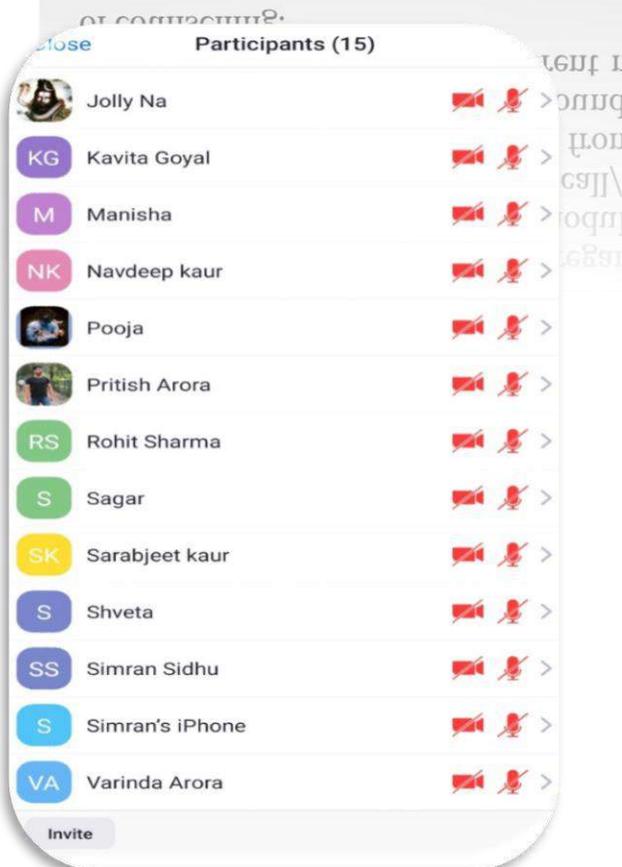
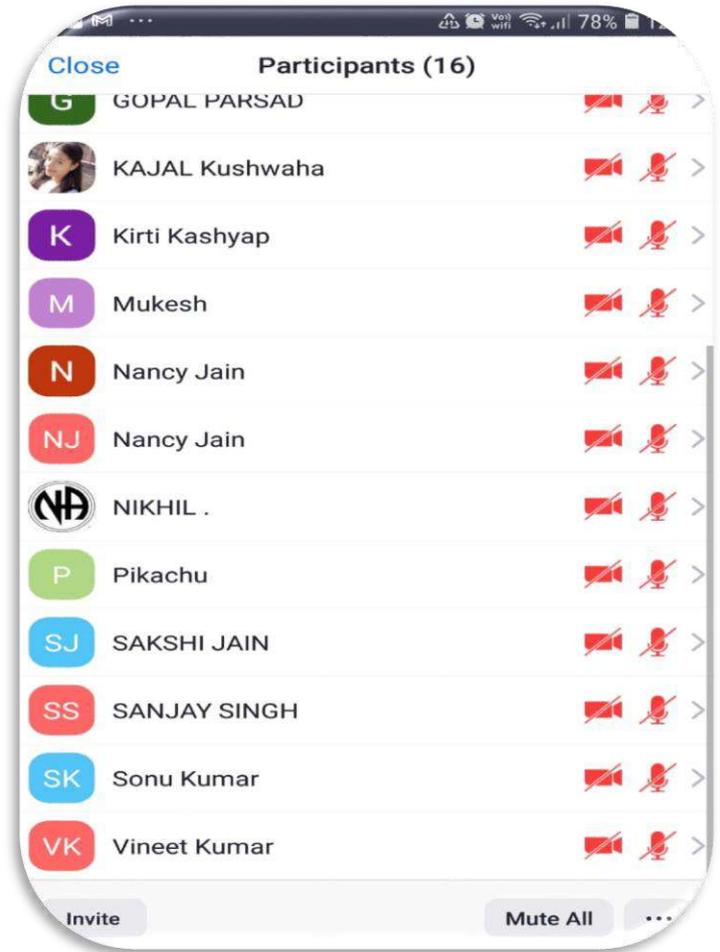


Career Guidance/ Counselling for Jobseekers

One of the important activities of Model Career Centres (MCCs) which are established under NCS project is to provide Career Guidance / Counselling Services to the Job Seekers, unemployed youth and Students. The importance of career Counselling /guidance is to provide the right information to job-seekers at right time to enable them to properly use their time for preparing for taking up a vocation as per their skills and qualification. Also these guidance and counselling services are very much useful for identifying the skills which are in demand in the market and to upgrade their skills accordingly by attending skill gap training programmes. MCC located at NICS has been organising various Career Guidance / Counselling programmes for the benefit of job seekers registered with NCS portal

Group counselling for Jobseekers 1st May 2021

Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, has organised Online Group counselling for Jobseekers who registered for Online NICS Job Fair starting from 1st May 2021 for multiple vacancies for 12th passed women candidate in and around Delhi NCR for two Employers registered on NCS portal. The Group Counselling was done for registered jobseekers on NCS portal for various career related information as well as regarding how to use NCS Online Job Fair module via telephonic and WhatsApp call/Chat (through Digital/ Online Mode) from 1st May to 4th May 2021. Around 21 Candidates participated in different mode of counselling.

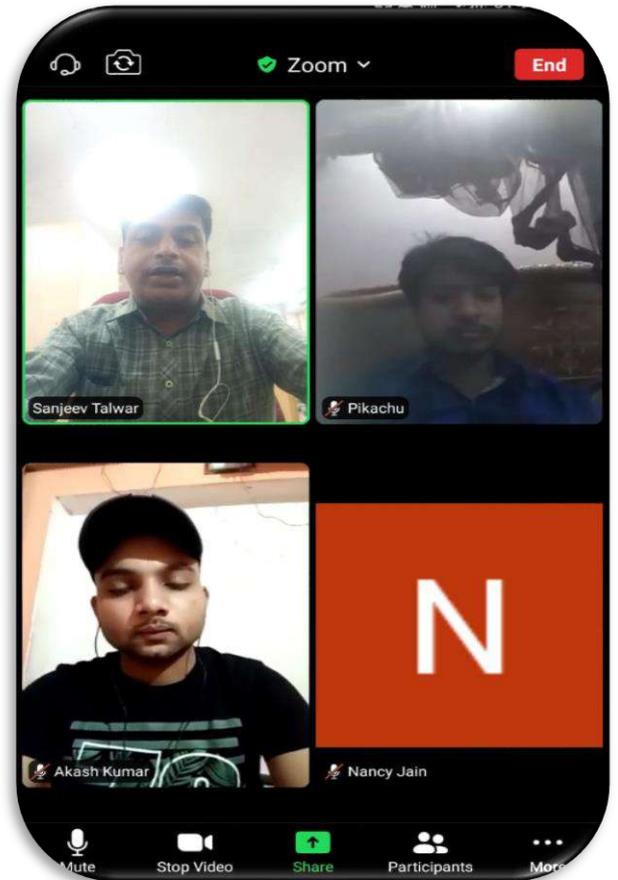


Group counselling for Jobseekers 7th May 2021

Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, has organised Online Group counselling for Jobseekers who registered for Online NICS Job Fair starting from 7th May 2021 for multiple vacancies for different educational qualified jobseekers in and around Delhi NCR for two Employers registered on NCS portal. The Group Counselling was done for registered jobseekers on NCS portal for various career related information as well as regarding how to use NCS Online Job Fair module via telephonic and WhatsApp call/Chat (through Digital/ Online Mode) from 8th May to 9th May 2021. Around 28 Candidates participated in different mode of counselling such as telecom, video conference, WhatsApp etc.

Group counselling for Jobseekers
21st May 2021

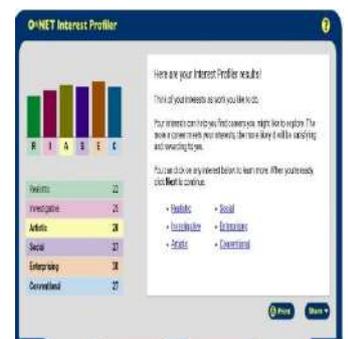
Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, has organised Online Group counselling for Jobseekers who registered for Online NICS Job Fair starting from 22nd May 2021 for multiple vacancies for graduate candidate in and around Delhi NCR for two Employers registered on NCS portal. The Group Counselling was done for registered jobseekers on NCS portal for various career related information as well as regarding how to use NCS Online Job Fair module, The group counselling was done via telephonic and WhatsApp call/Chat (through Digital/ Online Mode) from 22nd May to 23rd May 2021. Around 40 Candidates participated in different mode of counselling.



Online psychometric testing and counselling Workshop for Jobseekers

Online psychometric testing and counselling Workshop for Jobseekers May 2021

MCC, NICS organised Online psychometric testing and counselling for Students/Jobseekers who are registered on NCS portal for various career related information (through Digital/ Online Mode) from 17th May to 21st May 2021. Around 24 Candidates participated in different mode of counselling and many of them undergone psychometric testing (Interest profiler and 16-personalities) and shared their Score, on the basis of test scores, hour long discussion and counselling, Interpretation was done and participants were able to identify their probable career prospect according to their personality type, interest and job zones. We are also registered as Active Career and Vocational Counsellor Expert on NCS portal and get regular counselling request every day for which there is no charges. Also, MCC NICS reach out to Jobseekers for online career counselling and NCS orientation via WhatsApp/ telecom/ video call method to all who registered for Online Job Fair



Online Employability Training for Graduate Jobseekers in association with TCS Batch 8

MCC, NICS organising Online Employability Skill Training for recently graduate candidate from Delhi in association with TCS. This is the 8th Digital training Batch for such training due to novel coronavirus starting from 1st week of May 2021. This ONLINE Employability Training Program (Batch 8) leading to placement in Tata Consultancy Services for Non-Technical Graduates who have passed out BA, BSc and B.Com with Regular Mode of Education (2019 to 2021 Pass-out only) below 28 years of age from SC/ST and economically backward section of the Society. TCS Youth Employability Programme is instruction led training. The training focuses on enhancing and improving the confidence level of the participants and hones their communication skills in English and analytical reasoning

This Online training comprises the following curriculum:

1. Communicative English
2. Corporate etiquette and soft skills
3. Resume building and Interview facing skills
4. Analytical and reasoning skills
5. Basic computer knowledge

Cost of the Training: Free / No Charges



Valedictory Session for NICS TCS Employability Training On 31st May 2021

NICS Noida organised valedictory session on 31st May, 2021 for Batch - VII of NICS-TCS employability training candidates after completion of training. NICS TCS Affirmative Action Online Training Program Batch - VII was started on 28th of January 2020 with a Batch Strength of 38. Later, total 28 Candidate successfully completed the training with proper attendance. Sh. R. Aswanikumar, Jt. Director NICS interacted with the trainees and appreciated them for their hard work & Commitment shown during the trainings, He also took feedback from participants about online training and life changing experience during lockdown and wishes them good luck for future endeavours. The session was followed by interactive questions and answers.



Online Job Fairs

The Initiative for organising online Job Fairs was taken during the National lock-down period due to Covid19 pandemic. As per the guidelines of COVID-19, social distancing and human gathering was not allowed. Therefore, it was not possible to organise physical job fairs/events in the campus of MCCs/ Employment Exchanges. Hence it was decided to organise online job fairs by providing online job fair functionality in NCS portal. Accordingly for the benefit of job seekers and employers online job fairs have been conducting by various MCCs / employment exchanges regularly w.e.f April,2020.

Online Job Fair Report 1st to 2nd May 2021

MCC, NICS, DGE, Noida in collaboration with VSS Tech Solutions Pvt Ltd (NCS registered Employer) conducted 2 days Online Job Fair for Jobseekers those who are registered on NCS portal on 1st and 2nd May 2021 for multiple vacancies pan India on NCS portal. This Initiative was taken during the National lock-down period due to Covid19 pandemic. It was the necessity of the hour, as social distancing was required and no human gathering was allowed at MCCs due to the said lockdown, hence it was considered to provide a platform to the Jobseekers and employers to engage with the help of Technology platform.

Key highlights:

Date of Event: 1st to 2nd May2021

Event id: CMP-08136-Z2M6S1

Type of Event: Online Job Fair, Location Covered: Delhi NCR

Company(s) and Job Posting

Process: Customer Service Executives, Telecallers

Name of company Participated: VSS Tech Solutions

No of Openings: 20+

No. of participated in Job Fair: 44

No of Candidate Shortlisted: 6

Online Job Fair 8th to 9th May, 2021

Model Career Centre, National Institute for Career Service, Noida in collaboration with VSS Tech Solutions Pvt Ltd (NCS registered Employer) conducted 2 days Online Job Fair for Jobseekers those who are registered on NCS portal on 8th to 9th May 2021 for multiple vacancies pan India on NCS portal. This Initiative was taken during the National lock-down period due to Covid19 pandemic. It was the necessity of the hour, as social distancing was required and no human gathering was allowed at MCCs due to the said lockdown, hence it was considered to provide a platform to the Jobseekers and employers to engage with the help of Technology platform.

Key highlights:

Date of Event: 8th to 9th May, 2021

Event id: CMP-08140-H2Q1Y1

Type of Event: Online Job Fair, Location Covered: Delhi NCR

Company(s) and Job Posting

Process: Customer Service Executives, Analyst

Name of company Participated: VSS Tech Solutions & NIIT Ltd

No of Openings: 20+

No. of participated in Job Fair: 178

No of Candidate Shortlisted: 22

Key highlights:

Date of Event: 22nd to 23rd May 2021

Event id: CMP-08170-W9Q1R4

Type of Event: Online Job Fair, Location Covered: Delhi NCR

Company(s) and Job Posting

Process: BFSI Sales executives, Client Relationship

Name of company Participated: VSS Tech Solutions

No of Openings: 100+

No. of participated in Job Fair: 496

No of Candidate Shortlisted: 29

Online Job Fair 22nd to 23rd May, 2021

Model Career Centre, National Institute for Career Service (NICS), DGE, Ministry of Labour and Employment, Noida in collaboration with VSS Tech Solutions Pvt Ltd (NCS registered Employer) conducted 2 days Online Job Fair for Jobseekers those who are registered on NCS portal on 22nd to 23rd May, 2021 for multiple vacancies pan India on NCS portal. This Initiative was taken during the National lock-down period due to Covid19 pandemic. It was the necessity of the hour, as social distancing was required and no human gathering was allowed at MCCs due to the said lockdown, hence it was considered to provide a platform to the Jobseekers and employers to engage with the help of Technology platform. MCC, NICS Noida conducted.

Upcoming Events in June, 2021

Sr. No.	Programme Name	Dates	Duration (In Days)	Venue
1	Orientation programme on NCSP for Jobseeker	4 June 21	1	Online / through various medium
2	Group Counselling Workshop for Jobseekers & students	7 June 21	1	Online / through various medium
3	NICS TCS YEP Employability Skill Training-Batch 2	7 Jun-23 Jul 21	1	Online / through various medium
4	Orientation programme for YPs on implementation of digital Skill upgradation programme for NCS registered Job Seekers in collaboration with Microsoft.	9 June 21	1	NICS Noida - on Cisco Webex App
5	Individual Counselling & Psychometric Testing - online	11 June 21	1	Online / through various medium
6	2 weeks training programme in the relevant field of duties and responsibilities of the promotional post to Joint Director of Employment.	14-25 Jun 21	12	NICS Noida - on Cisco Webex App
7	Orientation programme on NCSP for Students	14 June 21	1	Online / through various medium
8	Online psychometric testing Workshop for Jobseekers	28 June 21	1	Online / through various medium
9	Online Refresher Training Programme for SC/ST (CGC) officers on "Entrepreneurship & Self Employment"	28-29 Jun 21	2	NICS Noida - on Cisco Webex App

* Training Programme proposed as per training schedule 2021-2022

Job Fair Details

Job Fairs conducted by MCCs across India in 2016-17	395
No. of candidates placed through these job fairs in 2016-17	59484
Job Fairs conducted by MCCs across India in 2017-18	1101
No. of candidates placed through these job fairs in 2017-18	137377
Job Fairs conducted by MCCs across India in 2018-19	79
No. of candidates placed through these job fairs in 2018-19	6831
Job Fairs conducted by MCCs across India so far in 2019-20	1162
No. of candidates placed through these job fairs so far in 2019-20	69427
Job Fairs conducted by MCCs across India so far in 2020-21	668
No. of candidates placed through these job fairs so far in 2020-21	14477
Job Fairs conducted by MCCs across India so far in 2021-22 till May 2021	76
No. of candidates placed through these job fairs so far in 2021-22 till May 2021	672
Job Fairs conducted by MCCs across India in May 2021	34
No. of candidates placed through these job fairs in May 2021	505

MCC Details

Total Number of Phase I MCCs	99
Total Number of Phase II MCCs	64
Total MCCs	163

YP Details

Total No. of Young Professionals recruited so far	129
Total No. of Young Professionals currently in position (Including YPs posted at NICS/DGE)	47

TEAM NICS

Name: M. Lata Gautam

Designation: Director NICS / JDE

Email Address: lata.gautam66@nic.in



Name: R. Aswanikumar

Designation: Joint Director Employment

Email Address: aswani-cirtes@gov.in



Name: Kanta Devi

Designation: Asst. Director Employment

Email Address: devi.kanta@gov.in



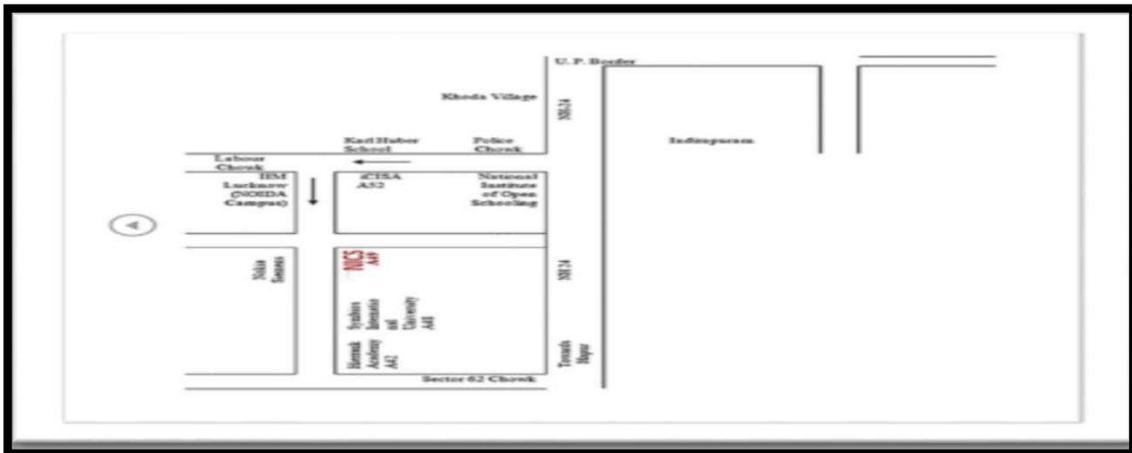
Name: Kanta Devi
Designation: Asst. Director Employment
Email Address: devi.kanta@gov.in



Administration Block NICS



Road Map NICS



National Career Service

सही अवसर, सही समय
Right Opportunities, Right Time